

*DRAFT*  
REGION 12 CEO MEETING

Attachment "A"

Location: Western Iowa Tech Community College & Teleconference

Date: 2/6/20

PRESENT - CEO MEMBERS				ABSENT - CEO MEMBERS			
Craig Anderson	X	Pete Groetken		Craig Anderson		Pete Groetken	X
Tom Brouillette	X	Wane Miller	X	Tom Brouillette		Wane Miller	
Raymond Drey	X	Keith Radig	X	Raymond Drey		Keith Radig	
PRESENT				PRESENT			
Mary Tyler, LWDB			X	Guest: Shawn Fick, Goodwill			X
Bridget Hoefling, LWDB			X	Guest:			
<b>1. Call to Order &amp; Roll Call:</b> CEO @ 4:00 P.M. Call to Order & Roll Call – Craig Anderson, Chair							
<b>2. Approval of Agenda</b> – Craig Anderson, CEO Chair							
<b>3. Business:</b> Bylaws, Board Membership, 28E Agreement / MOU							
<b>4. Other Business:</b>							
<b>5. Adjournment</b>							
<b>Motions Taken - Decisions Reached</b>							
<b>APPROVALS</b>				<b>1ST</b>	<b>2ND</b>	<b>Unanimously Approved</b>	
2. Approval of Agenda – CEO – Craig Anderson				Wane Miller	Raymond Drey	X	
5. Adjournment – CEO @ 5:08 P.M.				Keith Radig	Tom Brouillette	X	
<b>Meeting Notes</b>							
Reports/Discussion:							
<b>III. Business</b>							
Discussion took place on the processes and items to complete for WIOA compliance by July 1, 2020.							
<i>Bylaws:</i> Under Review and to be discussed at the next CEO meeting on 2/20/20 @4:00pm at WITCC. Will obtain copies of other regions' Bylaws.							
<i>Board Membership:</i> Board membership was discussed. The minimum number of board members is 17 which is in the handbook and state guidelines. Will get appointment and conflict of interest forms. Labor members; 2 union and 1 apprenticeship program. Business organization and trade associations have to be established.							
<i>28E Agreement / MOU:</i> CEOs will be working on this.							
<b>IV. Other Business</b>							
Discussion took place on the Fiscal Agent which can be shared. State staff comes 3 times a year to monitor and can also do remotely. The CEOs will be contacting Chambers and Unions.							
Next meeting is 2/20/20 @ 4:00PM at WITCC. Items to be discussed election, fiscal agent, bylaws, 28E agreement, and support staff.							
<b>V. Adjournment</b>							

**RESPECTIVELY SUBMITTED**



Bridget Hoefling

Date: 2/6/20

"The Mission of our group is to fully engage the Region 12 community in strengthening the economy through workforce development making it a better place to live, work, and grow."