

Disability Access Committee  
Meeting Minutes 7/31/2020

Present: Sandra Leake, Mary Ott, Marla Loecke, Vickie Paralle

Not present: Joe Wiegel, Taylor Williams

Note taker: Amy Markham

Meeting began at 2pm, quorum was established.

Agenda approval – Sandra motioned to approve, Vickie 2<sup>nd</sup> – motion carried.

Began reviewing Strategic Service Alignment Planning Update Chart. The following determinations were made:

**Business Services**

- 1.) Continue cross-agency business service team which sets the strategy for business engagement:  
In Process.

Comments: Sandra said this was in process, Mary identified generally unable to complete because it is ongoing, Marla stated that it is collaboration/coordination and continues to be in process

- 2.) Business Services Team and IVRS use google calendar to track business contacts for warm handoffs and information dissemination: In Process

Comments: All agreed in process with IVRS contacts verbally going to Amy M to be added to the calendar when a new contact is made by a counselor.

- 3.) IVRS and AEL have access to IWORKS to enter and read business contact information and notes. This will continue when GEO is launched in May 2019: Not started

Comments: discussion regarding previous access to IWORKS, which was good – but no access to GEO despite requests.

- 4.) County business engagement teams have been established to include all 4 titles with at least on rep from each. These teams use joint planning, resource leveraging and braiding funds to identify a clear plan for customers/job candidates: In Process.

Comments: Mary commented that we were making great progress on this “pre-Covid”, Sandra felt it was very helpful to identify resources and partners, referrals, etc – able to see what everyone could bring to the table. Discussion of returning to these meetings now that people are settling in more to the virtual schedules, etc. Also, how will the information be shared back out? Generally, we have used google doc notes and a spreadsheet that is sent to each team

member for their county. Meetings to resume virtually, not necessarily in the mornings but based on scheduling needs.

- 5.) Descriptive morning meetings will be used to inform and demonstrate the efforts listed above: In Progress.

No Comments.

### **Career Pathways**

- 1.) County business engagement teams have been established to include all 4 titles with at least one rep from each. These teams use joint planning, resource leveraging and braiding funds to identify a clear plan for customers/job candidates: In Process.

Comments: identified that the outcome expected was different due to career pathways (vs. business services). Continued discussion regarding when the county meetings could resume. Discussion regarding google forms being used to identify career pathways (Marla will send out).

Next identified current level of integration on the continuum vs where we started:

#### **Business Services:**

Previously: Mid-Coordination    Goal: Integration    Currently: High-Collaboration

#### **Career Pathways:**

Previously: Mid-Coordination    Goal: Mid-Collaboration    Currently: Mid-Collaboration

Discussion of next meeting time – 8/13/2020 1pm. James, the new IWD Operations Manager will be added and replace Marla.

Motion to adjourn made by Sandra, Vickie 2<sup>nd</sup> – motion carried

Meeting adjourned 2:55pm.