



**CEO/RWDB  
THURSDAY, MAY 28, 2020  
10 AM – NOON**

**ZOOM MEETING**

**AGENDA**

1. CALL TO ORDER
2. INTRODUCTION OF MEMBERS AND GUESTS
3. MOTION TO APPROVE AGENDA
4. MOTION TO APPROVE CONSENT AGENDA (SEE ATTACHMENT A)
  - a. MARCH 26, 2020 MEETING MINUTES
5. CORRESPONDENCE
6. MEMBER ANNOUNCEMENTS
7. MOTION TO APPROVE LOCAL CSP MODIFICATION – FINANCIAL ASSISTANCE (FAS) ACTIVITY INCREASE – CARLA ANDORF (SEE ATTACHMENT B)
8. MOTION TO APPROVE THE FY21 WIOA TITLE I BUDGET & BOARD BUDGET (SEE ATTACHMENT C) – CARLA ANDORF
9. UPDATE ON RWDB/CEO AND LOCAL REGION MONITORING BY IWD – CARLA ANDORF
10. UPDATE ON WIOA COMPLIANCE PROCESS – CEO BOARD
  - a. STATE REGIONAL MAP (SEE ATTACHMENT D)
  - b. BOARD SUPPORT POSITION
  - c. FISCAL AGENT
  - d. SERVICE PROVIDER CONTRACTS EXTENSION
  - e. REAPPLICATION OF RWDB MEMBERS PROCESS (SEE ATTACHMENT E)
11. STRATEGIC PLAN & REGIONAL WORKFORCE GOALS PROGRESS UPDATE – CARLA ANDORF (SEE ATTACHMENT F)
12. GRANTS REPORT – KIM BECICKA (SEE ATTACHMENT G)
13. IowaWORKS FINANCIALS & ENROLLMENT GOALS – CARLA ANDORF (SEE ATTACHMENT H)
14. REGION 10 IowaWORKS REPORT – SCOTT MATHER
15. ADULT EDUCATION/LITERACY REPORT – CYD HANSON (SEE ATTACHMENT I)
16. VOCATIONAL-REHABILITATION REPORT – HOLLY MATEER (SEE ATTACHMENT J)
17. IOWA DEPARTMENT FOR THE BLIND REPORT – JAMIE PHIPPS (SEE ATTACHMENT K)

18. MOTION TO ADJOURN

NEXT MEETING DATE IS: CEO/RWDB, JUNE 25, 2020, 10-11:30 AM, TBD

*Region 10 Website:* <https://www.iowawdb.gov/region-10-meetings>

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD  
MEETING MINUTES

MARCH 26, 2020  
ZOOM MEETING

CEO Board Members Present: Jon Bell

RWDB Board Members Present: Jasmine Almoayyed, Kim Becicka, Debbie Craig, Cyd Hanson, Kristy Lyman, Patty Manuel, Holly Mateer, Scott Mather, Steve Olson, Julie Perez, Stefanie Rupert, Mark Schneider

RWDB Board Members Absent: Ashley Ferguson, Wayne Frauenholtz, Rhonda Griffin, Joe Linn, Patrick Loeffler, Michelle Mexcur, Kory Schreiner, Steve Shriver, Susie Weinacht

RWDB Ex-Officio Members: None

STAFF: Carla Andorf, Jennifer Perkins, Karen Friederich, Terry Rhinehart, Jamie Phipps

The meeting was called to order by Chair Patty Manuel at 10:09 am. The CEO board did not meet quorum. The RWDB board met quorum.

Patty Manuel asked for a motion to approve the agenda. M/S/C, Stefanie Rupert, Holly Mateer, agenda approved.

Patty Manuel asked for a motion to approve the consent agenda. M/S/C, Mark Schneider, Steve Olson, motion approved.

Patty Manuel asked if there was any correspondence to share. There was none.

Patty Manuel asked if there were any member announcements.

- Scott Mather discussed the Title II application process and the need for board members to review the applications and score them on a rubric. It was decided that Scott Mather, Steve Olson and Stefanie Rupert would be the members responsible for reviewing the applications.
- Carla Andorf introduced Jennifer Perkins who is our new Operations Manager. Our financial monitoring for Title I programs was held on March 11; we have been told we had zero findings.

We discussed the COVID-19 Virus and the impact to workforce programs and services.

- Carla Andorf explained how we are working with our clients, connecting them with community assistance or other help, and keeping them engaged. Iowa Workforce Development may apply for a National Emergency Grant (NEG) for laid-off employees so we are preparing for that grant if that happens. She is concerned about hitting their performance measures.

- Scott Mather discussed how all IWD staff are working with Unemployment Insurance; they completed 12 hours of training so staff felt more comfortable answering questions. Their office is open (by appointment only to clients); Unemployment Insurance claims can be done over the phone or the internet. If they do close their office, they are preparing to work from home. A question was asked if unemployment payments are taxable and yes they are; a claimant can opt to have it taken out now or wait until they file taxes. He also shared that from March 15-21, the State processed 41,890 unemployment claims.
- Holly Mateer shared the Title IV update. They are working virtually and contacting clients and providing as many resources as they can.
- Terry Rhinehart shared the Title II update. They started a new session this week and their instructors are prepared to teach all classes via Zoom. At this time, they cannot do testing, so they can't add students to new sessions yet or have students take their final exams to graduate. Cyd Hanson shared that as an instructor the Zoom platform has been working well.
- Debbie Craig from Four Oaks shared that they have 80 youth enrolled in their workforce prep program; they are now focused on essential skills development. Case workers are teleworking and adjusting to how they can connect with their clients. Their onsite job shadows are on hold for now.
- Jasmine Almoayyed from the City of Cedar Rapids is working on a resource page for employers and residents on where they can get assistance. Scott Mather shared that the most current information for employers would be the links on their website pages.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress. Some of our goals will be pushed back to wrap up in the summer or fall.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs. We anticipate that our enrollments will decrease due to the COVID-19 situation; we will also have carryover funds.

Carla Andorf reviewed the WIOA financial report. This report shows our performance measures for our financial goals. We do have concerns that we might not meet our goals and expect to request some flexibility from the State due to the COVID-19 pandemic.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for December and January. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Employer Services team along with the activities conducted by the Business Services team.

Cyd Hanson reviewed the Adult Education/Literacy report. Our students are now taking their classes electronically; we have approximately 150 ABE students and 440 ESL students.

Holly Mateer reviewed the Vocational-Rehabilitation report. To date, they have had 120 successful client closures. She had a Business Engagement Specialist start; they are a resource for businesses on assisting staff with disabilities. Stefanie Rupert suggested also adding Mental Health resources for employers.

Jamie Phipps reviewed the Department for the Blind report. They are working on hiring a local Cedar Rapids counselor as she transitions to her new role.

An update was given on the WIOA compliance and realignment merger status.

- Board Support Staff – We have reached out to Heather Garcia, Executive Director for the Region 11. She is developing a proposal for the CEO Board to review on April 2 that will highlight her duties/costs.
- Board Fiscal Agent – We have had an interest from Travis Weipert, Johnson County Auditor, about providing these services for our board. We are communicating with Travis and hope to hear soon if he will accept this role.
- Board Member Reappointment Process – In order to be in compliance, all of our board members must complete an Application to Serve form. To date, we have received 11 out of 21 forms. Once completed, the CEO Board will review the forms and vote for the member to be reappointed. At our May 28 meeting, Oath of Office forms will be completed for reappointed Members
- IWD has asked the DOL for an extension for the Service Provider Contracts for Adult, DW, and Youth programs due to the COVID-19 situation.
- Realignment with Region 6 – If you recall, for two areas to merge voluntarily, 100% agreement by all counties was needed. Johnson County, by majority vote, voted no to the merger request of Regions 6 & 10. So we will not merge with Region 6. Board members were disappointed with this outcome and strategies were discussed on how we can move forward. It was discussed that at the CEO level, Linn County has not been involved. The RWDB board would like Carla Andorf to reach out to Ben Rogers to educate him about the services we provide and how realignment would benefit all counties. After that happens, representatives from the RWDB board could also reach out to him to further discuss how important his role is with the CEO board. A suggestion was made to also have the other counties still vote on the realignment so that we can show solidarity.

Patty Manuel asked for a motion to adjourn the meeting. M/S/C, Steve Olson, Holly Mateer, motion approved.

The meeting adjourned at 11:45 am.

**Upcoming Meeting:**

CEO/RWDB, May 28, 2020, 10 am-Noon, IowaWORKS

### Local Plan Modification Transmittal Form

To be completed by LWDB		<b>STATE USE ONLY</b>	
LWDB:	10	Date Received:	
Date Submitted:	5/28/2020	Date Approved:	
Provide a description of Local Plan changes below:		Effective Date:	
		Title 1 Rep:	

The Region 10 area has been experiencing an increased demand for Financial Assistance (FAS) due to the COVID19 outbreak creating a higher demand for emergency services, and technology. During this outbreak we are seeing a greater demand for emergency assistance, especially for the youth population who often have poor or spotty work history and may be less likely to qualify for services like unemployment insurance.

In addition, we are seeing more students seeking online learning and more courses are moving to an online format including HS completion, English language courses, short term certificates, and credit classes. Some of our participants do not have access to a computer or quality internet allowing them to participate in online courses.

In order to better serve students with emergency needs during COVID19 and in response to a transition of courses to an online format, FAS in the Region 10 area will be as follows:

#### **Adult and Dislocated Worker Program**

##### **Financial Assistance (FAS)**

Emergency assistance payable to a vendor, or reimbursable to a participant, for services that will enable the participate to participate in a WIOA activity. Allowable FAS services include, but are not limited to:

- Housing assistance
- Eyeglasses repair
- Auto repair
- Technology needs for coursework or job search
- Other as approved by WIOA director

Limited to \$1,000 per enrollment.

#### **Youth Program**

##### **Financial Assistance (FAS)**

Emergency assistance payable to a vendor, or reimbursable to a participant, for services that will enable the participate to participate in a WIOA activity. Allowable FAS services include, but are not limited to:

- Housing assistance
- Eyeglasses repair
- Auto repair

- Technology needs for coursework or job search
- Other as approved by WIOA director

Limited to \$2,000 per enrollment.

**Approvals:**

\_\_\_\_\_  
LWDB Chair Signature / Date

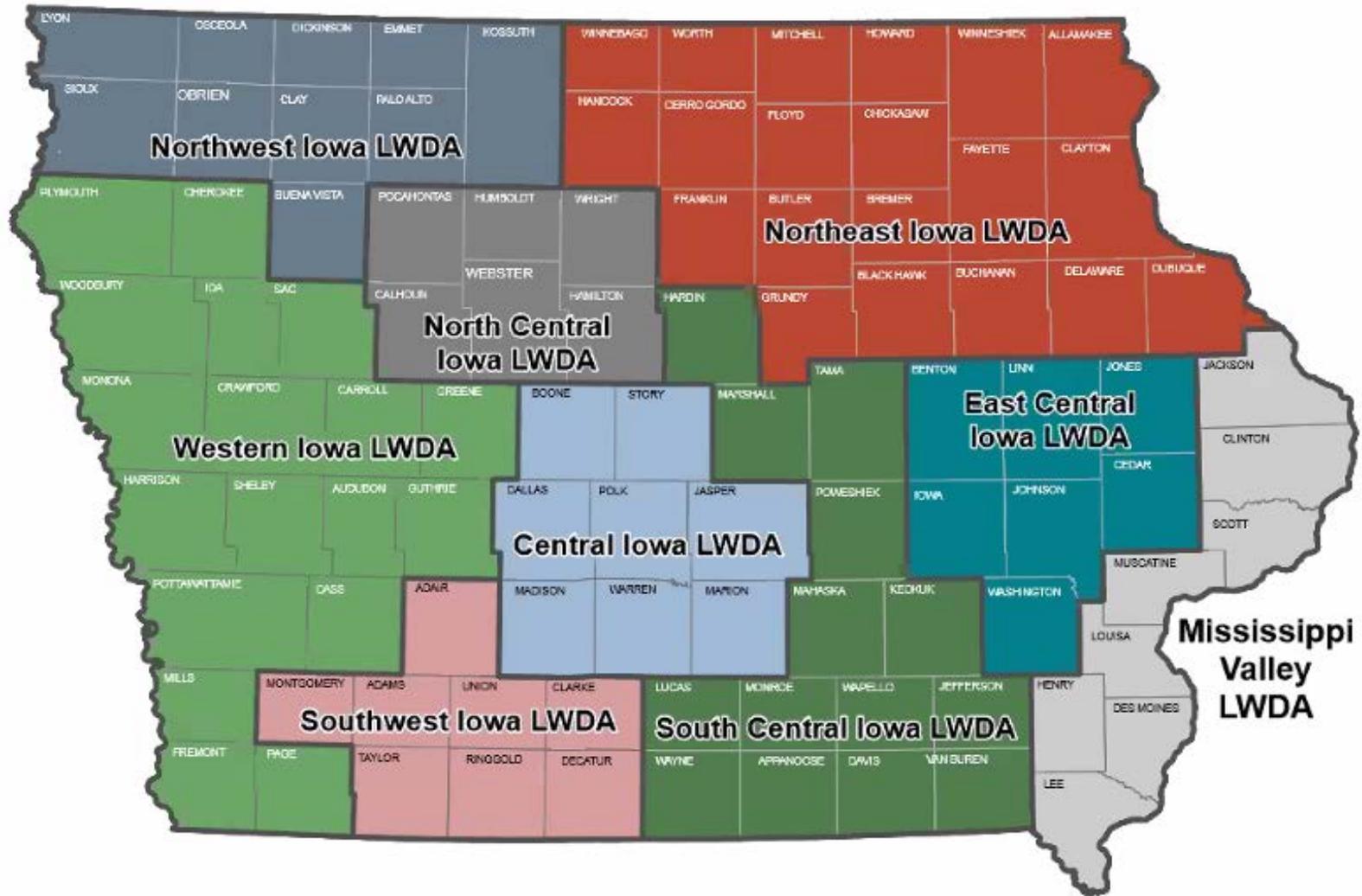
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CEO Chair Signature / Date

<b>FY 2021 Budget</b>								
	<b>WIOA Admin</b>	<b>WIOA Adult</b>	<b>WIOA DW</b>	<b>WIOA YIS</b>	<b>WIOA YOS</b>	<b>KPACE</b>	<b>GAP</b>	<b>Total</b>
<b>Estimated Carryover</b>	\$46,225.00	\$38,177.00	\$61,176.00	\$22,519.00	\$67,559.00	\$107,451.00	84,651.00	\$427,758.00
<b>New Funds</b>	\$105,021.00	\$190,420.00	\$305,707.00	\$112,267.50	\$336,802.50	\$750,041.00	312,711.28	\$2,112,970.28
<b>Total Funds</b>	<b>\$151,246.00</b>	<b>\$228,597.00</b>	<b>\$366,883.00</b>	<b>\$134,786.50</b>	<b>\$404,361.50</b>	<b>\$857,492.00</b>	<b>397,362.28</b>	<b>\$2,540,728.28</b>
<b>Expenses</b>	<b>WIOA Admin</b>	<b>WIOA Adult</b>	<b>WIOA DW</b>	<b>WIOA YIS</b>	<b>WIOA YOS</b>	<b>KPACE</b>	<b>GAP</b>	<b>Total</b>
Salaries	\$14,462.38	\$75,542.14	\$172,195.38	\$42,743.08	\$142,682.87	\$310,808.53	22,211.55	\$780,645.93
Fringe	\$3,760.22	\$19,640.96	\$44,770.80	\$11,113.20	\$37,097.55	\$80,810.22	5,775.00	\$202,967.94
Staff Travel	\$1,500.00	\$750.00	\$850.00	\$750.00	\$3,500.00	\$5,000.00	0.00	\$12,350.00
Board Expenses	\$104,000.00							\$104,000.00
Advertising/Printing/Production	\$0.00	\$1,000.00	\$1,000.00	\$200.00	\$500.00	\$30,000.00	0.00	\$32,700.00
Communication	\$500.00	\$1,500.00	\$2,500.00	\$750.00	\$2,250.00	\$2,000.00	0.00	\$9,500.00
Staff Training/Conferences	\$600.00	\$1,000.00	\$1,500.00	\$400.00	\$1,200.00	\$1,500.00	0.00	\$6,200.00
Misc Expenses(IT Charges)	\$750.00	\$500.00	\$2,000.00	\$500.00	\$2,000.00	\$0.00	0.00	\$5,750.00
Materials & Supplies	\$400.00	\$500.00	\$1,300.00	\$400.00	\$1,200.00	\$2,000.00	0.00	\$5,800.00
Meetings and Workshops	\$200.00	\$100.00	\$300.00	\$100.00	\$600.00	\$1,000.00	0.00	\$2,300.00
Memberships	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$3,000.00
Liability Insurance	\$150.00	\$270.00	\$750.00	\$160.00	\$600.00	\$520.00	0.00	\$2,450.00
Rent/Utilities	\$5,405.00	\$7,050.00	\$19,577.00	\$3,195.00	\$16,697.00	\$12,177.00	0.00	\$64,101.00
<b>Total Program Expense</b>	<b>\$134,727.60</b>	<b>\$107,853.10</b>	<b>\$246,743.18</b>	<b>\$60,311.28</b>	<b>\$208,327.42</b>	<b>\$445,815.75</b>	<b>\$27,986.55</b>	
Participant Expense	\$0.00	\$92,180.90	\$74,283.77	\$7,114.72	\$196,034.08	\$411,676.25	\$369,375.73	\$1,150,665.46
<b>Total by Program</b>	<b>\$134,727.60</b>	<b>\$200,034.00</b>	<b>\$321,026.95</b>	<b>\$67,426.00</b>	<b>\$404,361.50</b>	<b>\$857,492.00</b>	<b>\$397,362.28</b>	<b>\$2,382,430.33</b>
<b>Planned Carryover (15% of New WIOA Funds)</b>	<b>\$16,518.40</b>	<b>\$28,563.00</b>	<b>\$45,856.05</b>	<b>\$67,360.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$158,297.95</b>
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>% Spent on Participants</b>		<b>46.08%</b>	<b>23.14%</b>	<b>10.55%</b>	<b>48.48%</b>	<b>48.01%</b>	<b>92.96%</b>	<b>48.30%</b>

**Board Budget**

<b>Expenses</b>	
Salaries	\$ -
Fringe	\$ -
Staff Travel	\$ -
<b>Contracted Board Support</b>	\$ 84,000.00
<b>One Stop Operator</b>	\$ 20,000.00
Advertising/Printing/Production	\$ -
Communication	\$ -
Staff Training/Conferences	\$ -
Misc Expenses(IT Charges)	\$ -
Materials & Supplies	\$ -
Meetings and Workshops	\$ -
Memberships	\$ -
Liability Insurance	\$ -
Rent/Utilities	\$ -
Participant Expense	\$ -
<i>Total by Program</i>	\$ 104,000.00

## Local Workforce Area Map - 9 Areas



### Region 10 WIOA Board List (as of 7-1-2020)

Category	Name and Business Title	Business Name and Address	Phone Number	Email Address	Term
One-Stop System	Jasmine Almoayyed Economic Development Manager	City of Cedar Rapids 101 1 <sup>st</sup> St SE Cedar Rapids IA 52401	319.389.8563	j.almoayyed@cedar-rapids.org	Exp. 12/31/22
One-Stop System	Kim Becicka Vice President	Kirkwood Community College 6301 Kirkwood Blvd SW Cedar Rapids IA 52404	319.398.5525	Kim.becicka@kirkwood.edu	Exp. 12/31/22
Business	Ashley Ferguson Talent Acquisition Manager	True North Companies 500 1 <sup>st</sup> St SE Cedar Rapids IA	319.739.1204	aferguson@truenorthcompanies.com	Exp. 12/31/22
Business	Rhonda Griffin Director of Human Resources	Centro, Inc. 950 N Bend Dr North Liberty IA 52317	319.626.5569	rgriffin@centroinc.com	Exp. 12/31/22
One-Stop System	Terry Rhinehart Manager, Secondary Programs	Kirkwood Community College 6301 Kirkwood Blvd SW Cedar Rapids IA 52404	319.784.1513	Terry.rhinehart@kirkwood.edu	Exp. 6/30/24
Business	Joe Linn Hospital Administration	UnityPoint Health St. Luke's 1026 A Ave NE Cedar Rapids IA 52402	319.369.7035	Joseph.linn@unitypoint.org	Exp. 12/31/22
Workforce	Patrick Loeffler Business Agent	Carpenters Local 308 350 Waconia Ct SW Cedar Rapids IA 52404	319.363.0279 319.560.3554	ploffler@ncsrcc.org	Exp. 6/30/22
Business ( <b>CHAIR</b> )	Patty Manuel Director of Business Development	Maquoketa Valley Electric Cooperative 109 N Huber St Anamosa IA 52205	319.462.3542	pmanuel@mvec.coop	Exp. 6/30/24
One-Stop System	Holly Mateer Rehabilitation Supervisor	Iowa Vocational Rehabilitation Services 4444 1 <sup>st</sup> Ave NE Ste 436 Cedar Rapids IA 52402	319.294.9308	Holly.mateer@iowa.gov	Exp. 12/31/22
One-Stop System	Scott Mather Workforce Manager	Iowa Workforce Development 4444 1 <sup>st</sup> Ave NE Ste 436 Cedar Rapids IA 52402	319.365.9474	Scott.mather@iwd.iowa.gov	Exp. 12/31/22

**Region 10 WIOA Board List (as of 7-1-2020)**

Workforce	Debbie Craig Chief Advocacy Officer	Four Oaks 2100 First Avenue NE Cedar Rapids IA 52402	319.784.2242	dcraig@fouroaks.org	Exp. 6/30/22
Business	Julie Perez CSC Planning & Support Manager	Toyota Financial Services 5005 North River Blvd NE Cedar Rapids IA 52411	319.221.2708	Julie_perez@toyota.com	Exp. 6/30/22
Business	Stefanie Rupert President & CEO	Collins Community Credit Union 1150 42 <sup>nd</sup> St NE Cedar Rapids IA 52402	319.393.9000	srupert@collinscu.org	Exp. 12/31/22
K-12 (Optional Member)	Mark Schneider Superintendent	Mid-Prairie Comm Schools PO Box 150 Wellman IA 52356	319.646.6093	mschneider@mid- prairie.k12.ia.us	Exp. 6/30/22
Business	Vacant – 6 positions				
Workforce	Vacant – 3 positions				

**Ex-Officio Members**

Doug Elliott, East Central Iowa Council of Governments  
Kellie Elliott-Kapparos, Heritage Agency on Aging  
Carmen Heck, Goodwill of the Heartland  
Keith Stamp, Grant Wood AEA  
Laurie Worden, Workplace Learning Connection

**Region: 10****Participating Partners: Title 1 (Kirkwood/IowaWORKS), Title 2 (Kirkwood), Title 2 (Iowa Workforce Development/IowaWORKS), Title 4 (Iowa Vocational Rehabilitation Services and Iowa Dept for the Blind)**

The Wintac Grant was received by the state of Iowa to support WIOA core partners evaluate current levels of coordination of services, and create goals around growing and expanding coordination in a meaningful way to have lasting impacts on our work with job seekers and businesses. The goal of the Wintac is to:

- 1) Assess our collaboration and coordination level in four areas:
  - a. Outreach and Intake
  - b. Business Engagement
  - c. Career Pathways
  - d. Career Services
- 2) Identify what level of coordination we would like to be at in one year.
- 3) Develop an action plan of activities to move towards greater coordination that is also directly linked to increasing our ability to serve job seekers and businesses.

Leadership from the core WIOA programs of Title 1 (Kirkwood/IowaWORKS), Title 2 (Kirkwood), Title 3 (Iowa Workforce Development/IowaWORKS), Title 4 (Iowa Vocational Rehabilitation Services and Iowa Dept for the Blind) worked together on the assessment of coordination and developing the following plan. This was completed as follows:

- a) Each leader self-assessing coordination levels on the assessment tool. (December 2018)
- b) Leadership meeting to share self-assessment results, discuss differences, and come to a consensus on current coordination level, as well as why and areas for growth. (December 2018)
- c) Next, the team developed a plan on how to increase coordination, prioritizing ideas into those that will have both the greatest impact on our services and are likely to be completed in approximately 1 year. (January 2019)

The current strategic plan ends June 30, 2019. We are proposing to utilize the Wintac grant plan outlined below as the FY 2020 RWDB strategic plan. We invite in any RWDB team members who would like to be part of our future strategic plan work sessions to provide guidance or input either in an ongoing capacity or on an ad hoc basis. This new plan, if approved by the RWDB, would start July 1, 2019 and run through June 30, 2020.

## Region 10 RWDB Strategic Plan FY 2020

Activities and Tactics How will we do it?	Key Players Who should be involved?	Expected Outcomes What is the result?	Timeline When will we do it?	Progress Notes and Outcomes
<p>Outreach and Intake: Develop a referral committee composed of team members from each title to focus on how to best serve individuals and remove barriers to connecting individuals with core WIOA services.</p>	<p>Outreach Committee- Composed of staff from 4 titles (not management).</p> <p>Leadership Team-provides guidance to the outreach committee and supports implementation of their work.</p>	<p>*Committee established *More comprehensive informational flyer articulating WIOA partner services *GeoSolutions referral process finalized and WIOA staff trained *Committee establishes goal for outreach activities completed (including targeted youth engagement) with 2 or more WIOA partners representing the entire WIOA system. *re-evaluate marketing materials being used by core WIOA partners</p>	<p>July 1, 2019-June 20, 2020</p>	<p>March 25, 2019-each title will identify 1-2 committee members by June 1, 2019. The WIOA Leadership team will meet with this committee in June to convey the goals of the committee.</p> <p>October 2019-Teams identified, Monica and Carlos leading this group. Will meet in November to kick off activities. Focusing on the 4<sup>th</sup> and 5<sup>th</sup> action plan items listed.</p> <p>November 2019-Team met and began developing questions and layout for a survey. Shared with leadership for input.</p> <p>Will present updates to full WIOA team February with status and to see input.</p> <p>Updates will be provided verbally at May 2020 Meeting.</p> <p>May 2020 Update-We propose extending this to December 31, 2020 to allow additional time due to disruption in completing these activities due to COVID19.</p>
<p>Business Engagement: Identify a Title 1 and Title 2 team member to attend Business Service team meetings monthly to</p>	<p>Stephanie Hasakis-Title 2 Mike Rose-Title 1 Amy Eldred Hernandez-Title 1 Youth Team Bret Koenig-Title 4</p>	<p>*Identify technology supports to encourage participation.</p>	<p>July 1, 2019 to June 30, 2020</p>	<p>March 25, 2019-By June 1, identify appropriate youth team member. The WIOA Leadership team will meet with this committee in June to convey the goals of the committee.</p>

## Region 10 RWDB Strategic Plan FY 2020

<p>coordinate services for training completers, DW clients, and Title 2 IET/IELCE services.</p>	<p>BSR Team</p>	<p>*Determine appropriate participation level and meeting attendance.          *More integrated approach to meeting business needs.          *More opportunities for businesses and job seekers.          *Better understanding of business services offered by all core WIOA Titles.          *Better coordination of sector board work among WIOA Partners.</p>	<p>October 2019-Team members identified. Will combine this goal and the 3<sup>rd</sup> goal of career pathways together. Carla and Scott will lead this team. First meeting December 5<sup>th</sup>.</p> <p>December 2019-Team met December 2019. This initial meeting was a review of business service activities each of the WOIA core partners completes.</p> <p>January 2020-Team met again and identified a few action items to proceed with:          -Better coordination: One business services marketing tool, educate full WIOA team on business services          -Sector Board Coordination and Communication: Who attends meetings, how do we communicate information back to full team.</p> <p>Will present updates to full WIOA team February with status and to see input.</p> <p>February 2020-Group met and mapped out all services provided by partner agencies. A workgroup was identified to then categorize these services into larger buckets that employers would understand. Will review with larger group at March meeting.</p> <p>We identified which team members are attending which sector boards. This will be reviewed by the leadership team to determine we have the right</p>
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## Region 10 RWDB Strategic Plan FY 2020

				<p>people attending and ensure we have enough/not too many.</p> <p>Future meetings will analyze how this information will be shared with the all WIOA partners.</p> <p><b>May 2020 Update-We propose extending this to December 31, 2020 to allow additional time due to disruption in completing these activities due to COVID19.</b></p>
<p>Career Pathways: Develop stronger communication, and education between sector boards and WIOA core staff to ensure job seekers are connected with appropriate job services and training.</p>	<p>Sector boards BSR Team All Staff Title 1 Title 4 – James Smith</p>	<p>*ICR Iowa core activities shared with WIOA team and updates provided regularly. *Staff understand the connection between sector needs and our services *Youth services are tailored to connect you with the 6 main industry sectors in Region 10.</p>	<p>July 1, 2019 to June, 30, 2020</p>	<p>March 25, 2019-identified health care as the sector we plan to start with and will cross over to other sectors from there.</p> <p><b>This goal and goal #2 combined. See notes above.</b></p>
<p>Evaluation of Career Services: Coordinated programming for targeted populations such as ESL, HS completion students, individuals with disabilities and those with barriers. Continuous improvement of Career Services by hosting customer focus groups and completing regular surveys.</p>	<p>Leadership Team Customers Disability Access Committee</p>	<p>*increased access to career services by targeted population groups *seek, analyze and incorporate customer feedback on career services to improve offerings (special outreach to youth populations) *establish a consistent focus group format and</p>	<p>July 1, 2019 to June 30, 2020</p>	<p>March 25, 2019-Focus on increasing access to services and understanding the population using services. The learning from this group will inform the work of the Career Services committee. They will need to work closely together. We will plan to present together to this team.</p> <p>November 2019-Team discussed our current customer evaluations. Plan to set up a short note card customer service feedback card at IowaWORKS.</p>

## Region 10 RWDB Strategic Plan FY 2020

		survey used by all partners	<p>Will draw names for a monthly prize. Plan to hold 1 focus group of IowaWORKS customers this year, to gain more in-depth feedback. The leadership team will be coordinating these activities during monthly leadership meetings. Next meeting November 25.</p> <p>December 2020- Leadership established a budget for these activities.</p> <p>January 2020-When the survey is implemented this will give us a pool of customers to pull in for a focus group to provide more input. Will likely happen in Spring 2020.</p> <p>Will present updates to full WIOA team February with status and to see input.</p> <p>Verbal Update at RWBD meeting. Focus Groups may be delayed due to COVID 19.</p> <p>May 2020 Update-We propose extending this to December 31, 2020 to allow additional time due to disruption in completing these activities due to COVID19.</p>
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# Grants Report

## Budget Overview

Special Programs Total Participant Budget					
	Additional FY19 Funds Carryover	New FY20 Funds	TOTAL Budget	Expenditures	Funds Remaining
Gap Tuition Assistance IAGAP	\$24,320.04	\$312,711.00	\$337,031.04	\$225,507.45	\$111,523.59
Additional IAGAP Funds FY20		\$0	\$0	\$0	\$0

Other Funds					
	FY19 Carryover	New FY20 Funds	TOTAL Budget	Expenditures	Funds Remaining
IA PACE—KPACE program	\$0	\$750,728.00	\$750,728.00	\$549,471.17	\$201,256.83
Kirkwood Community College Foundation <sup>+</sup>	\$1,970.00	\$240.00	\$2,210.00	\$0	\$2,210.00
F&E&T Reimbursement Funds*	\$96,760.84	\$56,680.95	\$153,441.79	\$12,899.56	\$140,542.23
<p>*Total available will increase as new funds are donated.            *Total available will increase as new reimbursement funds are received.</p>					

## Special Programs Enrollments FY20

(7/1/19 – 6/30/20)

Gap Tuition Assistance	97
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E&T FFY18 (7/1/19 – 9/30/19)	24
E&T FFY19 (10/1/19 – 6/30/20)	17

E&T runs on the federal fiscal year. Data above was pulled for the timeframe to match the state fiscal year.

KPACE	92
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Fall cohorts begin in August 2019. Spring cohorts began in January and March 2020.

Credit enrollments typically happen at the beginning of the credit term.

## Gap Tuition Assistance Program

### Referrals

Referrals FY20	217
Historical Program Total	8693

### Interviews

Interviews Scheduled FY20	100
Historical Program Total	2224

### Approved Participants

Approved Participants FY20	97
Historical Program Total	1692

### Participant Completions

Historical Program Total	1193 of 1543 = 77.32%
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Fiscal Year	In Training	Completed Training	Did Not Complete	Completion Rate
2016	0	88	19	88 of 107 = 82.24%
2017	0	101	29	101 of 130 = 77.69%
2018	0	136	53	136 of 189 = 71.96%
2019	17	143	43	143 of 186 = 76.88%
2020*	12	60	23	60 of 83 = 72.29%

\*Includes carryover training participants from FY19.

### Participant Employment

New Employment FY20	46 of 70	65.71%
Overall Employment FY20	50 of 70	71.43%
Historical Overall Employment	918 of 959	95.72%

New employment: Completer has obtained different employment since enrolling in the program.

Overall employment includes all completers who are working, including those who have new employment and those who have increased responsibility with the same employer.

Fiscal Year	New Employment	Same Employer (increased duties)	Deceased	Other FT Activities	Unable to Contact	Looking for work or need employer information	Overall Employment Rate
2016	59	3	0	1	2	0	62 of 62 = 100%
2017	59	4	0	10	7	0	63 of 63 = 100%
2018	96	2	0	22	1	4	98 of 102 = 96.08%
2019	74	3	0	24	10	5	77 of 82 = 93.90%
2020	46	4	0	6	10	20 <sup>+1</sup>	50 of 70 = 71.43%

<sup>+1</sup>Many graduates completed training recently and are now pursuing employment.

<sup>1</sup> Those new graduates who are still looking for work on 6/30/19 and still engaged in services will be moved into the FY19 pool for employment.

### Project status:

<b>Program Information (to date)</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>Total</b>
91 Hour Nurse Aide	42	42	99	61	44	582
Accelerated Welding Certificate	5	2	5	0	0	32
Administrative Professional Certificate	2	8	9	8	1	37
Business Application Specialist Certificate	5					6
Business Bookkeeping Computer Certificate	1	4	2	4	0	12
Call Center Customer Service Certificate	1	8	0	0	0	36
Central Sterilization Certificate			1	3	3	7
Certificate in Office Professionals	0					36
Certificate in Website Development	0	0	0	0	0	11
Class B CDL	1	1	4	3	1	18
CNC Machinist Certificate	3	7	15	0	1	46
Community Living Professional	0	0	0	0	0	0
Core Construction Certificate	1	1	0	0	0	2
EKG Technician	1	2	13	0	3	19
Electrical Specialist	0	0	4	4	3	20
Electro Mechanical Certificate	0	0				0
Gas Metal Arc Welding Sense I	10	2	2	0	0	14
Graphic Designer Certificate	4	1	7	3	1	18
Health Support Professional	0	0	4	0	0	4
Industrial Maintenance Certificate	0	0	0	0	0	1
Kirkwood Culinary KickStart Certificate	0	0	1	0	0	5
Manufacturing Welding Certificate			2	3	1	6
Medical Office Professional		4	1	0	0	5
Operator Certificate				7	0	7
Ophthalmic Assistant Certificate				0	1	1
Personal Support Professional	1	0	0	0	0	1
Phlebotomy	7	3	8	7	3	86
Production Operator Certificate				2	1	3
Sales Professional Certificate	0	0	0	0	0	0
Supervising in Healthcare Facilities	0	0	0	0	0	0

Transportation Service Class B Training Certificate	0	0	0	0	0	4
Transportation Specialist	0	0	0	0	0	0
Transportation Technician	0	0	0	0	0	0
Truck Driver Class A CDL	43	38	54	40	33	387
Unity Game Design Certificate				0	0	0
Web Designer Certificate	2	2	3	0	1	11
Other certificates no longer offered/available						275
<b>TOTALS</b>	129	125	234	145	97	1692

## Gap Reporting Form - General Information

Revised July 2017

<b>Institution</b>	Kirkwood Community College			
<b>Contact Person</b>	Bethany Parker	319-365-9474 x31155	<a href="mailto:bparker@kirkwood.edu">bparker@kirkwood.edu</a>	
<b>Quarterly Reporting Period</b>	FY20	April 2020		FY20 Available (FY19 CF+FY20) \$ 337,031.04

## Budget Summary

Line Item	Expenses per Quarter				YTD Expenditures
	Q1	Q2	Q3	Q4	
<b>Direct Costs:</b>					
Tuition & Books	\$79,116.41	\$48,327.50	\$71,381.50	-\$10,678.00	\$188,147.41
Equipment	\$463.25	\$1,038.06	\$1,105.29	-\$190.00	\$2,416.60
Fees/Assessment/Testing	\$2,865.00	\$2,774.00	\$3,459.00	\$102.75	\$9,200.75
<i>Subtotal</i>					\$199,764.76
<b>Other Costs:</b>					
Staff Support/Services	\$8,911.39	\$7,042.04	\$7,338.69	\$2,450.57	\$25,742.69
<b>Total:</b>	<b>\$91,356.05</b>	<b>\$59,181.60</b>	<b>\$83,284.48</b>	<b>-\$8,314.68</b>	<b>\$225,507.45</b>

## Participant Summary

**Instructions:** This subsection must be completed **quarterly**. Quarterly numbers must be **unduplicated**.

	Q1	Q2	Q3	Q4	YTD Total
<b>Number of Completed Applications:</b>	37	25	36	0	98
<b>Number of Approved Participants:</b>	41	19	36	1	97
<b>Status of Approved Participants:</b>					
Participating or Waiting to Participate:	77	60	61	38	236
<b>Number of <u>Third</u> Party Credentials Received:</b>	21	26	17	0	64

Financial Reporting  
as of April 30, 2020  
75% of the Year Completed\*

Grant Name	Carryover	Redistribution	Total Grant	Total Budget	Staff & Overhead Expenditures	Participant Expenditures	Staff & Overhead Obligations	Participant Obligations	Unobligated Balance	% of FY20 Grant Spent/Obligated	% of Unobligated Funds
WIOA Admin	10,243	4,990	105,239	120,472	65,138	0	9,109	0	46,225	56.08%	43.92%
WIOA Adult	28,347	15,008	190,887	234,242	76,290	21,327	17,001	5,812	113,811	40.38%	59.62%
WIOA Dislocated Worker	40,235	24,613	305,880	370,728	212,398	30,062	49,144	2,900	76,225	75.08%	24.92%
WIOA Youth In School	4,000	357	112,600	116,957	33,183	1,574	8,086	4,166	69,947	37.88%	62.12%
WIOA Youth Out of School	28,671	20,527	337,799	386,996	178,397	67,190	42,977	12,146	86,287	74.46%	25.54%
KPACE	0	0	750,728	750,728	387,646	161,825	99,652		101,605	86.47%	13.53%
SNAP ADMIN**	0	0	115,925	115,925	59,760	0	41,215	0	14,950	87.10%	12.90%
GAP	24,320	0	312,711	337,031	25,743	199,765	6,147	38,535	66,842	78.62%	21.38%

AJC IowaWORKS One-Stop Stats  
December 2019

Location	Reg #	Total New Registrations	Regional Unemp Claims	Ratio of New Members to Unemp Claims	Disability		Age					Education						Veteran				Hispanic		
					# Disabled of New Members	Overall Disabled Served	Age 18-23	% of Young Adults Age 18-23 of New Members	Age 24-54	% Adults Age 24-54 of New Members	Age 55 and Above	% 55 and Above of New Members	Need GED	% of New Memb Need High Sch Equiv.	High Sch Dipl	% of New Memb Attain High School Dipl or Equiv.	Some College Ed	College Degree	Educ. Beyond College "17 & Abv"	Veteran	% Ratio		Veteran Rpt'd D'abled	% Ratio Veteran Rpt'd D'abled
Dubuque	1	88	1973	4%	4	5%	9	10%	62	70%	17	19%	6	7%	32	36%	19	11	0	2	2%	2	2%	3
Decorah	1	39	1466	3%	2	5%	4	10%	32	82%	3	8%	5	13%	12	31%	6	1	0	2	5%	1	3%	0
Mason City	2	41	2060	2%	4	10%	8	20%	26	63%	7	17%	5	12%	21	51%	5	1	0	0	0%	0	0%	0
Spencer	3 & 4	61	1554	4%	3	5%	13	21%	39	64%	16	26%	13	21%	23	38%	5	6	1	0	0%	0	0%	8
Fort Dodge	5	24	822	3%	1	4%	4	17%	13	54%	7	29%	2	8%	9	38%	5	0	0	0	0%	0	0%	2
Marshalltown	6	40	1278	3%	1	3%	7	18%	29	73%	4	10%	7	18%	16	40%	5	4	0	3	8%	0	0%	6
Waterloo	7	92	3870	2%	5	5%	19	21%	64	70%	7	8%	7	8%	45	49%	13	11	0	1	1%	0	0%	3
Carroll	8	31	562	6%	2	6%	4	13%	25	81%	2	6%	3	10%	12	39%	5	2	1	1	3%	1	3%	1
Davenport	9	230	3919	6%	10	4%	23	10%	169	73%	29	13%	32	14%	99	43%	38	17	4	11	5%	2	1%	17
Cedar Rapids	10	181	4381	4%	7	4%	34	19%	121	67%	25	14%	16	9%	74	41%	30	20	6	7	4%	0	0%	2
Iowa City	10	127	1776	7%	9	7%	20	16%	87	69%	19	15%	14	11%	41	32%	21	28	2	6	5%	1	1%	7
Ames*	11	0	447	0%	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A	0	0	0	0	N/A	0	N/A	0
Des Moines	11	510	6760	8%	18	4%	81	16%	358	70%	65	13%	34	7%	199	39%	99	128	12	28	5%	6	1%	20
Sioux City	12	62	1719	4%	3	5%	5	8%	45	73%	11	18%	6	10%	29	47%	11	8	0	1	2%	0	0%	6
Council Bluffs	13	119	1055	11%	7	6%	11	9%	87	73%	20	17%	11	9%	44	37%	19	10	2	6	5%	3	3%	6
Creston	14	39	647	6%	2	5%	7	18%	27	69%	4	10%	2	5%	21	54%	6	0	0	0	0%	0	0%	1
Ottumwa	15	67	1419	5%	1	1%	15	22%	40	60%	12	18%	11	16%	23	34%	8	5	1	1	1%	1	1%	4
Burlington	16	62	1901	3%	3	5%	10	16%	41	66%	8	13%	6	10%	24	39%	11	5	1	6	10%	2	3%	0
<b>Total</b>		1813	<b>37609</b>	5%	82	5%	274	15%	1265	70%	256	14%	180	10%	724	40%	306	257	30	75	4%	19	1%	86

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Ethnicity/Race														MSFW		Employment Status			Total New W-P Enrollments	Total Registrations			
% Ratio	Race-AIAN*	% Ratio	Race-Asian	% Ratio	Race-Black/African Amer	% Ratio	Race-HNPI**	% Ratio	Race-White	% Ratio	Race-More than One	% Ratio	Race-Other	% Ratio	MSFW Migrant Worker	MSFW Seasonal Farm Worker	Not Working	Working Full Time			Working Part Time		
3%	0	0%	0	0%	7	8%	0	0%	68	77%	3	3%	5	6%	0	0%	82	4	1	77	239	Dubuque	1
0%	2	5%	1	3%	1	3%	0	0%	30	77%	0	0%	4	10%	0	0%	38	2	0	103	183	Decorah	1
0%	0	0%	0	0%	4	10%	1	2%	30	73%	1	2%	2	5%	2	5%	40	1	1	67	195	Mason City	2
13%	1	2%	1	2%	3	5%	0	0%	42	69%	1	2%	7	11%	8	13%	55	2	2	66	190	Spencer	3 & 4
8%	0	0%	3	13%	1	4%	0	0%	17	71%	2	8%	0	0%	2	8%	22	0	1	113	144	Fort Dodge	5
15%	1	3%	0	0%	1	3%	0	0%	30	75%	3	8%	1	3%	5	13%	35	3	1	49	166	Marshalltown	6
3%	0	0%	0	0%	15	16%	0	0%	61	66%	4	4%	7	8%	5	5%	82	5	4	130	331	Waterloo	7
3%	0	0%	0	0%	1	3%	0	0%	26	84%	3	10%	0	0%	1	3%	30	0	1	116	103	Carroll	8
7%	2	1%	1	0%	17	7%	1	0%	173	75%	7	3%	16	7%	5	2%	209	9	6	124	548	Davenport	9
1%	1	1%	1	1%	22	12%	1	1%	135	75%	5	3%	13	7%	4	2%	164	10	4	154	392	Cedar Rapids	10
6%	0	0%	1	1%	13	10%	0	0%	87	69%	7	6%	12	9%	3	2%	116	5	1	57	314	Iowa City	10
N/A	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A	0	#####	0	#####	0	N/A	0	0	0	3	1	Ames	11
4%	2	0%	11	2%	46	9%	0	0%	383	75%	28	5%	26	5%	10	2%	467	12	26	472	1234	Des Moines	11
10%	3	5%	1	2%	4	6%	1	2%	47	76%	1	2%	1	2%	6	10%	55	4	0	145	289	Sioux City	12
5%	1	1%	0	0%	6	5%	0	0%	92	77%	2	2%	12	10%	2	2%	110	3	5	100	237	Council Bluffs	13
3%	0	0%	0	0%	1	3%	0	0%	34	87%	2	5%	1	3%	4	10%	38	0	0	56	95	Creston	14
6%	0	0%	1	1%	2	3%	0	0%	52	78%	3	4%	7	10%	3	4%	58	2	6	101	177	Ottumwa	15
0%	0	0%	0	0%	6	10%	0	0%	47	76%	2	3%	5	8%	1	2%	56	3	2	53	235	Burlington	16
5%	13	1%	21	1%	150	8%	4	0%	1354	75%	74	4%	119	7%	61	3%	1657	65	61	1986	5073	<b>Total</b>	

1986      5073

**AJC IowaWORKS One-Stop Stats  
January 2020**

Location	Reg #	Total New Registrations	Regional Unemp Claims	Ratio of New Members to Unemp Claims	Disability		Age					Education						Veteran				Hispanic		
					# Disabled of New Members	Overall Disabled Served	Age 18-23	% of Young Adults Age 18-23 of New Members	Age 24-54	% Adults Age 24-54 of New Members	Age 55 and Above	% 55 and Above of New Members	Need GED	% of New Memb Need High Sch Equiv.	High Sch Dipl	% of New Memb Attain High School Dipl or Equiv.	Some College Ed	College Degree	Educ. Beyond College "17 & Abv"	Veteran	% Ratio		Veteran Rpt'd D'abled	% Ratio Veteran Rpt'd D'abled
Dubuque	1	50	1594	3%	3	6%	15	30%	30	60%	5	10%	2	4%	24	48%	8	7	1	1	2%	0	0%	2
Decorah	1	19	704	3%	0	0%	3	16%	16	84%	0	0%	0	0%	9	47%	3	2	1	0	0%	0	0%	3
Mason City	2	25	706	4%	2	8%	5	20%	17	68%	3	12%	3	12%	7	28%	4	1	1	0	0%	0	0%	1
Spencer	3 & 4	51	780	7%	1	2%	8	16%	36	71%	5	10%	4	8%	22	43%	9	5	0	1	2%	0	0%	4
Fort Dodge	5	26	531	5%	0	0%	4	15%	16	62%	6	23%	2	8%	10	38%	5	3	0	2	8%	0	0%	0
Marshalltown	6	15	662	2%	1	7%	3	20%	10	67%	2	13%	1	7%	7	47%	1	1	1	0	0%	0	0%	1
Waterloo	7	68	1702	4%	5	7%	12	18%	47	69%	8	12%	3	4%	22	32%	14	8	0	2	3%	1	1%	3
Carroll	8	22	405	5%	0	0%	4	18%	17	77%	1	5%	6	27%	4	18%	2	4	0	0	0%	0	0%	5
Davenport	9	187	2179	9%	4	2%	28	15%	136	73%	23	12%	13	7%	86	46%	36	16	5	7	4%	0	0%	15
Cedar Rapids	10	150	2514	6%	7	5%	24	16%	95	63%	30	20%	9	6%	73	49%	26	22	5	4	3%	0	0%	1
Iowa City	10	70	1000	7%	2	3%	8	11%	53	76%	8	11%	3	4%	28	40%	13	12	4	2	3%	0	0%	2
Ames*	11	0	373	0%	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A	0	0	0	0	N/A	0	N/A	0
Des Moines	11	326	5292	6%	16	5%	49	15%	215	66%	60	18%	27	8%	125	38%	59	49	12	15	5%	3	1%	23
Sioux City	12	47	1002	5%	0	0%	6	13%	36	77%	4	9%	3	6%	19	40%	10	4	2	5	11%	0	0%	2
Council Bluffs	13	74	727	10%	3	4%	8	11%	56	76%	9	12%	6	8%	34	46%	9	4	2	3	4%	1	1%	4
Creston	14	15	481	3%	0	0%	3	20%	10	67%	2	13%	0	0%	9	60%	4	0	0	0	0%	0	0%	1
Ottumwa	15	42	898	5%	2	5%	5	12%	30	71%	5	12%	1	2%	14	33%	8	3	0	1	2%	0	0%	0
Burlington	16	53	1229	4%	3	6%	9	17%	36	68%	8	15%	3	6%	27	51%	4	5	1	0	0%	0	0%	1
<b>Total</b>		1240	22779	5%	49	4%	194	16%	856	69%	179	14%	86	7%	520	42%	215	146	35	43	3%	5	0%	68

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Ethnicity/Race														MSFW		Employment Status			Total New W-P Enrollments	Total Registrations			
% Ratio	Race-AIAN*	% Ratio	Race-Asian	% Ratio	Race-Black/African Amer	% Ratio	Race-HNPI**	% Ratio	Race-White	% Ratio	Race-More than One	% Ratio	Race-Other	% Ratio	MSFW Migrant Worker	MSFW Seasonal Farm Worker	Not Working	Working Full Time			Working Part Time		
4%	0	0%	0	0%	4	8%	0	0%	43	86%	0	0%	2	4%	2	4%	45	0	3	117	217	Dubuque	1
16%	0	0%	0	0%	0	0%	0	0%	15	79%	0	0%	2	11%	3	16%	19	0	0	59	87	Decorah	1
4%	0	0%	0	0%	0	0%	0	0%	20	80%	2	8%	2	8%	2	8%	25	0	0	55	147	Mason City	2
8%	0	0%	0	0%	0	0%	0	0%	43	84%	0	0%	4	8%	3	6%	48	0	2	61	188	Spencer	3 & 4
0%	0	0%	0	0%	3	12%	0	0%	22	85%	1	4%	0	0%	1	4%	23	0	3	138	181	Fort Dodge	5
7%	1	7%	0	0%	1	7%	0	0%	9	60%	1	7%	3	20%	0	0%	15	0	0	53	125	Marshalltown	6
4%	0	0%	1	1%	8	12%	0	0%	49	72%	3	4%	3	4%	4	6%	63	0	5	214	329	Waterloo	7
23%	1	5%	0	0%	1	5%	0	0%	13	59%	2	9%	3	14%	0	0%	21	0	0	119	125	Carroll	8
8%	1	1%	2	1%	19	10%	2	1%	128	68%	12	6%	13	7%	5	3%	172	2	8	112	606	Davenport	9
1%	1	1%	3	2%	20	13%	1	1%	105	70%	10	7%	6	4%	2	1%	139	4	6	171	473	Cedar Rapids	10
3%	0	0%	1	1%	12	17%	0	0%	49	70%	3	4%	3	4%	2	3%	60	3	7	67	287	Iowa City	10
N/A	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A	0	#####	0	#####	0	N/A	0	0	0	5	0	Ames	11
7%	3	1%	10	3%	28	9%	0	0%	226	69%	15	5%	24	7%	3	1%	293	9	18	509	1257	Des Moines	11
4%	0	0%	0	0%	3	6%	0	0%	37	79%	3	6%	3	6%	0	0%	45	0	2	113	293	Sioux City	12
5%	3	4%	0	0%	2	3%	1	1%	54	73%	4	5%	5	7%	2	3%	67	0	4	97	265	Council Bluffs	13
7%	0	0%	0	0%	0	0%	0	0%	13	87%	1	7%	1	7%	0	0%	15	0	0	55	79	Creston	14
0%	1	2%	0	0%	4	10%	0	0%	31	74%	0	0%	6	14%	1	2%	41	0	1	112	202	Ottumwa	15
2%	0	0%	0	0%	3	6%	0	0%	35	66%	1	2%	9	17%	0	0%	52	0	1	55	246	Burlington	16
5%	11	1%	17	1%	108	9%	4	0%	892	72%	58	5%	89	7%	30	2%	1143	18	60	2112	5107	<b>Total</b>	

2112 5107

## **Adult Education / Literacy Report**

The secondary program is coming to a close on the last session of the program year. Our numbers for testing are down due to the inability to test students because of the Covid-19. A big thank you to Sean McAtee for coming up with a way to test. IT increased the range of our Wi-Fi in the parking lots of the KLIFE building and the ICLC building. We can test students in the parking lot and help us increase our numbers. We can also test remotely into student's computers to test for CASAS and for Official Practice Testing for the HiSET.

Instructors have been teaching through zoom and reaching many students. However, we know some students do not have the technology to join the zoom classes. Thanks to Judy Stoffel, the secondary program along with Skills to Employment are working on setting up a technology lending library. The hope is to have a pilot group start in May. If this goes well, the technology lending library will be expanded.

Staff has already been having conversations about how to improve our instruction online through zoom. How they can improve, what changes could be made, and what does it look like if some students are back face to face. This is a challenge and one that will be met when the sessions start for the next program year. Being flexible will be one of the keys to success.

ESL will be teaching online for the first session of the next fiscal year. Because the seating in our classrooms using social distancing, the number of students that will be allowed in the buildings will be minimal. ABE is planning on having zoom classes along with a very small amount of students in the classroom for the next session, which will begin July 20.

Title II has completed their grant application for funding the next 5 years. This was submitted on May 1.

## Iowa Vocational Rehabilitation Services (TITLE IV)

## Region 10 Report

May 28, 2020

	FY 2020 Successful Closure	Job Candidates Employed Status
Iowa City	90	83
Cedar Rapids	52	60
Region 10 Totals	142	143

## AREA OFFICE CASE LOADS

(Overall caseload numbers are down during this reporting period)

	Job Candidates	IVRS Team Members	Counties Served
Cedar Rapids	1101	17	Benton, Linn, Jones
Iowa City	893	13	Johnson, Iowa, Cedar, Washington & Kirkwood Service Unit

## HIGH SCHOOL TRANSITION SERVICES

	Cedar Rapids	Iowa City	Region Totals
Potentially Eligible Students Served	854	293	1147
Students in Active IVRS Services	303	61	364
New Referrals (Applicants)	111	33	144

## HIGH SCHOOL TRANSITION OUTCOMES

PROGRAM YEAR 2020 (JULY 2019 – JUNE 2020)

	SUCCESSFUL OUTCOMES	REHABILITATION RATE	AVERAGE HOURLY WAGE	AVERAGE HOURS WORKED PER WEEK	% OF TOTAL CLOSURES FOR AREA OFFICE
CEDAR RAPIDS	33	40.24%	\$12.42	33	34%
IOWA CITY	72	67.92%	\$13.77	31	66%

**BUSINESS SERVICES DATA****Program Year Data (July – June)**

	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Cedar Rapids</b>	<b>555</b>	<b>622</b>	<b>981</b>
<b>Iowa City</b>	<b>745</b>	<b>1364</b>	<b>1264</b>

**HAPPENINGS:****zSPACE Virtual Learning Lab**

- Developing space for VR Learning lab with in the Cedar Rapids IowaWorks Center and for one device at Kirkwood Community College Cedar Hall IVRS location.
- Devices are set to arrive mid-summer
- Working with various LEA partners to support implementation for region
- Working on strategies to integrate with Sector Boards and business partners
- Targeted for use with youth population served by IVRS

**COVID 19 Response**

- IVRS went to into virtual service delivery state mid-march. Anticipate to continue to provide virtual service delivery through summer with gradual transition back to in person services into fall months.
- Transition services will be provided virtually 4 days per week starting in June and running through July with collaborative statewide effort.
- IVRS focusing on providing continued service delivery and supporting extended periods of job stabilization to work through any issues caused by impact of pandemic.
- Referrals and new applications have remained fluid during pandemic.
- 80-90% staff are working virtually at this time. Offices remain closed to public, but are staffed daily.
- IVRS has offered virtual workshops for high school and adult populations since March and will continue through summer months.

**NEW!!! Business Engagement Specialist Expansion**

- IVRS Region 10 now has two dedicated Business Engagement Specialist
  - Melissa Copeland-Silver for Iowa City Area Office (hired 2017)
  - Andrew Hilliard for Cedar Rapids Area Office (hired March 2020)

**Iowa City Area Office Hiring for clerical position**

## **Iowa Department for the Blind Report**

We are working on planning summer virtual programming for both our transition students and adult job seekers. We continue to reach out to our clients and provide services to them as best we can virtually. We attend meetings at school via Zoom to assist with transitioning students into college, summer employment, and obtaining their career goals.

Jamie Phipps, MS  
VR Counselor  
Iowa Department for the Blind