



SWDB BOARD MINUTES

Date: 5-15-20

Location: Virtual

Voting Members

Voting members serve four-year terms.

No.	Name	Organization	Affiliation	Present	Not Present
1.	Kim Reynolds	State of Iowa	Governor		X
2.	Jake Chapman	Senate Appointed by President	State Senator		X
3.	Dave Deyoe	House of Representatives Appointed by Speaker of the House	State Representative	X	
4.	Beth Townsend	Iowa Workforce Development	Director	X	
5.	Ann Lebo	Iowa Department of Education	Director or Designee	X	
6.	Emily Wharton	Iowa Department for the Blind	Director or Designee	X	
7.	David Mitchell	Iowa Vocational Rehabilitation Services	Administrator IVRS or Designee	X	

Voting Members

Appointed by Governor, confirmed by the Iowa Senate, serving staggered four-year terms.

	Name	Organization	Affiliation	Present	Not Present
8.	Lynn Schreder Chair	KHI Solutions, LLC	Business	X	
9.	Jay Iverson	Home Builders Association of Iowa	Business	X	
10.	Anne Parmley	Pearson	Business	X	
11.	Amy Larsen	United Equipment Accessories	Business	X	
12.	Sondra Meyers	Katun Corporation	Business	X	
13.	Becky Jacobsen	Smithfield Foods	Business		X
14.	Jeff DeVries	WestWing Logistics	Business		X
15.	Kelly Barrick	The Private Bank	Business	X	
16.	John (Jack) Hasken	Jackson Manufacturing, Inc.	Business	X	

17.	LuAnn Scholbrock	Coloff Digital	Business	X	
18.	Daren Westercamp	Ag Leader Technology	Business	X	
19.	Nicole Hudson	MercyOne Medical Center			X
20.	Teresa Hovell	Vermeer	Business	X	
21.	Curt Strouth	City of Sheldon	Business	X	
22.	Jessica Dunker	Iowa Restaurant Association	Business	X	
23.	David Collins	Washington Economic Development Group	Business	X	
24.	Daniel Tallon	Unity Point	Business	X	
25.	Carrie Duncan	International Association of Machinists Local 1010	Labor	X	
26.	Rich Kurtenbach	Labor Organization: Construction Industry	Labor	X	
27.	Charles Wishman	Iowa Federation of Labor, AFL-CIO	Labor	X	
28.	Andy Roberts	Plumbers and Steamfitters Local #33	Labor	X	
29.	VACANT		Joint Labor – Management Apprenticeship Program		
30.	Jayson Henry	The Well	Community Based		X
31.	Carmen Heck	Goodwill of the Heartland	Community Based		X
32.	Quentin Hart	City of Waterloo	City Elected	X	
33.	Nancy McDowell	O’Brien County Board of Supervisors	County Elected	X	

Ex Officio, Nonvoting Members

Ex officio, nonvoting members are appointed or designated by entities in accordance with Iowa Code § 84A.1A(1)(b).

No.	Name	Organization	City	Present	Not Present
	William Dotzler	State of Iowa Senate, Minority Leader Appointee	Waterloo	X	
	Kirsten Running-Marquardt	State of Iowa House of Representatives, Minority Leader Appointee	Cedar Rapids	X	
	Drew Conrad	University of Northern Iowa, Board of Regents Designee	Cedar Falls	X	
	John Smith	Drake University, Association of Independent Colleges Appointee	Des Moines	X	
	Rob Denson	Des Moines Area Community College	Ankeny	X	

	Rita Grimm (Director Designee)	Iowa Economic Development Authority (IDEA)	Des Moines	X	
	Kyra Hawley (Director Designee)	Iowa Department on Aging (IDA)	Des Moines	X	
	Beth Skinner (Director Designee)	Iowa Department of Corrections (DOC)	Des Moines	X	
	Kelly Garcia by Tracey Roberts (Director Designee)	Iowa Department of Human Services (DHS)	Des Moines	X	
	Greer Sisson	United States Department of Labor, Office of Apprenticeship	Des Moines	X	
	Mary Cannon-James	Largest Statewide Labor Organization for State Employees American Federation of State, County, and Municipal Employees Council 66	Davenport		X
	VACANT	Labor Organization: Construction Industry			
	VACANT	Labor Organization: Manufacturing Industry			

Other Attendees.

Attendee	Organization	Present	Not Present
Jennifer Keith, Board Administrator(sub)	IWD	X	
Ryan West, Deputy Director	IWD	X	
Michael Witt, Division Administrator	IWD	X	
Michelle McNertney, Division Administration	IWD	X	
Jon Peppetti, Chief of Staff	IWD	X	
Michael Spurgin	IWD	X	
Chad Matchie	IWD		X
Wendy Greenman	IWD	X	
David Steen, General Counsel	IWD	X	
Christine Steen, Division Administrator	IWD	X	
Ali Sidwell	IWD	X	
Linda Rouse, District Manager	IWD	X	
Stephanie Callahan, Attorney	IWD	X	
Arturo Sanchez, District Manager	IWD	X	
Wayne Miller	Western IA Region	X	
Jason Roudabush	South Central IA Region	X	
Jack Willey	Mississippi Valley IA Region	X	

MEETING MINUTES

Call to Order, Lynn Schreder, **Chair**.

Roll Call and establish Quorum, Jennifer Keith, Board Administrator (sub).

ACTION ITEM

ACTION	1st	2nd	Unanimously Approved
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Approval of Agenda.	Quentin Hart	LuAnn Scholbrock	X
ACTION ITEM			
ACTION	1st	2nd	Unanimously Approved
Approval of Minutes from 2/27/20 meeting.	Amy Larson	Rich Kurtenbach	X
<p>Welcome by Lynn Shreder, Chair.</p> <ul style="list-style-type: none"> ● Welcome to new State Board members. ● Youth Apprenticeship Readiness Grant - the Urban Institute (Washington, DC) has applied for this grant, and the State Board will be supporting the Urban Institute in its efforts if the grant is received. 			
<p>Presentation on updates and guidance on monitoring and compliance in light of COVID-19 received from Region 5, by Division Administrator, Michelle McNertney, Iowa Workforce Development.</p> <ul style="list-style-type: none"> ● IWD was to begin monitoring of local areas beginning in PY20 (July 1, 2020), but as a result of the COVID-19 pandemic, IWD (with the support of USDOL) has pushed back this start date to later into PY20. No questions from State Board members. 			
<p>Presentation of consolidation proposals by CEOs from local regions and regarding the financial and background information by Division Administrator, Michelle McNertney, Iowa Workforce Development.</p> <ul style="list-style-type: none"> ● Reviewed the documents provided to State Board members. ● Reviewed the background/timeline of Iowa's attempts to realign local areas. ● Reviewed WIOA requirements for local area consolidation. ● Reviewed funding allocation formulas. ● Reviewed the 4 consolidation requests: <ul style="list-style-type: none"> ○ Regions 1, 2, 7 = Northeast Iowa <ul style="list-style-type: none"> ■ Dave Baker, CLEO ○ Regions 8, 12, 13 = Western Iowa <ul style="list-style-type: none"> ■ Wayne Miller, CLEO ○ Regions 6, 15 = South Central Iowa <ul style="list-style-type: none"> ■ Jason Roudabush, CLEO ○ Regions 9, 16 = Mississippi Valley Iowa <ul style="list-style-type: none"> ■ Jack Willey, CLEO ■ Brad Quigley, CLEO ● Rob Denson stated that the consolidation requests look good, and then asked if the new areas satisfy the realignment committee's requirements for funding? Answer: <ul style="list-style-type: none"> ○ Funding will not be less than 90% of previous year. ○ List of funding for 2020 will be shared after today's vote. ● Question (unknown board member): Is further consolidation anticipated after today's vote? Answer: <ul style="list-style-type: none"> ○ After today's vote, more consolidation is possible, but unlikely in the near future. ● Rich Kurtenbach asked if Regions 6, 15 could function as a new local area given the large size? Answer: <ul style="list-style-type: none"> ○ Jason Roudabush confirmed that the existing regions work well together, and all are in favor of the request to consolidate. ● Charlie Wishman asked if consolidating regions will result in any closure of offices? Answer: <ul style="list-style-type: none"> ○ No ● Drew Conrad asked if the \$100K threshold for administrative funding has been met? Answer: <ul style="list-style-type: none"> ○ There are no thresholds because the requests for consolidation are voluntary. ● Jack Willey thanked Michelle McNertney, Linda Rouse and the IWD team for their training and support. 			

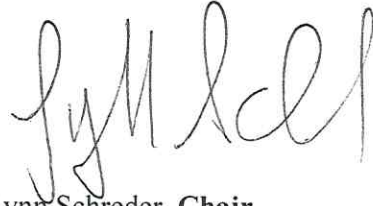
ACTION	1 st	2 nd	Unanimously Approved
Approval of consolidation of local regions.	Quinton Hart	Jay Iverson	X
<p>Director's Report by Director, Beth Townsend, IWD.</p> <ul style="list-style-type: none"> ● Highlighted the IWD team's accomplishments and expressed gratitude for all their efforts. Described the increase in workload over the last 2 months, mandatory overtime, and redistribution of personnel to support efforts. 6 outside state agencies are also helping with Unemployment Insurance (UI) Customer Service and Claims Processing. ● Discussed Federal CARES Act, signed March 27, 2020 by President Trump. Presented overview of the following benefits: <ul style="list-style-type: none"> ○ Pandemic Unemployment Assistance (PUA) ○ Pandemic Emergency Unemployment Compensation (PEUC) ○ Federal Pandemic Unemployment Compensation (FPUC) ● Discussed UI Trust Fund. Current balance = \$983 million ● 1st Quarter Tax Deferment to July 1, 2020 was only taken by a very small amount of businesses eligible. ● Constantly updating website with webinars, FAQ, and information in 10 different languages. ● Jessica Dunker publicly commended IWD for rapid response and job well done. ● Charles Wishman asked: Do you have any idea when field offices will reopen and what will the safety measures include? <ul style="list-style-type: none"> ○ Ryan West is leading an internal planning task force that will consider these issues. At this time, we are not planning to reopen soon because field office staff have been redirected to other areas. We still continue to be open by appointment only. ● Jessica Dunker asked: Has IWD been notified of people refusing to return to work and how is that being handled? <ul style="list-style-type: none"> ○ Fact-finding interviews are taking place. If determined that a claimant is high risk/medically unable to go back to work, his/her claim will transfer to from State UI to Cares Act benefits. 			
<p>Update on Disability Access Standing Committee by David Mitchell, Administrator of Iowa Vocational Rehabilitation Services (IVRS) and Chairperson of the Disability Access Committee.</p> <ul style="list-style-type: none"> ● Working on quality improvement and reviewing how services are integrated across Core Partners to assist people with disabilities. Will provide follow-on updates to the State Board. 			
<p>Update on Ex-Offender Reentry and Minority Unemployment & Outreach Committees by Deputy Director, Ryan West, Iowa Workforce Development.</p> <ul style="list-style-type: none"> ● On hold at the moment due to COVID-19. Will reconvene Committee in June or July. 			

ACTION ITEM		
MOTION		
Motion to Adjourn. Adjournment at 1:04 p.m.		

Respectfully Submitted,



Shelly Evans, Board Administrator



Lynn Schreder, Chair