

# CHIEF ELECTED OFFICIALS BOARD MEETING MINUTES

FEBRUARY 20, 2020  
CONFERENCE CALL

CEO Board Members Present: Bruce Adams, Jon Bell, Pat Heiden, Bob Yoder

CEO Board Members Absent: Gary Bierschenk, Joe Oswald, Ben Rogers

The meeting was called to order by Chair Bob Yoder at 2:00 pm. The CEO board met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Jon Bell, Pat Heiden, agenda approved.

Bob Yoder asked if there was any correspondence to share. We received a copy of the letter that the Department of Labor sent to Director Beth Townsend on February 13, 2020.

The CEO meeting schedule was reviewed. The schedule is to meet every other Thursday from 2-3 pm. Some of these meetings will be face-to-face. Our next meeting is Thursday, March 5; Pat Heiden offered to host the meeting at the Johnson County Administration Building. Bob Yoder asked for a motion to approve the meeting schedule. M/S/C, Bruce Adams, Jon Bell.

In order for the RWDB board to be in compliance, each member must complete a new application. The CEO Board will review the forms and approve their membership on the board. All of this must be done by June 30. Bob Yoder asked for a motion to start the re-application process for RWDB members. M/S/C, Pat Heiden, Bruce Adams, motion approved.

We then discussed WIOA Compliance and the steps that must be completed. The board would like to receive proposals from individuals interested in providing board support; we will reach out to them and hope to have this information for our March 5 meeting. We also discussed assigning a fiscal agent for our region. Pat Heiden is going to talk to the Johnson County Auditor and will bring back his feedback to our March 5 meeting. We will also research if we need to submit a letter to Iowa Workforce Development asking them to extend the service provider contracts for Adult, Dislocated Worker and Youth Programs until December 31, 2020.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Pat Heiden, Bruce Adams, motion approved.

The meeting adjourned at 2:25 pm.

## **Upcoming Meeting:**

Thursday, March 5, 2020; 2-3 pm; Johnson County Administration Building, 913 S. Dubuque St, Iowa City