



**CEO MEETING
THURSDAY, APRIL 30, 2020
2:00 – 3:00 PM**

CONFERENCE CALL

AGENDA

1. CALL TO ORDER
2. INTRODUCTION OF MEMBERS
3. MOTION TO APPROVE AGENDA
4. MOTION TO APPROVE CONSENT AGENDA (ATTACHMENT A)
 - MEETING MINUTES – APRIL 16, 2020
5. DISCUSSION WITH MICHELLE McNERTNEY, DIVISION ADMINISTRATOR, WORKFORCE SERVICES, IOWA WORKFORCE DEVELOPMENT
6. WIOA COMPLIANCE DISCUSSION
 - BOARD SUPPORT POSITION
 - FISCAL AGENT
 - SERVICE PROVIDER CONTRACTS EXTENSION
7. UPDATE ON THE RWDB MEMBERS RE-APPLICATION PROCESS (ATTACHMENT B)
8. MOTION TO ADJOURN

Region 10 Website: <https://www.iowawdb.gov/region-10-meetings>

Conference Call Instructions

1. Dial 1-866-685-1580.
2. When prompted enter the conference code 0009991752 followed by #.

Next Meeting

Thursday, May 14; 2-3 pm

CHIEF ELECTED OFFICIALS BOARD
MEETING MINUTES

APRIL 16, 2020
CONFERENCE CALL MEETING

CEO Board Members Present: Bruce Adams, Jon Bell, Pat Heiden, Joe Oswald, Bob Yoder, Gary Bierschenk

CEO Board Members Absent: Ben Rogers

The meeting was called to order by Chair Bob Yoder at 2:00 pm. The CEO board met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Jon Bell, Gary Bierschenk, agenda approved.

Bob Yoder asked for a motion to approve the consent agenda. M/S/C, Joe Oswald, Bruce Adams, motion approved.

Bob Yoder asked if there was any correspondence to share. There was none.

WIOA Compliance Discussion

- Board Support Position – we reviewed the proposal from Heather Garcia to serve as our board support person. We need someone to lead us in this area and it seems like the Comprehensive Executive Director Services and Board Support level is the appropriate option for us to complete WIOA compliance. We might need to change the level after a year. Bob Yoder asked for a motion to extend an offer to Heather Garcia to serve as the Region 10 Executive Director at the comprehensive level with a review after one year. M/S/C, Pat Heiden, Gary Bierschenk, motion approved 6-0. We will reach out to Heather and if she agrees, we will want her to start as soon as she can.
- Fiscal Agent – this is on hold for now; we are awaiting guidance from IWD on how the process is going to work. Johnson County had a concern about the timing of when they will receive the money and when checks have to be processed. Until we know the information from IWD, we cannot ask Johnson County to commit to being our fiscal agent. Bob Yoder asked for a motion to table this until our next meeting. M/S/C, Joe Oswald, Bruce Adams, motion approved 6-0.
- Service Provider Contracts – we have sent the letter to IWD asking them to extend the Title I contract deadlines to December 31, 2020. We have not received a response yet.

The make-up of the Regional Workforce Development Board membership was reviewed. We will need to receive an application to serve form from each member who wants to be reappointed to the board. We have reached out again to those members who have not returned the form to see if they are still interested in participating in our board. At our April 30 meeting, we will review the membership list and make a motion of who will be reappointed to

our board.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Jon Bell, Gary Bierschenk, motion approved.

The meeting adjourned at 2:25 pm.

Upcoming Meeting:

Thursday, April 30; 2-3 pm

LOCAL WDB MEMBERSHIP REQUIREMENTS

Business: Majority

- At least two representatives must be from small businesses
- Business must be in an in-demand industry sector and/or have in-demand occupations
- Representative must have optimum policy-making or ultimate hiring authority for the business
- Representatives must be appointed from a list of individuals nominated by local business groups such as the ECI or Chamber of Commerce
- See Section 9 of the Guidance for the full details

Name	Company	Application to Serve Form Received
Ashley Ferguson	TrueNorth Companies	Yes
Rhonda Griffin	Centro, Inc.	Will continue on board
Joe Linn	UnityPoint Health St. Luke's	
Kristy Lyman	JM Swank	
Patty Manuel	Maquoketa Valley Electric Coop	Yes
Michelle Mexcur	Weland Clinic Laboratories	
Steve Olson	CBI Bank & Trust, Retired	Yes
Julie Perez	Toyota Financial Services	Yes
Stefanie Rupert	Collins Community Credit Union	
Kory Schreiner	Xerxes	Has resigned from board
Steve Shriver	EcoLips	Has resigned from board
Vacant		

Workforce: At Least 20%

- At least two must be representatives of labor organizations, who are appointed from a list of individuals nominated by local labor organizations
- At least one must be a representative of a joint labor-management Registered Apprenticeship program
- Others may be representatives from community-based organizations with experience and expertise in the field of workforce development
- See Section 10 of the Guidance for the full details

Name	Company	Application to Serve Form Received
Debbie Craig	Four Oaks	Yes
Wayne Frauenholtz	Letter Carrier, Retired	Yes
Patrick Loeffler	Carpenters Local 308	Yes
Susie Weinacht	RWDSU-UFCW Local 110	Has Resigned from Board
Vacant		

One - Stop Delivery System

- One IWD operations manager at the local Iowa *WORKS* field office, representing the Wagner-Peyser Employment Service Program under WIOA Title III
- One representative of an entity that is an eligible provider of Adult Education and Family Literacy Act activities under WIOA Title II
- At least one representative of a Vocational Rehabilitation program under WIOA Title IV, nominated by IVRS and IDB
- These members are excluded from the gender balance requirement and political affiliation limitation under Iowa Code chapter 69
- See Section 11 of the Guidance for the full details

Name	Company	Application to Serve Form Received
Terry Rhinehart	Title II, Kirkwood Community College	Yes
Scott Mather	Title III, Iowa Workforce Development	Yes
Holly Mateer	Title IV, Iowa Voc-Rehab	Yes

Higher Education and Economic Development

- At least one representative of an institution of higher education providing workforce investment activities, including community colleges
- At least one representative of an economic and community development entity
- See Section 12 of the Guidance for the full details

Name	Company	Application to Serve Form Received
Kim Becicka	Kirkwood Community College	Yes
Jasmine Almoayyed	City of Cedar Rapids	Yes

Optional

A Local WDB may include other members such as representatives of:

- Entities administering education and training activities who represent local educational agencies or community-based organizations with demonstrated expertise in addressing the education or training needs for individuals with barriers to employment
- Governmental and economic and community development entities that represent transportation, housing, and public assistance programs
- Philanthropic organizations service the region
- Other appropriate representatives as determined by the Chief Elected Official Board
- See Section 13 of the Guidance for the full details

Name	Company	Application to Serve Form Received
Mark Schneider	Mid-Prairie Community Schools	Yes