

Mississippi Valley Workforce Area Board  
June 8<sup>th</sup>, 2020

The regular meeting of the Mississippi Valley Workforce Area Board (MVWAB) was held on June 8th, 2020 at 5:00 p.m. via Zoom conferencing.

**CALL TO ORDER**

Duke called the meeting to order at 5:04 p.m.

**ATTENDEES**

**Board Members Present:** Dennis Duke, Kirby Phillips, Carrie Nudd, Michelle Mutchler, Mathew Nicol, Joyce Stimpson, Lori Bassow, Candice Becker, Ron Schaefer, Ryan Drew, Steve Fogel, Jacob Nye, Cynthia Whalen, Nicolas Hockenberry, Jeremy Ritchie, Cory Bergfeld, and Deb Mulch

**Board Members Absent:** Joni Dittmer

**CEO Present:** Jack Willey, Jim Cary, Jeff Sorensen, Jim Irwin, Gary See, and Rick Larkin

**CEO Absent:** Brinson Kinzer, and Brad Quigley

**Staff:** Miranda Swafford, Executive Director

**Guests:** Heather Garcia, Executive Director, CIWB, Kelsey Howard, SCC, Courtney Mullen, SCC Shannon Weaver, SCC, Maria Gapen, SCC, Lanae Greene, SCC, Cherisa Price-Wells, ResCare, Michael Vu, ResCare, Linda Rouse, IWD, Chris Hannen

**QUORUM**

A quorum was established for the board.

**APPROVAL OF AGENDA**

Mutchler made a motion to accept the agenda as presented, seconded by Fogel, motion carried.

**APPROVAL OF MINUTES**

Nye made a motion to approve the May 4<sup>th</sup> meeting minutes, seconded by Hockenberry, motion carried.

**WIOA BOARD TRAINING**

Garcia and Swafford are collaborating on developing trainings to be provided to the board's, the first WIOA Basics Training Module was presented by Garcia through a power point presentation.

**VICE CHAIR ELECTIONS**

At the last meeting it was overlooked that the Vice-Chair needed to be filled by a business representative, therefore, elections had to occur again. Duke nominated Phillips to serve as Vice-Chair, there were no other nominations from the floor. Nye moved that nominations cease and Phillips serve as the new Board Vice-Chair, seconded by Duke, motion carried unanimously.

**TITLE II RFP/ COMMITTEE UPDATE**

CEO Sorenson stated that he was very impressed by the effort put forth by the individuals who served on this committee.

**TITLE I RFP RECOMMENDATION**

Phillips provided the RFP committees report with their recommendation of the WIOA Title I Adult/DW contract to be awarded to ResCare, and the WIOA Title I Youth contract to be awarded to Southeastern Community College. Drew made a motion to accept the RFP committee's recommendation for both contracts, seconded by Bergfeld, motion carried unanimously.

### **SERVICE PROVIDER CONTRACT**

Swafford reported that Michelle McNertney from IWD was currently reviewing the contract developed and should be providing feedback shortly. The contract was also reviewed by Hockenberry and Duke with no changes. Hockenberry made a motion to allow the executive committee to make any necessary changes to the contract moving forward, seconded by Nye, motion carried.

### **MEMORANDUM OF UNDERSTANDING**

Swafford stated that both Region 9 and 16 MOU's are set to expire on June 30, 2020, and that the board has not received guidance from the state on this issue to date. Phillips made a motion to extend the MOUs until December 31, 2020, seconded by Mulch, motion carried.

### **REVIEW OF PERFORMANCE**

Swafford briefly reviewed the third quarter performance data for both Region's 9 and 16.

### **BUDGET UPDATE**

Swafford presented a summary of estimated carryover funding from both Region 9 and 16 as of June 30, 2020 based on the Financial Status Report (FSR) provided by IWD.

### **NAWB MEMBERSHIP**

Swafford stated that NAWB has over 220 organizations that are members, and at the \$2 million budget there is an administrator account and six sub-accounts available. Additionally, documents and training materials can be downloaded to share at board meetings and with members. The annual cost to the board based on a budget of between \$2 - \$3 million is \$1250. Bergfeld made a motion to move forward with becoming a member of NAWB, seconded by Hockenberry, motion carried.

### **COMMITTEES**

Swafford reviewed the draft committee members for each of the committees, executive, operations, youth and finance. She announced that the state Disability Access Committee (DAC) was presenting a proposal to the full state workforce board for the current DAC's to stay local and report to the board through their designated representative at board meetings. The DACs would continue as work groups of the state DAC, and still have membership requirements, as well as follow all open meetings requirements. Swafford had reached out to all of the chamber of commerce in the new Local Area to recruit additional members for the committees. At this time there was no objection or requested changes to the membership list.

Additionally, Swafford presented a proposed committee meeting schedule, and there were no objections or changes at this time.

### **FUTURE BOARD MEETINGS**

Duke stated with all of the current changes occurring that they should plan to meet on July 27<sup>th</sup> at 5:00 p.m. via Zoom. There were no objections.

### **OTHER BUSINESS**

There was no other business or public comment

### **ADJOURNMENT**

Duke adjourned the meeting at 6:18 p.m.