

CHIEF ELECTED OFFICIALS BOARD  
MEETING MINUTES

MARCH 19, 2020  
CONFERENCE CALL

CEO Board Members Present: Jon Bell, Pat Heiden, Bob Yoder, Bruce Adams, Joe Oswald

CEO Board Members Absent: Ben Rogers, Gary Bierschenk

Guest: Heather Garcia

The meeting was called to order by Chair Bob Yoder at 2:00 pm. The CEO board met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Jon Bell, Pat Heiden, agenda approved.

Bob Yoder asked for a motion to approve the consent agenda. M/S/C, Joe Oswald, Jon Bell, agenda approved.

Bob Yoder asked if there was any correspondence to share. There was none.

We welcomed Heather Garcia to our meeting and discussed our open board support position. Heather discussed how she provides support to the Region 11 board. Currently she works 20 hours per week in this position organizing meetings, helping guide Region 11 through compliance and developing relationships for board engagement. Heather does have an interest in also working with our board. Discussion was held on if this would be a short-term relationship through compliance or long-term as our Executive Director. Heather will get together her salary requirements based on those scenarios; we hope to have this information by our April 2 meeting so we can take action on it.

We then discussed WIOA Compliance and the steps that must be completed.

- Fiscal Agent – At our last meeting, Travis Weipert, Johnson County Auditor, met with us about becoming our fiscal agent. Karen Friederich has received some information on the questions he had and she will reach out directly to him to share that information.
- Service Provider Contracts – We are still waiting to hear from Iowa Workforce Development to see if we need to submit a letter asking them to extend the service provider contracts for Adult, Dislocated Worker and Youth Programs until December 31, 2020.

We then discussed realignment. Board members were tasked with putting it on their county's board agenda to approve the merger with Region 6. Pat Heiden shared that Johnson County voted by majority vote that they were not in favor of the merger with Region 6. Karen Friederich will reach out to the State Iowa Workforce Development office to confirm that 100% agreement was needed by all counties for a merger to happen.

In order for the RWDB board to be in compliance, each member must complete a new application. We have received 11 out of 21 applications to date. We have asked RWDB members to return their applications by March 18. We will then review these forms at our April 2 CEO Board Meeting. We also need to look at the criteria requirements to make sure our current members are still eligible to remain on the board.

No update on the process to fill our open RWDB seats.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Jon Bell, Bruce Adams, motion approved.

The meeting adjourned at 2:52 pm.

**Upcoming Meeting:**

Thursday, April 2, 2020; 2-3 pm; Conference Call