

Approved
Region 5 CHIEF ELECTED OFFICIALS
(CEO'S)

Thursday, April 9, 2020

10:00 a.m.

Conference Call

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| CEO's in attendance: | Bailey, Doug | Cooper, Mike | Loney, Sandy |
| | Rasmussen, Rick | Siepkker, Clarence | Thode, Bob |

1) **Call the Meeting to Order:**

CEO Chairperson Doug Bailey called the phone conference of the Region 5 CEO to order on April 9, 2020 @ 10:05 a.m

2) **Roll call for CEO:** all six CEO's were on the call.

3) **Consider CEO Shared Liability Agreement-Action:** Sandy Loney prepared the 28E agreement that will need to go to IWD State Office for approval. When the approved document is returned the CEO's will need to vote on the approved document to present to each counties Supervisor's Board for ratification.

Loney, Humboldt made the motion to send the CEO Shared Liability Agreement to the state office of IWD for approval. Rasmussen, Wright 2nd. All voting aye.

4) **Consider LWDB Bylaws-Action:** Bylaws were done on September 14, 2017. No changes need to be done to them other than to update the date.

Siepkker, Pocahontas motioned to approve the LWDB Bylaws with the effective date April 9, 2020. Cooper, Calhoun 2nd. All voting aye.

5) **Consider Appointment of Local Workforce Development Board-Action:** We need contact information to follow up with board members to see if they'll stay on after their terms expire. Baily will investigate this.

Rasmussen, Wright motioned to approve the appointment of the current LWDB. Thode, Webster 2nd. All voting Aye

6) **Consider Selection of Fiscal Agent-Action:** Bailey has had several conversations with the Director of Central Iowa Juvenile Detentions (CIJD). They are very interested in the Fiscal Agent position. They currently are the agent for several organizations in Iowa. The fee would be \$15.00 for each transaction. They would like to have training on what the requirements are for the position. Bailey stated that IWD was setting that up with Maher/Maher and the dates are TBD. ICCC is currently our agent, Melissa said that there are around 200 transaction a year. That would put the cost at around \$3000.00 annually. CIJD currently has all IT systems in place to do claims, budget line items, reconciliation and monthly reports.

Loney, Humboldt made the motion to appoint CIJD as Fiscal Agent Effective July 1, 2020. They will have access to training from ICCC and IWD (Maher/Maher) in preparation for assuming the Fiscal Agent role on July 1, 2020. Cooper, Calhoun 2nd. All voting aye.

7) **Consider Selection of Chief Lead Elected Official (CLEO):** Bailey wanted to continue with the role if the CEO's agreed. He felt that to leave this project in the middle was not good for our group. Bailey and Cooper Vice Chair are not seeking re-election this fall.

Thode, Webster made the motion for Doug Bailey, Hamilton to continue the role of CLEO. Cooper, Calhoun 2nd. All voting aye.

8) **Discuss Board Support Provider-Possible Action:** Bailey has been in contact with Midas and they are very interested in providing this service. They currently are providing services for writing grants. We may need to write grants to provide more services for our constituents.

Cooper, Calhoun made the motion to appoint Midas Council of Government as the Board Support Provider at a rate of \$50.00 per hour effective April 13, 2020. Loney, Humboldt 2nd. All voting aye.

- 9) **Discuss LWDB Budget:** Bailey was able to contact IWD to confirm that we should be able to receive \$29,000-32,000 for our administration costs. Bailey participated on a IWD conference call on April 3, 2020 and there was no clear direction on the budget and when the money would be available.
- 10) **Discuss One Stop Operator and Service Provider:** Bailey contacted ICCC as they are a service provider for Title I Adult and Dislocated Workers contract. ICCC is not interested in extending their contract past June 30, 2020. Children & Families of IA (CFI) is interested in providing both services One Stop Operator and Service provider. They are currently our existing Title I Youth contract and they will extend the contract to December 31, 2020. Teresa Larson-White is our local contact for CFI, head office is out of Des Moines. They have reached out to Bailey that they were interested in providing both Title I adult and youth services. Once the RFP's are approved Midas will extend them out to a network of providers. They'll grade all applications and CEO's will approve.
- 11) **Adjournment:**
Meeting was adjourned at 11:28am.