

*Pending Approval*  
**Region 5 Chief Elected Officials (CEOs) Meeting**  
**Wednesday, July 27, 2020**  
4:30 p.m.  
Held via Zoom

**CEO's in attendance virtually:**

Bailey, Doug	Cooper, Mike	Thode, Bob (joined during Item 5.d.)
Rasmussen, Rick	Siepkner, Clarence	

**CEO's absent:**

Loney, Sandy

**Guests in attendance:**

Larson-White, Teresa	Johnson, Cheryl	Miller, Faith
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**1. Call the Meeting to Order:**

CEO Chair Doug Bailey called the regular/virtual meeting of the Region 5 CEOs to order on July 27, 2020 @ 4:33 p.m.

**2. Roll call for RWDB and CEO, Introduction of Guests:**

Roll call was taken and a quorum was met.

**3. Approval of Agenda:**

Rasmussen made motion to approve, seconded by Cooper. Motion passed unanimously.

**4. Approval of April 29, 2020 Minutes:**

Cooper made motion to approve, seconded by Siepkner. Motion passed unanimously.

**5. Open Issues**

**a. September 1 Compliance Issue**

Received comment/recommended changes from the State on the 28E documents. Doug gave them to Kathy Pfiffner who will be making the changes soon. Revisions are due until September 1st.

**b. Recruitment of Board Members**

Have had several resignations, need to recruit four new board members. Chair Bailey encouraged CEOs to look for persons to nominate. Need to meet political balance requirements: one independent, two democrats, and one republican. Also need two from business groups and two from labor groups. Also need an apprentice representative. Can look at Chambers, local economic development groups, and other business groups. Faith offered to send email out Employers Council of Iowa (ECI) members to try to get interested persons.

**c. RFPs for One Stop Operator and Service Provider**

Have not received either yet. Hope to receive them by September 1.

**d. CFI and Fiscal Agent Transitions**

Fiscal Agent will have limited transactions until the 1<sup>st</sup> of the year. Until then, ICCC will continue to handle.

CFI is working with participants to assist for next semester, waiting on funding to know what can be done. CFI has not received any contracts yet and has not had any contact from Michelle in Des Moines. They expect to be able to bill for expenses back to July 1.

**6. New Business:** None

**7. Public Comments:** None

**8. Schedule Upcoming Meeting:** Looking at September, but no need to schedule now.

**9. Adjournment:**

Siepkner made motion to approve, seconded by Cooper. Motion passed unanimously. Meeting adjourned at 5:15 p.m.