

**Mississippi Valley Workforce Board
Chief Elected Officials (CEO)
July 10th, 2020**

Meeting Minutes

The meeting of the Mississippi Valley Workforce CEOs was held on July 10th, 2020 at 3:30 p.m. via Zoom.

CALLED TO ORDER

Quigley called the meeting to order at 3:35 p.m.

CEO PRESENT

Present: Rick Larkin, Jim Irwin, Jim Cary, Brinson Kinzer, Gary See, and Brad Quigley

Arrived Late: Jeff Sorensen and Jack Willey

Staff Present: Miranda Swafford, Executive Director

Guests: Dennis Duke, Board Chair

QUORUM

There was a quorum present.

APPROVAL OF AGENDA

Kinzer made a motion to approve the agenda with no additions, seconded by Irwin, motion carried.

APPROVAL OF MINUTES

Irwin made a motion to approve the previous meeting minutes, seconded by Cary, motion carried.

TITLE I YOUTH PROVIDER

Duke stated that no communication had been received from SCC by the deadline set of July 10th at 1:00 p.m. for them to sign the Youth contract. Irwin made a motion to withdraw the Youth contract offer to SCC with a signed letter from both the CLEO and board chair, seconded by Kinzer, a roll call vote was taken. Quigley, Kinzer, Irwin, See, Cary, Larkin voted "I", there were no "Nay's": motion carried unanimously.

SCC RFP APPEAL

There has not been any communication received from the state yet on the SCC appeal of the Adult/DW contract.

HIGHERED VACANCY

Matt Klundt's application from Iowa Wesleyan University was reviewed. Irwin made a motion to appoint Klundt to the HigherEd vacancy, seconded by Kinzer, a roll call vote was taken. Quigley, Kinzer, Irwin, See, Cary, Larkin voted "I", there were no "Nay's": motion carried unanimously.

REVIEW OF PARTNERSHIP AGREEMENT

Swafford reviewed the draft CEO-LWDB partnership agreement. A discussion was held on certain responsibilities of each party. The agreement will also go before the executive committee for their input.

Note: Willey and Sorensen joined the meeting.

BOARD TRAINING

Swafford discussed the board training that the executive committee thought would be a good idea to hold in August. Swafford will work with Sorensen on organizing and securing a venue. A tentative date of August 22nd from 10:00 – 2:00 has been set with a networking opportunity to follow.

OTHER BUSINESS

There was no other business.

PUBLIC COMMENT

There were no public comments.

ADJOURN

Cary made a motion to adjourn the meeting, seconded by Quigley, meeting adjourned at 4:25 p.m.