

# CHIEF ELECTED OFFICIALS BOARD MEETING MINUTES

APRIL 30, 2020  
CONFERENCE CALL MEETING

CEO Board Members Present: Bruce Adams, Jon Bell, Pat Heiden, Bob Yoder, Gary Bierschenk, Ben Rogers

CEO Board Members Absent: Joe Oswald

Guest: Michelle McNertney

The meeting was called to order by Chair Bob Yoder at 2:00 pm. The CEO board met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Jon Bell, Pat Heiden, agenda approved.

Bob Yoder asked for a motion to approve the consent agenda. M/S/C, Bruce Adams, Jon Bell, motion approved.

Michelle McNertney from Iowa Workforce Development discussed the financial situation for Region 10. Jon Bell reached out to Michelle to visit with our board after attending the Office Hours Call. She reviewed the financial report for our region and the processes that are used with the current fiscal agent and IWD. We have multiple funding streams going at the same time. In a normal year we would want to see the expenditures higher so that we are not going to be required to turn back in money to the state. We will want to have conversations with our service provider and board members in order to set our strategic plan. 10% of our budget can be spent for administrative expenses; this year we expect to carryover approximately \$34,000.

## **WIOA Compliance Discussion**

- Board Support Position – Heather Garcia has agreed to serve as our board support person at the Comprehensive Executive Director Services and Board Support level. She will be prepared to begin her duties on July 1.
- Fiscal Agent – The deadline to name a fiscal agent for our region has been extended to September 1. The state has also contracted with Maher & Maher to develop training for the new fiscal agents.
- Service Provider Contracts – The deadlines for the service provider contracts for Region 10 has been extended to December 31, 2020.

The make-up of the Regional Workforce Development Board membership was reviewed. We will need to receive an application to serve form from each member who wants to be reappointed to the board. We confirmed with Michelle McNertney that board members who are retired are not eligible to be board members. Therefore, we will contact those members who are no longer

eligible. The deadline for this process has also been extended to September 1.

The board would like to invite Ronee Slagle to our next meeting to discuss the 28E agreement template.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Gary Bierschenk, Jon Bell, motion approved.

The meeting adjourned at 2:40 pm.

**Upcoming Meeting:**

Thursday, May 14; 2-3 pm