

**Mississippi Valley Workforce Board
Chief Elected Officials (CEO)
May 4th, 2020**

Meeting Minutes

The meeting of the Mississippi Valley Workforce CEOs was held on May 4th, 2020 at 6:00 p.m. via Zoom.

CALLED TO ORDER

Willey called the meeting to order at 6:16 p.m.

CEO PRESENT

Present: Brad Quigley, Jim Irwin, Jack Willey, Brinson Kinzer, Jeff Sorensen, Gary See, and Rick Larkin

Absent: Jim Cary

Staff Present: Miranda Swafford, Executive Director

Guests: Linda Rouse (IWD)

APPROVAL OF AGENDA

Irwin made a motion to approve the agenda, seconded by Sorensen, agenda was approved with no additions.

APPROVAL OF MINUTES

Quigley made a motion to approve the previous meeting minutes, seconded by Kinzer, motion carried.

REVIEW OF BOARD MEETING

A brief discussion was held on the progress made at the first board meeting.

Rouse made the recommendation to hold a meeting with Michelle Mcnertney to review a breakdown of expenditures for Region 9 and 16. Irwin and Swafford will reach out to Michelle to schedule this meeting. Additionally, Rouse stated that after the new area is approved at the May 15th state board meeting that additional funds can be requested to cover the costs of transitioning.

A discussion was held regarding the sustainability of the executive director salary and benefits approved at the MVWAB meeting. It was determined that if funding becomes an issue in the future that it will be addressed at that time. Quigley made a motion to uphold the MVWAB decision of hiring Swafford as the executive director at a rate of \$90,000 with Muscatine County benefits, seconded by Irwin, motion carried unanimously.

BOARD COMMITTEES

CEOs are to review the committee descriptions and inform Swafford of which one they would be willing to serve on prior to the June 8th board meeting.

FINANCIAL MODIFICATION

Sorensen made a motion to uphold the MVWAB financial modification decision in the amount of \$26,158.12, seconded by Quigley, motion carried.

NEXT MEETING DATE

The next meeting date will be determined after the meeting with Michelle Mcnertney has been scheduled.

ADJOURNED

Meeting was adjourned at 7:07 p.m.