



**REGIONAL WORKFORCE DEVELOPMENT BOARD MEETING  
THURSDAY, JUNE 25, 2020  
10 AM – 11:30 AM**

**ZOOM**

**AGENDA**

1. CALL TO ORDER
2. INTRODUCTION OF MEMBERS AND GUESTS
3. MOTION TO APPROVE AGENDA
4. MOTION TO APPROVE CONSENT AGENDA (SEE ATTACHMENT A)
  - MAY 28, 2020 MEETING MINUTES
5. CORRESPONDENCE
6. MEMBER ANNOUNCEMENTS
7. PY20 & PY21 NEGOTIATED LEVELS OF PERFORMANCE – CARLA ANDORF (SEE ATTACHMENT B)
8. Q3 WIOA TITLE I & TITLE III PERFORMANCE – CARLA ANDORF (SEE ATTACHMENT C)
9. STRATEGIC PLAN & REGIONAL WORKFORCE GOALS PROGRESS UPDATE – CARLA ANDORF (SEE ATTACHMENT D)
10. GRANTS REPORT – KIM BECICKA (SEE ATTACHMENT E)
11. IowaWORKS FINANCIALS & ENROLLMENT GOALS – JENNIFER PERKINS (SEE ATTACHMENT F)
12. REGION 10 IowaWORKS REPORT – CARLOS VEGA
13. ADULT EDUCATION/LITERACY REPORT – CYD HANSON (SEE ATTACHMENT G)
14. VOCATIONAL-REHABILITATION REPORT – HOLLY MATEER
15. IOWA DEPARTMENT FOR THE BLIND REPORT – JAMIE PHIPPS
16. PRESENTATION: IVRS
17. MOTION TO ADJOURN

NEXT MEETING DATE IS: RWDB, SEPTEMBER 24, 10-11:30 AM, IowaWORKS

Region 10 Website: <https://www.iowawdb.gov/region-10-meetings>

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT BOARD  
MEETING MINUTES

MAY 28, 2020  
ZOOM MEETING  
CEDAR RAPIDS, IOWA

CEO Board Members Present: Jon Bell, Ben Rogers, Bob Yoder

RWDB Board Members Present: Jasmine Almoayyed, Kim Becicka, Debbie Craig, Cyd Hanson, Patrick Loeffler, Kristy Lyman, Patty Manuel, Holly Mateer, Scott Mather, Julie Perez, Stefanie Rupert, Mark Schneider

RWDB Board Members Absent: Ashley Ferguson, Wayne Frauenholtz, Rhonda Griffin, Joe Linn, Steve Olson

RWDB Ex-Officio Members: Laurie Worden

STAFF: Carla Andorf, Jennifer Perkins, Terry Rhinehart, Carlos Vega, Jamie Phipps, Linda Rouse

GUESTS: Heather Garcia

The meeting was called to order by Chair Bob Yoder at 10:05 am. The CEO board did not meet quorum. The RWDB board met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Julie Perez, Stefanie Rupert, agenda approved.

Bob Yoder asked for a motion to approve the consent agenda. M/S/C, Pat Loeffler, Kim Becicka, motion approved.

Bob Yoder asked if there was any correspondence to share. We had none.

Bob Yoder asked if there were any member announcements. Kim Becicka shared Kirkwood's plan for returning to campus for staff and students.

Carla Andorf discussed the proposed modification to our Local CSP Plan for the Financial Assistance (FAS) Activity increase due to the COVID-19 outbreak. Bob Yoder asked for motion to approve the Local CSP Plan Modification. M/S/C, Mark Schneider, Julie Perez, motion approved.

Carla Andorf shared the proposed FY21 WIOA Title I Budget and Board Budget proposal. Bob Yoder asked for a motion to approve the FY21 WIOA Title I Budget & Board Budget. M/S/C, Patty Manuel, Julie Perez, motion approved.

Carla Andorf gave an update on the RWDB/CEO and Local Region Monitoring by IWD.

The CEO Board shared the updates on the WIOA Compliance Process.

- a. State Regional Map – shows the new regions statewide. We now have nine regions.
- b. Board Support Position – Heather Garcia will be our Executive Director beginning July 1.
- c. Fiscal Agent – we are still procuring our fiscal agent. Johnson County Auditor's Office is interested but there are too many unanswered questions regarding the process. Maher & Maher is conducting pilot training with Regions 3&4 so hope to have more answers after that process is done.
- d. Service Provider Contracts Extension – the contract deadline for our region has been extended to December 31, 2020.
- e. Reapplication of RWDB Members Process – our membership has changed quite a bit due to a variety of reasons. We will need to fill 6 business positions and 3 labor positions.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs. We will have carryover funds this year due to COVID-19 affecting our face-to-face classes.

Carla Andorf reviewed the WIOA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals. We normally have 20% unobligated funds for the year but this year we do have concerns about getting to that point. It looks like for the Adult program we will have an excess of \$75,000; for Youth, we will have \$65,000.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for the unemployment insurance statistics for our region. Their team has worked very hard in processing all these claims and assisting clients.

Cyd Hanson reviewed the Adult Education/Literacy report. Their numbers are down to the COVID-19 situation. They have established a technology lending library for their students and continue to work on their social distancing plans to return to campus.

Holly Mateer reviewed the Vocational-Rehabilitation report. Their outcomes and enrollments have been affected by COVID-19 but they are still providing their essential services to their clients.

Jamie Phipps reviewed the Department for the Blind report. Their situation is very similar to Vocational-Rehabilitation. They are working on a virtual summer training session for their clients.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Stefanie Rupert, Holly Mateer,

motion approved.

The meeting adjourned at 11:20 am.

**Upcoming Meeting:**

CEO/RWDB, June 25, 2020, 10-11:30 am, TBD

U.S. Department of Labor



**Employment and Training Administration  
REGION 5**

John C. Kluczynski Building  
230 South Dearborn Street, 6<sup>th</sup> Floor  
Chicago, IL 60604-1505

<https://www.dol.gov/agencies/eta/regions/5/>

May 29, 2020

Beth Townsend, Director  
Iowa Workforce Development  
1000 E Grand Avenue  
Des Moines, IA 50319

Dear Ms. Townsend:

Thank you for the submittal of the Program Year (PY) 2020 and 2021 expected levels of performance for the Workforce Development Activities under Title I of the Workforce Innovation and Opportunity Act (WIOA) and the Wagner Peyser Act, as amended under Title III of WIOA. We appreciate the State's participation in the formal performance negotiations which took place on May 27, 2020.

This letter serves as official notification advising Iowa of the agreed-upon PY 2020 and 2021 negotiated levels of performance. A copy of the negotiated performance levels is enclosed with this letter.

This notice constitutes a grant modification. Thus, the State must ensure that the PY 2020 and 2021 negotiated levels of performance are incorporated into the State's Unified State Plan. Any published version of the State Plan on a State website must also include these negotiated levels of performance. The State must enter these negotiated levels of performance into the State Plan Portal.

We look forward to working with you and your staff as Iowa implements its Unified State Plan. If you have any questions, please contact Tommy Ouyang, the Iowa Federal Project Officer, at 312-596-5512 or [ouyang.tommy@dol.gov](mailto:ouyang.tommy@dol.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Christine Quinn", with a long horizontal flourish extending to the right.

Christine Quinn  
Regional Administrator

Enclosure – PY 2020 and 2021 Negotiated Levels of Performance

cc: Michelle McNertney

<p><b>Workforce Development Activities (Title I of WIOA)</b></p> <p><b>Wagner Peyser Act (as amended by Title III of WIOA)</b></p> <p><b>Negotiated Levels of Performance for PY 2020 and 2021</b></p>
--

## Iowa

### Workforce Development Activities

<u>Adult</u>	PY 2020	PY 2021
Employment Rate 2 <sup>nd</sup> Quarter after Exit	72.0%	73.0%
Employment Rate 4 <sup>th</sup> Quarter after Exit	70.0%	70.0%
Median Earnings 2 <sup>nd</sup> Quarter after Exit	\$5,400	\$5,400
Credential Attainment within 4 Quarters after Exit	67.0%	67.0%
Measurable Skill Gains	44.0%	44.0%
<u>Dislocated Worker</u>		
Employment Rate 2 <sup>nd</sup> Quarter after Exit	85.0%	85.0%
Employment Rate 4 <sup>th</sup> Quarter after Exit	83.0%	83.0%
Median Earnings 2 <sup>nd</sup> Quarter after Exit	\$8,400	\$8,400
Credential Attainment within 4 Quarters after Exit	68.0%	68.0%
Measurable Skill Gains	30.0%	31.0%
<u>Youth</u>		
Employment or Education Rate 2 <sup>nd</sup> Quarter after Exit	73.0%	73.0%
Employment or Education Rate 4 <sup>th</sup> Quarter after Exit	72.0%	72.0%
Median Earnings 2 <sup>nd</sup> Quarter after Exit	\$3,600	\$3,600
Credential Attainment within 4 Quarters after Exit	59.0%	59.0%
Measurable Skill Gains	41.0%	41.0%

### Wagner Peyser Act

<u>Wagner Peyser</u>		
Employment Rate 2 <sup>nd</sup> Quarter after Exit	72.0%	73.0%
Employment Rate 4 <sup>th</sup> Quarter after Exit	69.0%	70.0%
Median Earnings 2 <sup>nd</sup> Quarter after Exit	\$6,000	\$6,100

5/15/2020

Final

**WIOA Wagner-Peyser Performance levels -- PY2019**

Quarter 3

Region	RWIB	Employment 2nd Qtr (Entered Empl. [1st])			Employment 4th Qtr (Empl Retention 3rd)			Median Earnings 2nd Qtr after Exit			Region
		Actual	Negotiated	90% of Neg	Actual	Negotiated	90% of Neg	Actual	Negotiated	90% of Neg	
1	19090	75.0%	71%	63.9%	75.1%	65%	58.5%	\$6,646	\$5,500	\$4,950	1
2	19095	74.9%	71%	63.9%	74.0%	65%	58.5%	\$6,565	\$5,500	\$4,950	2
3 & 4	19160	74.9%	71%	63.9%	75.3%	65%	58.5%	\$6,533	\$5,500	\$4,950	3
5	19115	72.6%	71%	63.9%	73.1%	65%	58.5%	\$6,214	\$5,500	\$4,950	5
6	19030	74.4%	71%	63.9%	72.2%	65%	58.5%	\$6,910	\$5,500	\$4,950	6
7	19120	73.2%	71%	63.9%	72.8%	65%	58.5%	\$5,567	\$5,500	\$4,950	7
8	19155	70.5%	71%	63.9%	71.6%	65%	58.5%	\$6,589	\$5,500	\$4,950	8
9	19125	73.8%	71%	63.9%	73.6%	65%	58.5%	\$5,931	\$5,500	\$4,950	9
10	19130	73.6%	71%	63.9%	74.4%	65%	58.5%	\$6,057	\$5,500	\$4,950	10
11	19135	69.9%	71%	63.9%	72.3%	65%	58.5%	\$6,425	\$5,500	\$4,950	11
12	19140	74.3%	71%	63.9%	75.3%	65%	58.5%	\$6,500	\$5,500	\$4,950	12
13	19145	71.7%	71%	63.9%	72.8%	65%	58.5%	\$6,106	\$5,500	\$4,950	13
14	19150	68.8%	71%	63.9%	68.0%	65%	58.5%	\$6,395	\$5,500	\$4,950	14
15	19075	67.0%	71%	63.9%	68.8%	65%	58.5%	\$6,009	\$5,500	\$4,950	15
16	19080	75.8%	71%	63.9%	75.9%	65%	58.5%	\$6,172	\$5,500	\$4,950	16
<b>State</b>		<b>72.7%</b>	71%	63.9%	<b>73.2%</b>	65%	58.5%	<b>\$6,293</b>	\$5,500	\$4,950	<b>State</b>

\*

\*

\*

\*Discrepancy between regional outcomes and state final outcome is a result of reporting regional W-P outcomes not affiliated with a particular region. This will be further refined in upcoming quarters and with the final transition to a new data management and reporting system.

5/15/2020

FINAL

**WIOA Adult Performance levels -- PY2019**  
Quarter 3

Region	RWIB	Employment 2nd Qtr (former Entered Empl. [1st])			Employment 4th Qtr (Empl Retention 3rd)			Median Earnings 2nd Qtr after Exit			Credential Attainment Rate			Measurable Skills Gain			Region
		Actual	Negotiated	90% of Neg	Actual	Negotiated	90% of Neg	Actual	Negotiated	90% of Neg	Actual	Negotiated	90% of Neg	Actual	Negotiated	90% of Neg	
1	19090	72.2%	72%	64.8%	75.4%	70%	63.0%	\$5,652	\$4,900	\$4,410	81.8%	67%	60.3%	65.2%	Baseline		1
2	19095	74.5%	72%	64.8%	74.9%	70%	63.0%	\$5,746	\$4,900	\$4,410	50.0%	67%	60.3%	33.3%	Baseline		2
3 & 4	19160	74.9%	72%	64.8%	74.4%	70%	63.0%	\$6,051	\$4,900	\$4,410	54.5%	67%	60.3%	76.5%	Baseline		3
5	19115	70.6%	72%	64.8%	70.7%	70%	63.0%	\$5,033	\$4,900	\$4,410	50.0%	67%	60.3%	66.0%	Baseline		5
6	19030	71.6%	72%	64.8%	69.3%	70%	63.0%	\$6,377	\$4,900	\$4,410	78.6%	67%	60.3%	50.0%	Baseline		6
7	19120	71.0%	72%	64.8%	71.3%	70%	63.0%	\$4,788	\$4,900	\$4,410	81.9%	67%	60.3%	47.9%	Baseline		7
8	19155	67.5%	72%	64.8%	70.3%	70%	63.0%	\$5,504	\$4,900	\$4,410	81.8%	67%	60.3%	50.0%	Baseline		8
9	19125	70.5%	72%	64.8%	71.7%	70%	63.0%	\$4,809	\$4,900	\$4,410	64.4%	67%	60.3%	46.4%	Baseline		9
10	19130	70.9%	72%	64.8%	72.3%	70%	63.0%	\$5,427	\$4,900	\$4,410	50.0%	67%	60.3%	34.8%	Baseline		10
11	19135	67.4%	72%	64.8%	70.6%	70%	63.0%	\$5,531	\$4,900	\$4,410	74.4%	67%	60.3%	45.7%	Baseline		11
12	19140	71.0%	72%	64.8%	73.1%	70%	63.0%	\$5,566	\$4,900	\$4,410	78.9%	67%	60.3%	22.6%	Baseline		12
13	19145	67.5%	72%	64.8%	68.6%	70%	63.0%	\$5,114	\$4,900	\$4,410	78.9%	67%	60.3%	48.1%	Baseline		13
14	19150	67.7%	72%	64.8%	68.3%	70%	63.0%	\$5,874	\$4,900	\$4,410	66.7%	67%	60.3%	47.6%	Baseline		14
15	19075	66.9%	72%	64.8%	69.5%	70%	63.0%	\$5,417	\$4,900	\$4,410	62.9%	67%	60.3%	63.3%	Baseline		15
16	19080	74.5%	72%	64.8%	74.7%	70%	63.0%	\$5,094	\$4,900	\$4,410	48.8%	67%	60.3%	26.9%	Baseline		16
<b>State</b>		<b>70.2%</b>	<b>72%</b>	<b>64.8%</b>	<b>71.7%</b>	<b>70%</b>	<b>63.0%</b>	<b>\$5,411</b>	<b>\$4,900</b>	<b>\$4,410</b>	<b>66.9%</b>	<b>67%</b>	<b>60.3%</b>	<b>48.5%</b>	<b>Baseline</b>		<b>State</b>

June 2019, Iowa transitioned to a WIOA compliant data management system. Performance outcomes are reflective of non-compliant WIOA policies in place during the period of performance. Outcomes may have been further impacted while transitioning from the legacy data management system. Iowa continues to refine reporting under WIOA.



5/15/2020

Final

FINAL

**WIOA Dislocated Worker Performance Levels -- PY2019**

Quarter 3

Region	RWIB	Employment 2nd Qtr (former Entered Empl. [1st])			Employment 4th Qtr (Empl Retention 3rd)			Median Earnings 2nd Qtr after Exit			Credential Attainment Rate			Measurable Skills Gain			Region
		Actual	Negotiated	90% of Neg	Actual	Negotiated	90% of Neg	Actual	Negotiated	90% of Neg	Actual	Negotiated	90% of Neg	Actual	Negotiated	90% of Neg	
1	19090	93.3%	73.0%	65.7%	94.3%	71.0%	63.9%	\$7,631	\$ 6,100	\$5,490	90.3%	67.0%	60.3%	66.7%	Baseline		1
2	19095	85.7%	73.0%	65.7%	90.9%	71.0%	63.9%	\$10,848	\$ 6,100	\$5,490	80.0%	67.0%	60.3%	33.3%	Baseline		2
3 & 4	19160	83.3%	73.0%	65.7%	75.0%	71.0%	63.9%	\$7,268	\$ 6,100	\$5,490	42.9%	67.0%	60.3%	81.0%	Baseline		3
5	19115	100.0%	73.0%	65.7%	78.6%	71.0%	63.9%	\$7,996	\$ 6,100	\$5,490	46.2%	67.0%	60.3%	61.9%	Baseline		5
6	19030	87.5%	73.0%	65.7%	80.0%	71.0%	63.9%	\$11,544	\$ 6,100	\$5,490	100.0%	67.0%	60.3%	33.3%	Baseline		6
7	19120	93.2%	73.0%	65.7%	94.1%	71.0%	63.9%	\$8,990	\$ 6,100	\$5,490	82.2%	67.0%	60.3%	23.5%	Baseline		7
8	19155	87.5%	73.0%	65.7%	90.0%	71.0%	63.9%	\$10,064	\$ 6,100	\$5,490	88.9%	67.0%	60.3%	55.6%	Baseline		8
9	19125	75.8%	73.0%	65.7%	87.5%	71.0%	63.9%	\$9,240	\$ 6,100	\$5,490	63.8%	67.0%	60.3%	38.6%	Baseline		9
10	19130	91.5%	73.0%	65.7%	88.9%	71.0%	63.9%	\$9,230	\$ 6,100	\$5,490	70.2%	67.0%	60.3%	13.5%	Baseline		10
11	19135	91.2%	73.0%	65.7%	89.9%	71.0%	63.9%	\$9,507	\$ 6,100	\$5,490	75.8%	67.0%	60.3%	50.0%	Baseline		11
12	19140	75.9%	73.0%	65.7%	72.7%	71.0%	63.9%	\$8,589	\$ 6,100	\$5,490	77.4%	67.0%	60.3%	8.8%	Baseline		12
13	19145	85.0%	73.0%	65.7%	88.9%	71.0%	63.9%	\$9,038	\$ 6,100	\$5,490	88.6%	67.0%	60.3%	57.6%	Baseline		13
14	19150	100.0%	73.0%	65.7%	100.0%	71.0%	63.9%	\$8,795	\$ 6,100	\$5,490	88.9%	67.0%	60.3%	31.0%	Baseline		14
15	19075	86.2%	73.0%	65.7%	97.2%	71.0%	63.9%	\$8,275	\$ 6,100	\$5,490	73.9%	67.0%	60.3%	63.6%	Baseline		15
16	19080	78.8%	73.0%	65.7%	88.2%	71.0%	63.9%	\$8,661	\$ 6,100	\$5,490	69.2%	67.0%	60.3%	28.6%	Baseline		16
State		87.7%	73.0%	65.7%	89.7%	71.0%	63.9%	\$8,895	\$ 6,100	\$5,490	73.9%	67.0%	60.3%	38.4%	Baseline		State

June 2019, Iowa transitioned to a WIOA compliant data management system. Performance outcomes are reflective of non-compliant WIOA policies in place during the period of performance. Outcomes may have been further impacted while transitioning from the legacy data management system. Iowa continues to refine reporting under WIOA.

5/15/2020	<b>WIOA Youth Performance Levels -- PY2019</b>	Final	FINAL
-----------	--	-------	-------

Quarter 3

Region	RWIB	Placement in Empl., Educ., or Training Rate 2nd			Placement in Empl., Educ., or Training Rate 4th			Median Earnings 2nd Qtr after Exit			Credential Attainment Rate			Measurable Skills Gain		
		Actual	Negotiated	90% of Neg	Actual	Negotiated	90% of Neg	Actual	Negotiated	90% of Neg	Actual	Negotiated	90% of Neg	Actual	Negotiated	90% of Neg
1	19090	81.5%	72.0%	64.8%	77.8%	71.0%	63.9%	\$4,351	N/A	N/A	64.5%	59%	53.1%	85.0%	Baseline	
2	19095	77.8%	72.0%	64.8%	87.5%	71.0%	63.9%	\$3,953	N/A	N/A	50.0%	59%	53.1%	9.1%	Baseline	
3&4	19160	93.8%	72.0%	64.8%	91.7%	71.0%	63.9%	\$4,978	N/A	N/A	62.5%	59%	53.1%	92.3%	Baseline	
5	19115	61.1%	72.0%	64.8%	69.6%	71.0%	63.9%	\$4,386	N/A	N/A	47.6%	59%	53.1%	30.8%	Baseline	
6	19030	77.3%	72.0%	64.8%	57.9%	71.0%	63.9%	\$1,737	N/A	N/A	73.3%	59%	53.1%	30.0%	Baseline	
7	19120	78.9%	72.0%	64.8%	90.5%	71.0%	63.9%	\$2,598	N/A	N/A	85.0%	59%	53.1%	59.1%	Baseline	
8	19155	100.0%	72.0%	64.8%	100.0%	71.0%	63.9%	\$8,754	N/A	N/A	66.7%	59%	53.1%	n/a	Baseline	
				0.0%												
9	19125	79.2%	72.0%	64.8%	72.0%	71.0%	63.9%	\$3,806	N/A	N/A	54.7%	59%	53.1%	29.7%	Baseline	
10	19130	77.2%	72.0%	64.8%	74.4%	71.0%	63.9%	\$2,929	N/A	N/A	54.4%	59%	53.1%	60.3%	Baseline	
11	19135	82.3%	72.0%	64.8%	80.4%	71.0%	63.9%	\$3,742	N/A	N/A	52.3%	59%	53.1%	14.3%	Baseline	
12	19140	62.5%	72.0%	64.8%	69.2%	71.0%	63.9%	\$4,743	N/A	N/A	52.6%	59%	53.1%	57.1%	Baseline	
13	19145	93.3%	72.0%	64.8%	100.0%	71.0%	63.9%	\$2,441	N/A	N/A	100.0%	59%	53.1%	50.0%	Baseline	
14	19150	78.9%	72.0%	64.8%	81.3%	71.0%	63.9%	\$5,065	N/A	N/A	46.7%	59%	53.1%	76.5%	Baseline	
15	19075	67.6%	72.0%	64.8%	82.1%	71.0%	63.9%	\$3,805	N/A	N/A	53.6%	59%	53.1%	40.0%	Baseline	
16	19080	60.3%	72.0%	64.8%	62.3%	71.0%	63.9%	\$2,311	N/A	N/A	29.8%	59%	53.1%	38.8%	Baseline	
<b>State</b>		<b>75.1%</b>	<b>72.0%</b>	<b>64.8%</b>	<b>75.1%</b>	<b>71.0%</b>	<b>63.9%</b>	<b>\$3,634</b>	<b>N/A</b>	<b>N/A</b>	<b>54.2%</b>	<b>59%</b>	<b>53.1%</b>	<b>45.3%</b>	<b>Baseline</b>	

June 2019, Iowa transitioned to a WIOA compliant data management system. Performance outcomes are reflective of non-compliant WIOA policies in place during the period of performance. Outcomes may have been further impacted while transitioning from the legacy data management system. Iowa continues to refine reporting under WIOA.

**Region: 10****Participating Partners: Title 1 (Kirkwood/IowaWORKS), Title 2 (Kirkwood), Title 2 (Iowa Workforce Development/IowaWORKS), Title 4 (Iowa Vocational Rehabilitation Services and Iowa Dept for the Blind)**

The Wintac Grant was received by the state of Iowa to support WIOA core partners evaluate current levels of coordination of services, and create goals around growing and expanding coordination in a meaningful way to have lasting impacts on our work with job seekers and businesses. The goal of the Wintac is to:

- 1) Assess our collaboration and coordination level in four areas:
  - a. Outreach and Intake
  - b. Business Engagement
  - c. Career Pathways
  - d. Career Services
- 2) Identify what level of coordination we would like to be at in one year.
- 3) Develop an action plan of activities to move towards greater coordination that is also directly linked to increasing our ability to serve job seekers and businesses.

Leadership from the core WIOA programs of Title 1 (Kirkwood/IowaWORKS), Title 2 (Kirkwood), Title 3 (Iowa Workforce Development/IowaWORKS), Title 4 (Iowa Vocational Rehabilitation Services and Iowa Dept for the Blind) worked together on the assessment of coordination and developing the following plan. This was completed as follows:

- a) Each leader self-assessing coordination levels on the assessment tool. (December 2018)
- b) Leadership meeting to share self-assessment results, discuss differences, and come to a consensus on current coordination level, as well as why and areas for growth. (December 2018)
- c) Next, the team developed a plan on how to increase coordination, prioritizing ideas into those that will have both the greatest impact on our services and are likely to be completed in approximately 1 year. (January 2019)

The current strategic plan ends June 30, 2019. We are proposing to utilize the Wintac grant plan outlined below as the FY 2020 RWDB strategic plan. We invite in any RWDB team members who would like to be part of our future strategic plan work sessions to provide guidance or input either in an ongoing capacity or on an ad hoc basis. This new plan, if approved by the RWDB, would start July 1, 2019 and run through June 30, 2020.

<b>Activities and Tactics</b> How will we do it?	<b>Key Players</b> Who should be involved?	<b>Expected Outcomes</b> What is the result?	<b>Timeline</b> When will we do it?	<b>Progress Notes and Outcomes</b>
<p>Outreach and Intake: Develop a referral committee composed of team members from each title to focus on how to best serve individuals and remove barriers to connecting individuals with core WIOA services.</p>	<p>Outreach Committee- Composed of staff from 4 titles (not management).</p> <p>Leadership Team-provides guidance to the outreach committee and supports implementation of their work.</p>	<p>*Committee established *More comprehensive informational flyer articulating WIOA partner services *GeoSolutions referral process finalized and WIOA staff trained *Committee establishes goal for outreach activities completed (including targeted youth engagement) with 2 or more WIOA partners representing the entire WIOA system. *re-evaluate marketing materials being used by core WIOA partners</p>	<p>July 1, 2019-June 20, 2020</p>	<p>March 25, 2019-each title will identify 1-2 committee members by June 1, 2019. The WIOA Leadership team will meet with this committee in June to convey the goals of the committee.</p> <p>October 2019-Teams identified, Monica and Carlos leading this group. Will meet in November to kick off activities. Focusing on the 4<sup>th</sup> and 5<sup>th</sup> action plan items listed.</p> <p>November 2019-Team met and began developing questions and layout for a survey. Shared with leadership for input.</p> <p>Will present updates to full WIOA team February with status and to see input.</p> <p><b>Updates will be provided verbally at May 2020 Meeting.</b></p> <p><b>May 2020 Update-We propose extending this to December 31, 2020 to allow additional time due to disruption in completing these activities due to COVID19.</b></p>
<p>Business Engagement: Identify a Title 1 and Title 2 team member to attend Business Service team meetings monthly to</p>	<p>Stephanie Hasakis-Title 2 Mike Rose-Title 1 Amy Eldred Hernandez-Title 1 Youth Team Bret Koenig-Title 4</p>	<p>*Identify technology supports to encourage participation.</p>	<p>July 1, 2019 to June 30, 2020</p>	<p>March 25, 2019-By June 1, identify appropriate youth team member. The WIOA Leadership team will meet with this committee in June to convey the goals of the committee.</p>

Region 10 RWDB Strategic Plan FY 2020

<p>coordinate services for training completers, DW clients, and Title 2 IET/IELCE services.</p>	<p>BSR Team</p>	<ul style="list-style-type: none"> <li>*Determine appropriate participation level and meeting attendance.</li> <li>*More integrated approach to meeting business needs.</li> <li>*More opportunities for businesses and job seekers.</li> <li>*Better understanding of business services offered by all core WIOA Titles.</li> <li>*Better coordination of sector board work among WIOA Partners.</li> </ul>	<p>October 2019-Team members identified. Will combine this goal and the 3<sup>rd</sup> goal of career pathways together. Carla and Scott will lead this team. First meeting December 5<sup>th</sup>.</p> <p>December 2019-Team met December 2019. This initial meeting was a review of business service activities each of the WOIA core partners completes.</p> <p>January 2020-Team met again and identified a few action items to proceed with:</p> <ul style="list-style-type: none"> <li>-Better coordination: One business services marketing tool, educate full WIOA team on business services</li> <li>-Sector Board Coordination and Communication: Who attends meetings, how do we communicate information back to full team.</li> </ul> <p>Will present updates to full WIOA team February with status and to see input.</p> <p>February 2020-Group met and mapped out all services provided by partner agencies. A workgroup was identified to then categorize these services into larger buckets that employers would understand. Will review with larger group at March meeting.</p> <p>We identified which team members are attending which sector boards. This will be reviewed by the leadership team to determine we have the right</p>
---	-----------------	--	---

## Region 10 RWDB Strategic Plan FY 2020

				<p>people attending and ensure we have enough/not too many.</p> <p>Future meetings will analyze how this information will be shared with the all WIOA partners.</p> <p><b>May 2020 Update-We propose extending this to December 31, 2020 to allow additional time due to disruption in completing these activities due to COVID19.</b></p>
<p>Career Pathways: Develop stronger communication, and education between sector boards and WIOA core staff to ensure job seekers are connected with appropriate job services and training.</p>	<p>Sector boards BSR Team All Staff Title 1 Title 4 – James Smith</p>	<p>*ICR Iowa core activities shared with WIOA team and updates provided regularly. *Staff understand the connection between sector needs and our services *Youth services are tailored to connect you with the 6 main industry sectors in Region 10.</p>	<p>July 1, 2019 to June, 30, 2020</p>	<p>March 25, 2019-identified health care as the sector we plan to start with and will cross over to other sectors from there.</p> <p><b>This goal and goal #2 combined. See notes above.</b></p>
<p>Evaluation of Career Services: Coordinated programming for targeted populations such as ESL, HS completion students, individuals with disabilities and those with barriers. Continuous improvement of Career Services by hosting customer focus groups and completing regular surveys.</p>	<p>Leadership Team Customers Disability Access Committee</p>	<p>*increased access to career services by targeted population groups *seek, analyze and incorporate customer feedback on career services to improve offerings (special outreach to youth populations) *establish a consistent focus group format and</p>	<p>July 1, 2019 to June 30, 2020</p>	<p>March 25, 2019-Focus on increasing access to services and understanding the population using services. The learning from this group will inform the work of the Career Services committee. They will need to work closely together. We will plan to present together to this team.</p> <p>November 2019-Team discussed our current customer evaluations. Plan to set up a short note card customer service feedback card at IowaWORKS.</p>

Region 10 RWDB Strategic Plan FY 2020

		<p>survey used by all partners</p>	<p>Will draw names for a monthly prize. Plan to hold 1 focus group of IowaWORKS customers this year, to gain more in-depth feedback. The leadership team will be coordinating these activities during monthly leadership meetings. Next meeting November 25.</p> <p>December 2020- Leadership established a budget for these activities.</p> <p>January 2020-When the survey is implemented this will give us a pool of customers to pull in for a focus group to provide more input. Will likely happen in Spring 2020.</p> <p>Will present updates to full WIOA team February with status and to see input.</p> <p>Verbal Update at RWBD meeting. Focus Groups may be delayed due to COVID 19.</p> <p>May 2020 Update-We propose extending this to December 31, 2020 to allow additional time due to disruption in completing these activities due to COVID19.</p>
--	--	------------------------------------	--

## Grants Report

June 2020

## Budget Overview

Special Programs Total Participant Budget					
	Additional FY19 Funds Carryover	New FY20 Funds	TOTAL Budget	Expenditures	Funds Remaining
Gap Tuition Assistance IAGAP	\$24,320.04	\$312,711.00	\$337,031.04	\$220,189.07	\$116,841.97
Additional IAGAP Funds FY20		\$0	\$0	\$0	\$0

Other Funds					
	FY19 Carryover	New FY20 Funds	TOTAL Budget	Expenditures	Funds Remaining
IA PACE—KPACE program	\$0	\$750,728.00	\$750,728.00	\$607,494.50	\$143,233.50
Kirkwood Community College Foundation <sup>+</sup>	\$1,970.00	\$440.00	\$2,410.00	\$0	\$2,410.00
FAE&T Reimbursement Funds*	\$96,760.84	\$67,119.48	\$163,880.32	\$12,899.56	\$150,980.76
<p>*Total available will increase as new funds are donated.            *Total available will increase as new reimbursement funds are received.</p>					

## Special Programs Enrollments FY20

(7/1/19 – 6/30/20)

Gap Tuition Assistance	99
------------------------	----

E&T FFY18 (7/1/19 – 9/30/19)	24
E&T FFY19 (10/1/19 – 6/30/20)	17

E&amp;T runs on the federal fiscal year. Data above was pulled for the timeframe to match the state fiscal year.

KPACE	94
-------	----

Fall cohorts begin in August 2019. Spring cohorts began in January and March 2020.  
 Credit enrollments typically happen at the beginning of the credit term.



## Gap Tuition Assistance Program

### Referrals

Referrals FY20	271
Historical Program Total	8747

### Interviews

Interviews Scheduled FY20	102
Historical Program Total	2226

### Approved Participants

Approved Participants FY20	99
Historical Program Total	1694

### Participant Completions

Historical Program Total	1193 of 1544 = 77.27%
--------------------------	-----------------------

Fiscal Year	In Training	Completed Training	Did Not Complete	Completion Rate
2016	0	88	19	88 of 107 = 82.24%
2017	0	101	29	101 of 130 = 77.69%
2018	0	136	53	136 of 189 = 71.96%
2019	17	143	43	143 of 186 = 76.88%
2020*	11	60	24	60 of 84 = 71.43%

\*Includes carryover training participants from FY19.

### Participant Employment

New Employment FY20	46 of 70	65.71%
Overall Employment FY20	50 of 70	71.43%
Historical Overall Employment	918 of 959	95.72%

New employment: Completer has obtained different employment since enrolling in the program.

Overall employment includes all completers who are working, including those who have new employment and those who have increased responsibility with the same employer.

Fiscal Year	New Employment	Same Employer (increased duties)	Deceased	Other FT Activities	Unable to Contact	Looking for work or need employer information	Overall Employment Rate
2016	59	3	0	1	2	0	62 of 62 = 100%
2017	59	4	0	10	7	0	63 of 63 = 100%
2018	96	2	0	22	1	4	98 of 102 = 96.08%
2019	74	3	0	24	10	5	77 of 82 = 93.90%
2020	46	4	0	6	10	20 <sup>+1</sup>	50 of 70 = 71.43%

<sup>+1</sup>Many graduates completed training recently and are now pursuing employment.

<sup>1</sup> Those new graduates who are still looking for work on 6/30/19 and still engaged in services will be moved into the FY19 pool for employment.

### Project status:

Program Information (to date)	FY16	FY17	FY18	FY19	FY20	Total
91 Hour Nurse Aide	42	42	99	61	46	584
Accelerated Welding Certificate	5	2	5	0	0	32
Administrative Professional Certificate	2	8	9	8	1	37
Basic Water Treatment & Distribution					0	0
Business Application Specialist Certificate	5					6
Business Bookkeeping Computer Certificate	1	4	2	4	0	12
Call Center Customer Service Certificate	1	8	0	0	0	36
Central Sterilization Certificate			1	3	3	7
Certificate in Office Professionals	0					36
Certificate in Website Development	0	0	0	0	0	11
Class B CDL	1	1	4	3	1	18
CNC Machinist Certificate	3	7	15	0	1	46
Community Living Professional	0	0	0	0	0	0
Core Construction Certificate	1	1	0	0	0	2
EKG Technician	1	2	13	0	3	19
Electrical Specialist	0	0	4	4	3	20
Electro Mechanical Certificate	0	0				0
Gas Metal Arc Welding Sense I	10	2	2	0	0	14
Graphic Designer Certificate	4	1	7	3	1	18
Health Support Professional	0	0	4	0	0	4
Industrial Maintenance Certificate	0	0	0	0	0	1
Kirkwood Culinary KickStart Certificate	0	0	1	0	0	5
Landscape Contrator Training					0	0
Manufacturing Welding Certificate			2	3	1	6
Medical Office Professional		4	1	0	0	5
Operator Certificate				7	0	7
Ophthalmic Assistant Certificate				0	1	1
Personal Support Professional	1	0	0	0	0	1
Phlebotomy	7	3	8	7	3	86
Production Operator Certificate				2	1	3
Sales Professional Certificate	0	0	0	0	0	0

Supervising in Healthcare Facilities	0	0	0	0	0	0
Transportation Service Class B Training Certificate	0	0	0	0	0	4
Transportation Specialist	0	0	0	0	0	0
Transportation Technician	0	0	0	0	0	0
Truck Driver Class A CDL	43	38	54	40	33	387
Unity Game Design Certificate				0	0	0
Web Designer Certificate	2	2	3	0	1	11
Other certificates no longer offered/available						275
<b>TOTALS</b>	129	125	234	145	99	1694

## Gap Reporting Form - General Information

Revised July 2017

<b>Institution</b>	Kirkwood Community College			
<b>Contact Person</b>	Bethany Parker	319-365-9474 x31155	<a href="mailto:bparker@kirkwood.edu">bparker@kirkwood.edu</a>	
<b>Quarterly Reporting Period</b>	FY20	May 2020	FY20 Available (FY19 CF+FY20)	\$ 337,031.04

## Budget Summary

Line Item	Expenses per Quarter				YTD Expenditures
	Q1	Q2	Q3	Q4	
<b>Direct Costs:</b>					
Tuition & Books	\$79,116.41	\$48,327.50	\$71,381.50	-\$19,478.00	\$179,347.41
Equipment	\$463.25	\$1,038.06	\$1,105.29	-\$190.00	\$2,416.60
Fees/Assessment/Testing	\$2,865.00	\$2,774.00	\$3,459.00	\$197.75	\$9,295.75
<i>Subtotal</i>					\$191,059.76
<b>Other Costs:</b>					
Staff Support/Services	\$8,911.39	\$7,042.04	\$7,338.69	\$5,837.19	\$29,129.31
<b>Total:</b>	<b>\$91,356.05</b>	<b>\$59,181.60</b>	<b>\$83,284.48</b>	<b>-\$13,633.06</b>	<b>\$220,189.07</b>

## Participant Summary

**Instructions:** This subsection must be completed **quarterly**. Quarterly numbers must be **unduplicated**.

	Q1	Q2	Q3	Q4	YTD Total
<b>Number of Completed Applications:</b>	37	25	36	2	100
<b>Number of Approved Participants:</b>	41	19	36	3	99
<b>Status of Approved Participants:</b>					
Participating or Waiting to Participate:	77	60	61	40	238
<b>Number of <u>Third</u> Party Credentials Received:</b>	21	26	17	0	64

Financial Reporting  
as of May 31, 2020  
92% of the Year Completed\*

Grant Name	Carryover	Redistribution	Total Grant	Total Budget	Staff & Overhead Expenditures	Participant Expenditures	Staff & Overhead Obligations	Participant Obligations	Unobligated Balance	% of FY20 Grant Spent/Obligated	% of Unobligated Funds
WIOA Admin	10,243	4,990	105,239	120,472	71,200	0	3,528		45,744	56.53%	43.47%
WIOA Adult	28,347	15,008	190,887	234,242	86,208	21,327	6,843	2,305	117,559	38.41%	61.59%
WIOA Dislocated Worker	40,235	24,613	305,880	370,728	241,015	30,062	19,873	2,331	77,448	74.68%	25.32%
WIOA Youth In School	4,000	357	112,600	116,957	37,168	1,574	3,245	23	74,946	33.44%	66.56%
WIOA Youth Out of School	28,671	20,527	337,799	386,996	198,829	68,365	17,283	4,674	97,845	71.03%	28.97%
KPACE	0	0	750,728	750,728	439,897	167,597	47,400	80	95,754	87.25%	12.75%
SNAP ADMIN**	0	0	115,925	115,925	63,599	0	45,428		6,899	94.05%	5.95%
GAP	24,320	0	312,711	337,031	29,129	191,060	2,696		114,146	63.50%	36.50%

Experiential Learning

## Adult Education/Literacy Report

We have tested around 100 students between ABE and ESL. We are still testing and starting to do information sessions and CASAS pre-testing. We are also able to do remote testing for CASAS and OPT's. Official HiSET testing began on June 15; we have officially tested about 25 as of June 19. We have had about eight graduates just in the last week.

The secondary program will be starting classes on July 20. ABE will have some students face-to-face following the Covid-19 guidelines and social distancing. Some students will be online. ESL will teach all their classes online this first session in July.

A big thank you to SMG for assisting with the technology lending library. SMG has been very helpful in donating devices and helping with the planning. We look forward to continue working with SMG to get this program running. We will be ready to lend technology devices for our students starting classes in July.

I wanted to say thank you for having me on this board. I enjoyed getting to know all of you and look forward to running into you in the future. Thanks again!

Cyd Hanson