



**CEO MEETING
THURSDAY, MAY 14, 2020
2:00 – 3:00 PM**

CONFERENCE CALL

AGENDA

1. CALL TO ORDER
2. INTRODUCTION OF MEMBERS
3. MOTION TO APPROVE AGENDA
4. MOTION TO APPROVE CONSENT AGENDA (ATTACHMENT A)
 - MEETING MINUTES – APRIL 30, 2020
5. DISCUSSION WITH RONEE SLAGLE, IOWA WORKFORCE DEVELOPMENT, 28E AGREEMENT TEMPLATE
6. WIOA COMPLIANCE DISCUSSION
 - BOARD SUPPORT POSITION
 - FISCAL AGENT
 - SERVICE PROVIDER CONTRACTS EXTENSION
7. MOTION TO APPROVE RWDB MEMBERSHIP (ATTACHMENT B)
8. MEETING SCHEDULE DISCUSSION
9. MOTION TO ADJOURN

Region 10 Website: <https://www.iowawdb.gov/region-10-meetings>

Conference Call Instructions

1. Dial 1-866-685-1580.
2. When prompted enter the conference code 0009991752 followed by #.

Next Meeting

CEO/RWDB, Thursday, May 28; 10AM-Noon

CHIEF ELECTED OFFICIALS BOARD
MEETING MINUTES

APRIL 30, 2020
CONFERENCE CALL MEETING

CEO Board Members Present: Bruce Adams, Jon Bell, Pat Heiden, Bob Yoder, Gary Bierschenk, Ben Rogers

CEO Board Members Absent: Joe Oswald

Guest: Michelle McNertney

The meeting was called to order by Chair Bob Yoder at 2:00 pm. The CEO board met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Jon Bell, Pat Heiden, agenda approved.

Bob Yoder asked for a motion to approve the consent agenda. M/S/C, Bruce Adams, Jon Bell, motion approved.

Michelle McNertney from Iowa Workforce Development discussed the financial situation for Region 10. Jon Bell reached out to Michelle to visit with our board after attending the Office Hours Call. She reviewed the financial report for our region and the processes that are used with the current fiscal agent and IWD. We have multiple funding streams going at the same time. In a normal year we would want to see the expenditures higher so that we are not going to be required to turn back in money to the state. We will want to have conversations with our service provider and board members in order to set our strategic plan. 10% of our budget can be spent for administrative expenses; this year we expect to carryover approximately \$34,000.

WIOA Compliance Discussion

- Board Support Position – Heather Garcia has agreed to serve as our board support person at the Comprehensive Executive Director Services and Board Support level. She will be prepared to begin her duties on July 1.
- Fiscal Agent – The deadline to name a fiscal agent for our region has been extended to September 1. The state has also contracted with Maher & Maher to develop training for the new fiscal agents.
- Service Provider Contracts – The deadlines for the service provider contracts for Region 10 has been extended to December 31, 2020.

The make-up of the Regional Workforce Development Board membership was reviewed. We will need to receive an application to serve form from each member who wants to be reappointed to the board. We confirmed with Michelle McNertney that board members who are retired are not eligible to be board members. Therefore, we will contact those members who are no longer

eligible. The deadline for this process has also been extended to September 1.

The board would like to invite Ronee Slagle to our next meeting to discuss the 28E agreement template.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Gary Bierschenk, Jon Bell, motion approved.

The meeting adjourned at 2:40 pm.

Upcoming Meeting:

Thursday, May 14; 2-3 pm

LOCAL WDB MEMBERSHIP REQUIREMENTS

Business: Majority

- At least two representatives must be from small businesses
- Business must be in an in-demand industry sector and/or have in-demand occupations
- Representative must have optimum policy-making or ultimate hiring authority for the business
- Representatives must be appointed from a list of individuals nominated by local business groups such as the ECI or Chamber of Commerce
- See Section 9 of the Guidance for the full details

Name	Company	Application to Serve Form Received
Ashley Ferguson	TrueNorth Companies	Yes
Rhonda Griffin	Centro, Inc.	Will continue on board
Joe Linn	UnityPoint Health St. Luke's	Will continue on board
Kristy Lyman	JM Swank	Has resigned from board
Patty Manuel	Maquoketa Valley Electric Coop	Yes
Michelle Mexcur	Weland Clinic Laboratories	No longer employed at Weland
Steve Olson	CBI Bank & Trust, Retired	Retired; not eligible
Julie Perez	Toyota Financial Services	Yes
Stefanie Rupert	Collins Community Credit Union	Will continue on board
Kory Schreiner	Xerxes	Has resigned from board
Steve Shriver	EcoLips	Has resigned from board
Vacant		

Workforce: At Least 20%

- At least two must be representatives of labor organizations, who are appointed from a list of individuals nominated by local labor organizations
- At least one must be a representative of a joint labor-management Registered Apprenticeship program
- Others may be representatives from community-based organizations with experience and expertise in the field of workforce development
- See Section 10 of the Guidance for the full details

Name	Company	Application to Serve Form Received
Debbie Craig	Four Oaks	Yes
Wayne Frauenholtz	Letter Carrier, Retired	Retired; not eligible
Patrick Loeffler	Carpenters Local 308	Yes
Susie Weinacht	RWDSU UFCW Local 110	Has Resigned from Board
Vacant		

One - Stop Delivery System

- One IWD operations manager at the local Iowa *WORKS* field office, representing the Wagner-Peyser Employment Service Program under WIOA Title III
- One representative of an entity that is an eligible provider of Adult Education and Family Literacy Act activities under WIOA Title II
- At least one representative of a Vocational Rehabilitation program under WIOA Title IV, nominated by IVRS and IDB
- These members are excluded from the gender balance requirement and political affiliation limitation under Iowa Code chapter 69
- See Section 11 of the Guidance for the full details

Name	Company	Application to Serve Form Received
Terry Rhinehart	Title II, Kirkwood Community College	Yes
Scott Mather	Title III, Iowa Workforce Development	Yes
Holly Mateer	Title IV, Iowa Voc-Rehab	Yes

Higher Education and Economic Development

- At least one representative of an institution of higher education providing workforce investment activities, including community colleges
- At least one representative of an economic and community development entity
- See Section 12 of the Guidance for the full details

Name	Company	Application to Serve Form Received
Kim Becicka	Kirkwood Community College	Yes
Jasmine Almoayyed	City of Cedar Rapids	Yes

Optional

A Local WDB may include other members such as representatives of:

- Entities administering education and training activities who represent local educational agencies or community-based organizations with demonstrated expertise in addressing the education or training needs for individuals with barriers to employment
- Governmental and economic and community development entities that represent transportation, housing, and public assistance programs
- Philanthropic organizations service the region
- Other appropriate representatives as determined by the Chief Elected Official Board
- See Section 13 of the Guidance for the full details

Name	Company	Application to Serve Form Received
Mark Schneider	Mid-Prairie Community Schools	Yes