

**Mississippi Valley Workforce Board  
Chief Elected Officials (CEO)  
July 27th, 2020**

**Meeting Minutes**

The meeting of the Mississippi Valley Workforce CEOs was held on July 27th, 2020 at 6:30 p.m. via Zoom.

**CALLED TO ORDER**

Willey called the meeting to order at 6:35 p.m.

**CEO PRESENT**

**Present:** Rick Larkin, Jim Irwin, Jim Cary, Brinson Kinzer, Gary See, and Jack Willey

**Absent:** Brad Quigley, and Jeff Sorenson

**Staff Present:** Miranda Swafford, Executive Director

**QUORUM**

There was a quorum present.

**APPROVAL OF AGENDA**

Kinzer made a motion to approve the agenda with no additions, seconded by Irwin, motion carried.

**APPROVAL OF MINUTES**

Larkin made a motion to approve the previous meeting minutes, seconded by See, motion carried.

**PY20 Admin Budget**

Irwin made a motion to accept the admin budget as presented and approved by the LWDB, seconded by Cary, motion carried unanimously.

**Articles of Incorporation**

Kinzer made a motion to approve the Articles of Incorporation as presented at the LWDB meeting contingent on legal approval, seconded by Irwin, motion carried unanimously.

**Employment Network**

Kinzer made a motion for the board to become the Employment Network as approved at the LWDB meeting with the stipulation regarding the bank account, that Swafford would speak with SSEIRPC and provide the Finance Committee with the possible options, who would then make their recommendation to the board chair for final approval, seconded by See, motion carried unanimously.

**Board Training**

Swafford announced that the board training would be held on August 24<sup>th</sup>.

**OTHER BUSINESS**

There was no other business.

**PUBLIC COMMENT**

There were no public comments.

**ADJOURN**

Kinzer made a motion to adjourn the meeting, seconded by Irwin, meeting adjourned at 6:45 p.m.