



**CEO MEETING
THURSDAY, MARCH 5, 2020
2:00 – 3:00 PM**

**JOHNSON COUNTY ADMINISTRATION BUILDING
913 S. DUBUQUE STREET, IOWA CITY
BETTY SASS CONFERENCE ROOM
OR CONFERENCE CALL**

AGENDA

1. CALL TO ORDER
2. INTRODUCTION OF MEMBERS
3. MOTION TO APPROVE AGENDA
4. MOTION TO APPROVE CONSENT AGENDA (ATTACHMENT A)
 - MEETING MINUTES – FEBRUARY 20, 2020
5. CORRESPONDENCE (ATTACHMENT B)
 - WIOA TITLE II APPLICATION TRAINING WEBINAR
6. UPDATE ON THE RWDB MEMBERS RE-APPLICATION PROCESS
7. UPDATE ON THE PROCESS TO FILL OPEN RWDB SEATS (ATTACHMENT C)
8. WIOA COMPLIANCE DISCUSSION
9. MOTION TO ADJOURN

Region 10 Website: <https://www.iowawdb.gov/region-10-meetings>

Conference Call Instructions

1. Dial 1-866-685-1580.
2. When prompted enter the conference code 0009991752 followed by #.

Next Meeting

Thursday, March 19; 2-3 pm

CHIEF ELECTED OFFICIALS BOARD
MEETING MINUTES

FEBRUARY 20, 2020
CONFERENCE CALL

CEO Board Members Present: Bruce Adams, Jon Bell, Pat Heiden, Bob Yoder

CEO Board Members Absent: Gary Bierschenk, Joe Oswald, Ben Rogers

The meeting was called to order by Chair Bob Yoder at 2:00 pm. The CEO board met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Jon Bell, Pat Heiden, agenda approved.

Bob Yoder asked if there was any correspondence to share. We received a copy of the letter that the Department of Labor sent to Director Beth Townsend on February 13, 2020.

The CEO meeting schedule was reviewed. The schedule is to meet every other Thursday from 2-3 pm. Some of these meetings will be face-to-face. Our next meeting is Thursday, March 5; Pat Heiden offered to host the meeting at the Johnson County Administration Building. Bob Yoder asked for a motion to approve the meeting schedule. M/S/C, Bruce Adams, Jon Bell.

In order for the RWDB board to be in compliance, each member must complete a new application. The CEO Board will review the forms and approve their membership on the board. All of this must be done by June 30. Bob Yoder asked for a motion to start the re-application process for RWDB members. M/S/C, Pat Heiden, Bruce Adams, motion approved.

We then discussed WIOA Compliance and the steps that must be completed. The board would like to receive proposals from individuals interested in providing board support; we will reach out to them and hope to have this information for our March 5 meeting. We also discussed assigning a fiscal agent for our region. Pat Heiden is going to talk to the Johnson County Auditor and will bring back his feedback to our March 5 meeting. We will also research if we need to submit a letter to Iowa Workforce Development asking them to extend the service provider contracts for Adult, Dislocated Worker and Youth Programs until December 31, 2020.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Pat Heiden, Bruce Adams, motion approved.

The meeting adjourned at 2:25 pm.

Upcoming Meeting:

Thursday, March 5, 2020; 2-3 pm; Johnson County Administration Building, 913 S. Dubuque St, Iowa City

WIOA Title II Application Training Webinar Information

The WIOA Title II program (High School Completion and English Language Services) is completing a competitive bid process this spring. The Department of Education would like the local CEO and RWDB to provide input on whether the Title II applications submitted to the Department of Education are aligned with the local customer service plan for the region. The Department of Education is completing training on that process via a Zoom meeting. It will also be recorded if you are unable to attend.

Zoom Information

March 13, 2020; 1-2 pm

Join Zoom Meeting at <https://IDOE.zoom.us/j/201336595>

Meeting ID: 201 336 595

Or dial by your location:

+1 646 558 8656 US (New York)

+1 669 900 6833 US (San Jose)

Meeting ID: 201 336 595

The training will be recorded and posted on the DE website - <https://educateiowa.gov/adult-career-and-community-college/adult-education-and-literacy/grant-opportunities-adult-education>

Region 10 Regional Workforce Development Board Process to Fill Open Seats

CEO Board:

The WIOA Directors in our region (Carla Andorf, Scott Mather, Carlos Vega, Holly Mateer, Monica Brockway and Terry Rhinehart) met during the week of February 24 and discussed some options/ideas for our open board seats. We wanted to share these ideas with the CEO board to consider. We can assist with reaching out to whomever the CEO Board would like us to in order to obtain their application.

Labor Seat:

Chris Busch with Masons (Democrat/Male)

He has always come across as positive and has worked well with IowaWORKS in the past.

Business Seat:

- Jeff O'Brien with Prull Mechanical Contracting; he is their Virtual Design and Construction Manager.
- Dale Larsen with MSI Mold Builders; he is their Human Resources Manager.
- Ty Reckling with Metro Pavers; he is their Director of Process Improvement and Organization Development.

We are unsure of political party affiliation for the business seat individuals as we haven't spoken with them.

Please let us know if you'd like the WIOA Leadership Team to reach out to and request applications from any of the above.