

**Mississippi Valley Workforce Area
Local Workforce Development Board
Executive Committee Meeting**

Wednesday, July 15th, at 4:00 p.m., via Zoom

Members Present: Dennis Duke, Kirby Phillips, Jacob Nye, Mathew Nicol, and Lori Bassow

Members Absent: Nick Hockenberry, and Cynthia Whalen (she asked not to be included in discussions surrounding the appeal due to a potential conflict of interest)

CEOs Present: Jack Willey, and Brad Quigley

Staff Present: Miranda Swafford, Executive Director

CALLED TO ORDER

Duke called the meeting to order at 4:00 p.m.

QUORUM

The committee had a quorum to conduct business.

APPROVAL OF AGENDA

Nye made a motion to accept the agenda with no additions, seconded by Bassow, motion carried.

APPROVAL OF MINUTES

Nicol made a motion to approve the previous meeting minutes, seconded by Nye, motion carried.

TITLE I YOUTH RFP

Duke reported that he received an email on the night of July 10th from SCC rejecting the Youth contract.

Nicol made a motion to extend the proposed timeline 1 week for the RFP to end on August 24th, seconded by Nye, motion carried.

Phillips made a motion to approve the RFP with the modifications of timeline, evaluation criteria and the inclusion of the contract, seconded by Nicol, a roll call vote was taken. Duke stated he thought with the addition of the contract and the new evaluation criteria that it would lend to a smoother RFP process. Duke, Phillips, Bassow, Nye, and Nicol voted "I", motion carried unanimously.

RFP COMMITTEE

Duke maintained the same RFP committee established to include Nye, Phillips and himself.

PROCUREMENT POLICY

Duke reviewed the proposed changes to the procurement policy to provide further clarity. Bassow brought up her concerns about using the word “subjective”. Nye made a motion to accept the new language with the contingency that it is approved by legal counsel, seconded by Bassow, motion carried.

RFP APPEAL UPDATE

Duke read the email sent by Michelle Mcnertney from IWD stating that IWD is not the proper entity to receive this notice to appeal and that the WIA code SCC referenced is no longer applicable, and any further concerns relating to this matter should be sent to the State Workforce Development Board (SWDB).

Prior to receiving this communication Miller had drafted a letter to be sent to SCC’s counsel and advised Duke on sending a personal email to offer alternative solutions. Duke will follow up with Miller due to receiving this new information from IWD to see what the next steps should be moving forward.

COMMITTEE NON-BOARD MEMBERS

A discussion was held on whether the executive committee wanted to solicit non-board committee members at this time. Nicol made a motion to not solicit non-board members at this time and should a need arise in the future the committee will revisit the addition of non-board members to the committee, seconded by Nye, motion carried unanimously.

OTHER BUSINESS

There was no other business.

PUBLIC COMMENT

There were no public comments.

ADJOURNED

Nye made a motion to adjourn the meeting, seconded by Nicol, motion carried, Duke adjourned the meeting at 4:30 p.m.