**IOWAWORKS – IOWA VALLEY – REGION 6**

**CHIEF ELECTED OFFICIALS AND REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING**

Due to the recent COVID-19 Virus pandemic and the concern for the safety of all, the Regional Workforce Development Board and the Chief Elected Officials Board meetings will now be available **LIVE** online beginning Wednesday, April 15, 2020 until further notice. There are 2 available options to view and/or participate in the public meetings listed below:

**How to View and/or Participate**

**In The**

**Regional Workforce Development Board Meeting**

**Chief Elected Officials Board Meeting**

|  |  |
| --- | --- |
| **Join Hangouts Meeting for Participation:**  [meet.google.com/kfs-wxkz-gez](https://meet.google.com/kfs-wxkz-gez#_blank) | **Dial In By Phone**  Dial: [1- 515-705-3573](about:invalid#_blank)  (PIN: 901331225) |

**IOWAWORKS – IOWA VALLEY – REGION 6**

**CHIEF ELECTED OFFICIALS AND REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING**

**Wednesday, April 15, 2020 at 5:00 P.M.**

101 Iowa Avenue West, Suite 200

(Old Econofoods Building)

Marshalltown, Iowa 50158

**MINUTES**

**CEO Members-** Attended by online Hangouts or phone: Jason Roudabush (Chair), Steve Salasek (Vice Chair) and Kendall Jordan and Lance Granzow.

**RWDB Members-** Attended by online Hangouts or phone: Marty Hardon (Chair), Nancy Roethler (Vice Chair), Jim Hunt, Jason Roudabush, Bob Jeske, Arturo Sanchez, Patty Mendoza and Eric Evans, Rachel Bly, Kathleen Geiken, Jackie Gray and Jackie Goodman. Members absent: Lori Wildman, Jason Schomer, Brian Sokol and Lynn Olberding.

**Others Present-** Attended by online Hangouts or phone:Rebecca Hassett, Angela De La Riva, Sara Aguilera, Ronee Slagle, Carrie Osborn and Janet Stegmann

A CEO and a RWDB quorum was met.

1. **Call to Order-Marty Hardon**
   1. Additions/Deletions to the Agenda - None
   2. Approval of the Agenda

CEO Action:

Motion by Salasek, second by Roudabush, to approve the agenda as printed.

Roll Call Vote: Ayes \_\_X\_\_\_ Nays\_\_\_\_\_\_

RWDB Action:

Motion by Hunt, second by Jeske, to approve the agenda as printed.

Roll Call Vote: Ayes \_\_\_X\_\_ **Nays\_\_\_\_\_\_**

**2.0 Correspondence and/or Visitors-Marty Hardon- Mary Anne cancelled due to illness**

* Mary Anne Nickle-Districtwide Comprehensive Needs Assessment Perkins Grant

**3.0 Economic Development Updates-Marty Hardon**

**3.1** Tama County Update – Kendall Jordan

* Windmills proposed in the Northern part of the county
* Fire and EMS Radio project moving forward
* Material delivery issues

**3.2** Poweshiek County Update – Jason Roudabush

* Fire and EMS Radio project is on hold
* Not much going on due to COVID
  1. Marshall County Update – Steve Salasek
* Dome is on the Courthouse
* Letting bids next month for the Annex building
* Discussion phase of Fire and EMS radio project
* Dealing with COVID virus
  1. Hardin County Update **-** Angela Dela Riva
* Program-Strategic Planning
* Working on Wind Ordinance
* Supporting local businesses as much as possible
* Community Endowment-Disaster relief

**4.0 Partner Updates-Marty Hardon**

**IWD-Arturo Sanchez**

* We are not open to the public, except unemployment documents dropped off.
* Will be at new location next meeting after COVID is over. Everyone is welcome.

**Vocational Rehabilitation-Eric Evans**

* Going strong on State Street
* 1 person is in the office and 4 are working from home
* Participating in a lot of ZOOM and Hangout meetings

**Iowa Valley Community College/ESL-Patty Mendoza**

* Closed to the public.
* Classes through ZOOM
* Tutoring over the phone
* Hope to be back May 1st and classes begin May 4th
* All working from home
* Virtual monitoring from the state
* Working on grant
* An opening in Ellsworth, Iowa for an instructor

**Iowa Valley Community College-Jackie Goodman**

* Dealing with COVID-19
* Many working from home, with limited people working in the office
* Hope to be back May 1st

**Iowa*W*orks-Becky Hassett**

* Title 1 Program
* Facetime meetings
* Preparing Hot Spot and Internet Connections so students are ready
* Keeping meetings on schedule

**5.0 Action Items-Marty Hardon-**

**5.1** **Approval of Minutes (January 15, 2020)**

CEO Action:

Motion by Jordan, second by Salasek, to approve the January 15, 2020 electronic minutes as written.

Roll Call Vote: Ayes \_\_\_X\_\_ Nays\_\_\_\_\_\_

RWDB Action:

Motion by Hunt, second by Jeske, to approve the January 15, 2020 electronic minutes as written.

Roll Call Vote: Ayes \_\_X\_\_\_ Nays\_\_\_\_\_\_

**5.2 Extension of Board Members Terms Set to Expire—CEO’s**

|  |  |
| --- | --- |
| Term Expiration | Name |
| 4/30/20 | James Hunt |
| 4/30/20 | Nancy Roethler –RWDB Vice Chair |
| 4/30/20 | Martin Hardon - RWDB Chair |
| 4/30/20 | Jason Schomer |
| 4/30/20 | Rachel Bly |
|  |  |
| 4/30/20 | Lori Wildman |
| 4/30/22 | Kathleen Geiken |
|  |  |
| 10/30/23 | Patty Mendoza |
|  |  |
| 6/30/21 | Jackie Gray |
|  |  |
| 4/30/20 | Brian Sokol |
| 4/30/20 | Bob Jeske |
| 4/30/20 | Jason Roudabush –CEO Chair |
|  |  |
| 4/30/20 | Eric Evans |
| 10/17/22 | Lynn Olberding |
| 4/30/20 | Arturo Sanchez |

CEO Action:

Motion by Granzow, second by Jordan, to extend the member terms to September 2020.

Roll Call Vote: Ayes \_\_X\_\_\_ Nays\_\_\_\_\_\_

RWDB Action:

*Discussion: Jim Hunt do we need to submit a list? I have served 19 years and can set in on a couple of other meetings but have made another commitment during this time. Jason Roudabush not sure if oaths need to be extended but will extended terms to September. Jason said members who have not shown up for a long time could be removed from the list.*

Motion by Bly, second by Roethler, to extend member terms to September 2020.

Roll Call Vote: Ayes \_\_\_X\_\_ Nays\_\_\_\_\_\_

**5.3 Consultation of Joining Regions 6 and Region 15 – CEO’s**

Discussion: Jason wanted to informed the Board that the Region VI counties have

approved combining of Region VI and Region XV at their respective counties.Jason shared the names of the counties involved.

**5.4 Administration Funds to Be Used on Realignment of Region**- Discussion and possible action to approve the use of $2,000 of the admin funds to be used on realignment of regions.

CEO Action:

Motion by Salasek, second by Jordan, to approve this request for the use of $2,000 of the admin funds to be used on realignment of regions.

Roll Call Vote: Ayes \_\_\_X\_\_ Nays\_\_\_\_\_\_

RWDB Action:

Motion by Jeske, second by Geiken, to approve this request for the use of $2,000 of the admin funds to be used on realignment of regions.

Roll Call Vote: Ayes \_\_\_X\_\_ Nays\_\_\_\_\_\_

**6.0 Discussion/ Information Items:**

* COVID-19 Response – discussed earlier in meeting by both CEO’s, RWDB members, Partners and Economic Development representatives
* Revised Timeline for System Transformation- Jason Roudabush provided an update
* System Transformation Update- Jason provided an update
* 28E Agreement- Jason provided an update
* Extension of Current Service Provider Contract- Jason commented that he needs to send an email by May 1st, 2020 to extend the contract out possibly to September 2020.

**7.0 Upcoming Events/Programs Updates-** Many programs have been postponed or delayed due to COVID-19 pandemic for the safety of all.

**8.0 Schedule for Future Meetings**

Future RWDB/CEO meetings will be held quarterly – January, April, July and October. The meetings will be held at 5:00 p.m. on the 3rd Wednesday of these months. Next meeting will be July 15, 2020.

**9.0 Adjournment**

The meeting was adjourned at 5:41 p.m.

Submitted by Lisa R. Gassman

Board Secretary