

CHIEF ELECTED OFFICIALS/  
REGIONAL WORKFORCE DEVELOPMENT BOARD  
MEETING MINUTES

JUNE 19, 2020  
ZOOM MEETING

Board Members Present: Debbie Craig, Ashley Ferguson, Cyd Hanson, Patrick Loeffler, Patty Manuel, Steve Olson, Bruce Adams, Jon Bell, Gary Bierschenk, Pat Heiden, Joe Oswald, Ben Rogers, Bob Yoder

STAFF: Carla Andorf, Heather Garcia, Terry Rhinehart

The meeting was called to order by Chair Patty Manuel at 8:05 am. The CEO Board met quorum; the RWDB Board did not meet quorum.

Patty Manuel asked everyone present to introduce themselves.

Patty Manuel asked for a motion to approve the agenda. M/S/C, Steve Olson, Patrick Loeffler, agenda approved.

Discussion was held on the budget allocations for the six month Title I contracts for the Adult, Dislocated Worker and Youth programs from July 1 – December 31, 2020. We will do a current contract with Kirkwood to get us through to December 31 and then we will do a new contract with our new fiscal agent. Usually, the state allows a 20% carryover fund but this year we will be allowed to carryover all of our unspent funds. Patty Manuel asked for a motion to approve the funds at the following percentages:

- 42% of PY20 Youth program funds be allocated for the 7/1/2020-12/31/2020 contract with KCC
- 40% of PY20 Adult program funds (including 100% of the 3-month disbursement) be allocated for the 7/1/2020-12/31/2020 contract with KCC
- 50% of PY20 Dislocated Worker program funds (including 100% of the 3-month disbursement) be allocated for the 7/1/2020-12/31/2020 contract with KCC
- 100% of the 7/1/2020-12/31/2020 PY20 Administrative funding allocation be allocated to the board for 7/1/2020-12/31/2020

M/S/C; Jon Bell, Pat Heiden, motion approved.

Patty Manuel asked for a motion to adjourn the meeting. M/S/C, Pat Heiden, Steve Olson, motion approved.

The meeting adjourned at 8:34 am.