

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES

THURSDAY, FEBRUARY 6, 2020
IowaWORKS OFFICE
CEDAR RAPIDS, IOWA

CEO Board Members Present: Bruce Adams, Gary Bierschenk, Pat Heiden, Bob Yoder

RWDB Board Members Present: Jasmine Almoayyed (teleconference), Ashley Ferguson (teleconference), Wayne Frauenholtz, Cyd Hanson, Joe Linn, Kristy Lyman, Holly Mateer, Scott Mather, Julie Perez, Stefanie Rupert, Mark Schneider (teleconference), Steve Shriver (teleconference)

RWDB Board Members Absent: Kim Becicka, Debbie Craig, Rhonda Griffin, Chris Hummer, Patrick Loeffler, Patty Manuel, Michelle Mexcur, Steve Olson, Kory Schreiner, Susie Weinacht

RWDB Ex-Officio Members: Carmen Heck, Keith Stamp

STAFF: Carla Andorf, Terry Rhinehart, Carlos Vega

The meeting was called to order by CEO Chair Bob Yoder at 9:38 am. The CEO and RWDB boards both met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Gary Bierschenk, Bruce Adams, agenda approved.

Bob Yoder asked for a motion to approve the consent agenda. M/S/C, Wayne Frauenholtz, Kristy Lyman, motion approved.

Bob Yoder asked if there was any correspondence to share. The following documents were received:

- Department of Labor Letter to Director Beth Townsend
- Michelle McNertney Email: WIOA Requirements Checklist
- Annual Profile of Unemployed 2019
- Michelle McNertney Email: Local Area Redesignation

Bob Yoder asked if there were any member announcements. Kristy Lyman discussed how her company is seeing recruits receiving counter offers from their current employers. Julie Perez shared that having a career path developed seems to be very important to prospective employees. Scott Mather proposed inviting Tim Carty with ICR Iowa to a future meeting to discuss their Talent Hub initiative. He also shared that they will have a Youth Job Fair on February 26 from 10am-noon at Linn County Regional Center. Keith Stamp shared information

on an event that will be held on April 6 regarding alternative career options. Carmen Heck announced that Goodwill received a Future Ready Iowa Employer Innovation Fund grant award.

Carla Andorf reviewed the PY17 Additional Distribution of Funds document. These funds are distributed from the state of money that has not been spent from previous years. This year, our allocation is \$49,892 which is much higher than in past years.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress.

Carla Andorf reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs.

Carla Andorf reviewed the WIOA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals. We are doing outreach to share information on services that we can offer to adults.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for November and December. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Business Services team along with the Rapid Response activities.

Cyd Hanson reviewed the Adult Education/Literacy report. Information on the ESL and ABE programs were shared.

Holly Mateer reviewed the Vocational-Rehabilitation report. They continue to have successful closures and are increasing their outreach to high school clients. Holly also discussed the AR/VR devices that they are rolling out in the next 3-6 months for three-dimensional learning for their clients.

The Department for the Blind report was shared.

A discussion was held regarding realignment and compliance. It is required that we become compliant with WIOA. We can choose to realign with another region but at this time that is optional. Our CEO Board will meet with the CEO Board members from Region 6 to see if this is something we might be interested in doing. The Board can hire staff to help guide or lead this process. The RWDB board discussed the merger and that they would approve that merger. Bob Yoder asked for a motion that the RWDB supports the CEO voting to accept the merger with Region 6. M/S/C, Stefanie Rupert, Julie Perez, motion approved.

WIOA will not fund any region that is not in compliance. To become compliant, we must have a fiscal agent in place and the Youth RFP process done by July 1. While there might be an extension in deadlines when regions decide to combine voluntarily, it will still be tough to meet deadlines. Carla Andorf shared that Patty Manuel thought we should set-up a subcommittee to help with this process and provide support to the CEO members. Stefanie Rupert made a motion to create a subcommittee formed from RWDB members to support the CEO board. After discussion, Stefanie withdrew the motion until we have more information.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Julie Perez, Pat Heiden, motion approved.

The meeting adjourned at 11:10 am.

Upcoming Meeting:

RWDB; March 26, 2020; 10-11:30 am; IowaWORKS