

**Mississippi Valley Workforce Area
Local Workforce Development Board
Executive Committee Meeting**

Monday, June 29th, at 4:30 p.m.

Members Present: Dennis Duke, Kirby Phillips, Jacob Nye, Mathew Nicol, Nick Hockenberry and Lori Bassow

Members Absent: Cynthia Whalen (she asked not to be included in discussions surrounding the appeal due to a potential conflict of interest)

CEOs Present: Jack Willey, and Brad Quigley

Staff Present: Miranda Swafford, Executive Director

Guests: Jim Miller, Attorney

CALLED TO ORDER

Duke called the meeting to order at 4:30 p.m.

QUORUM

The committee had a quorum to conduct business.

APPROVAL OF AGENDA

Nicol made a motion to accept the agenda with no additions, seconded by Nye, motion carried.

APPROVAL OF MINUTES

Hockenberry made a motion to approve the June 15th and 18th minutes, seconded by Phillips, motion carried.

UPDATE ON SERVICE PROVIDERS

Swafford reported that ResCare was moving forward with the transition of the Adult/DW program. There has been no update provided from SCC on the transition of the Youth program. SCC Title I Director sent an email out on June 26th to the entire state stating that they would not be signing the Youth contract and would not be continuing as the Youth provider. Additionally, state staff confirmed that SCC had informed them as of 6/30/2020 that all of their Title I staff would be laid off.

SCC RFP APPEAL

Miller gave a summary of the information that he had reviewed and stated that he was comfortable and confident that the board followed all necessary policies and procedures. A formal appeal was filed and Miller said that he would need to review the appeal to determine the next steps. Hockenberry made a motion to table this topic until the appeal is reviewed, seconded by Nye, motion carried. Jim Miller noted that we should cease discussion when Miranda noted that she had just received a formal appeal during the meeting.

CONTRACT NEGOTIATIONS

Duke reviewed the contract concerns submitted by Dr. Ash. Hockenberry made a motion to give authority to the Board Chair to develop language in response to Dr. Ash's concerns and to negotiate any remaining issues with the contract to be signed by 4:00 p.m. on Tuesday, June 30th. By SCC, seconded by Nye, motion carried.

ResCare submitted an addendum to be included in the contract to relieve them of any liability for previous service providers disallowed costs or eligibility determinations. Phillips made a motion to approve the addendum, seconded by Nicol, motion carried.

APPROVAL OF SCC BUDGET

Swafford reviewed the staff salary wages in the amended budget. Hockenberry made a motion to accept the amended budget upon successful contract negotiations with SCC, seconded by Nicol, a roll call vote was taken due to an objection during the vote. Duke, Phillips, Nye, Nicol, and Hockenberry voted yea, Bassow voted nay, motion carried. A roll call vote was held.

APPROVAL OF RESCARE BUDGET

ResCare was still finalizing their budget due to adjusting salaries for incoming staff and external candidates. Phillips made a motion to table for later, seconded by Bassow, motion carried.

EMPLOYER OF RECORD AGREEMENT

Swafford reviewed the agreement that must be on file with the Fiscal Agent for employer of record services with Muscatine County. Hockenberry made a motion to approve the agreement as presented, seconded by Bassow, motion carried.

FISCAL AGENT RATE

Swafford reviewed the rationale for SEIRPC's proposed rate that was approved by the CEOs. The rate is at \$63,276 for the first year, with the potential to charge up to 4.5% of the total admin budget. Nicol made a motion to approve the Fiscal Agent rate, seconded by Nye, motion carried.

ADJOURNED

Nye made a motion to adjourn the meeting, seconded by Phillips, motion carried, Duke adjourned the meeting at 5:02 p.m.