

Region 3-4 Memorandum of Understanding Attachments

3-4 Regional One-Stop System Partner Contact List

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Region 3-4 Customer Flow

Region 3-4 Career Services

Region 3-4 Referral Forms

Region 3-4 Verification Forms

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Region 3-4 Partner Descriptions

Region 3-4 Partner Office Locations and Hours of Operation

Regional One-Stop System Partner Contact Information

Mandatory Partners	Local Area?	Entity	Name	Telephone Number	Email Address
Career/ Technical Education	3-4	CD+Perkins Consortium	Val Bonney	712-262-7225 ext. 134	Val.bonney@iwd.iowa.gov
Career/ Technical Education	3-4	Iowa Lakes Community College	Kari Hampe	800-242-5108	khampe@iowalakes.edu
Career/Technical Education	3-4	Northwest Iowa Community College	Beth Frankenstein	800-352-4907	bfrankenstein@nwicc.edu
SCSEP (Older Worker)	3-4	AARP Foundation	Cynthia Cannavo Pam Thompson	515.287.1555 515-287-1555	ccannavo@aarp.org pethompson@aarp.org
		Experience Works	Tracey Dormady- Ketcham	515.243.2430	tracey_dormady-ketcham@experienceworks.org
		Community Action Agency of Siouxland	Antoinette Green Jean Logan	712-274-1610	agreen@caasiouxland.org jlogan@caasiouxland.org
Job Corps	3-4	Denison Job Corps	Jim Whitmire Jackie Stellish	712.265.2300 712.265.2300	Whitmire.jim@jobcorps.org Stellish.jackie@jobcorps.org
		Ottumwa Job Corps	Mark Douglas	641.682.2000	Douglas.mark@jobcorps.org
Native American	3-4	<i>N/A for Region</i>			
Migrant/Seasonal Farm Worker	3-4	Proteus	Matt Winkel Melissa Rude	(515) 573-8225 (515) 573-8225	Mattw.@proteusinc.net melissar@proteusinc.net
Veterans	3-4	Iowa Workforce Development	Linda Rouse Linda Gray	641.680.3591 712-262-1971	Linda.rouse@iwd.iowa.gov Linda.gray@iwd.iowa.gov
YouthBuild	3-4	<i>N/A for Region</i>			
Trade Act	3-4	Iowa Workforce Development NWIPDC	Nina Gotta Val Bonney	(515) 281-9007 712-262-7225 ext. 134	Antonina.Gotta@iwd.iowa.gov Val.bonney@iwd.iowa.gov
Community Action (E/T)	3-4	FaDSS/ Community Action Mid-Sioux Opportunity	Dick Sievers	(712) 786-2001	dsievers@midsioux.org

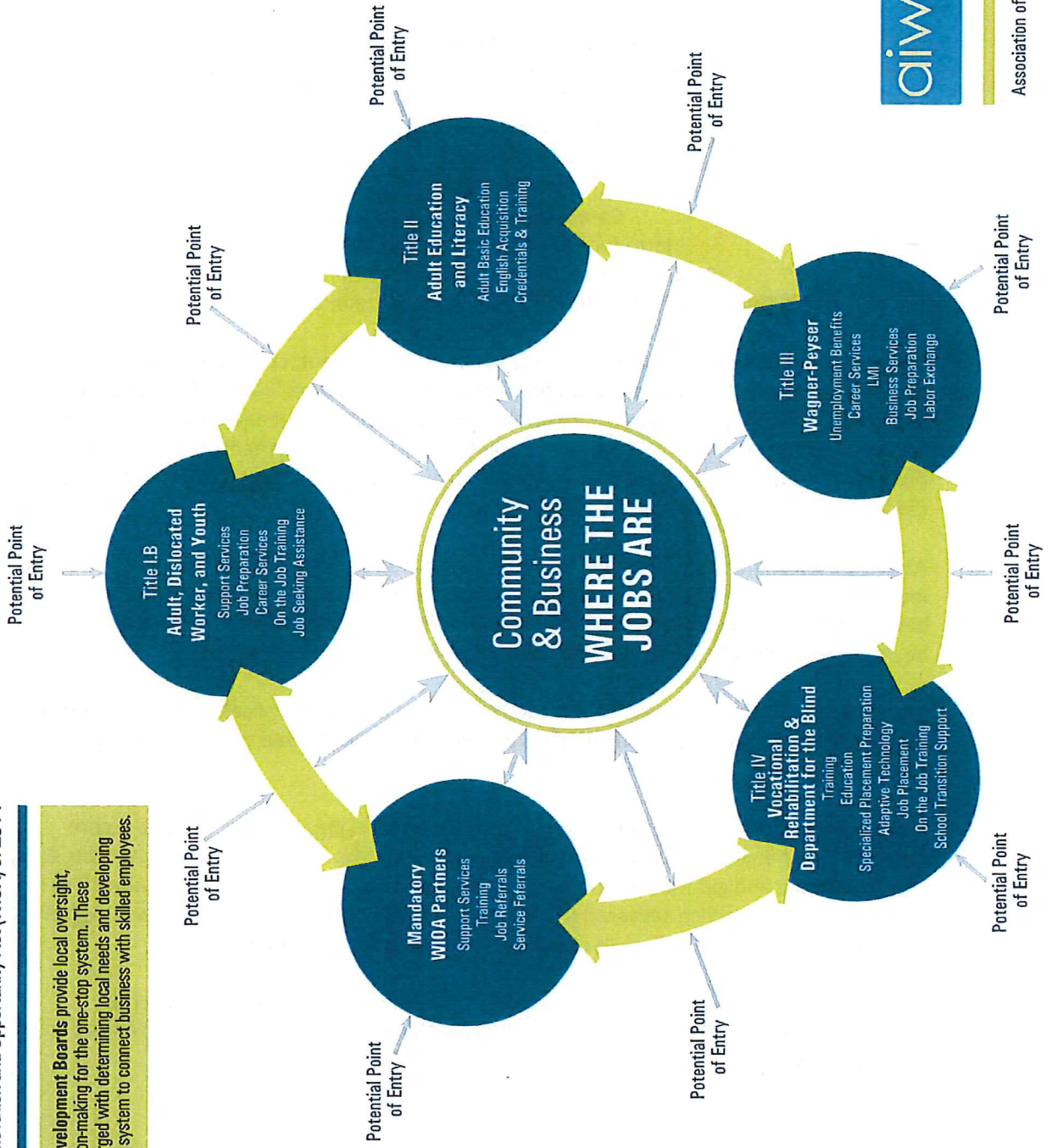
Regional One-Stop System Partner Contact Information

		Upper Des Moines Opportunity	Jamie Whitney	(712) 859-3885	jwhitney@udmo.com
Housing Authority (E/T)	3-4	Northwest Iowa Regional Housing Authority	Lois Koelder	712-262-7460	lkoelder@ncn.net
Unemployment	3-4	Iowa Workforce Development	Ryan West Linda Gray	515-725-1086 712-262-1971	Ryan.west@iwd.iowa.gov Linda.gray@iwd.iowa.gov
TANF(PROMISE JOBS)	3-4	Iowa Workforce Development Dept. of Human Services	Heidi Wicks Eileen Skogerboe Linda Gray	515-281-2810 712-262-3586 712-262-1971	Heidi.wicks@iwd.iowa.gov eskoger@dhs.state.ia.us linda.gray@iwd.iowa.gov
Vocational Rehabilitation	3-4	Iowa Dept. for the Blind	Jessica Badding	515-661-8528	Jessica.badding@blind.state.ia.us
Adult Education & Literacy	3-4	Northwest Iowa Community College	Sarah Breems-Diekevers	712-324-5066	Sbreems-diekevers@nwicc.edu
Adult Education & Literacy	3-4	Iowa Lakes Community College	Lisa Washington	712-852-5257	lswashington@iowalakes.edu
Adult Education & Literacy	3-4	Iowa Central Community College	Terrin Bern Ann Waynar	712-749-5178 515-574-1959	bern@iowacentral.edu Waynar@iowacentral.edu
Wagner-Peyser	3-4	Iowa Workforce Development	Linda Gray	712-262-1971	Linda.gray@iwd.iowa.gov
Vocational Rehabilitation	3-4	Iowa Vocational Rehabilitation	Lori Kolbeck Mary Ott	515-573-8175 712-255-8871	Lori.kolbeck@iowa.gov Mary.ott@iowa.gov
Adult/DW and Youth Title I	3-4	Northwest Iowa Planning & Development Commission	Val Bonney Ted Kourousis	712-262-7225 ext 134 712-262-7225 ext 142	Val.bonney@iwd.iowa.gov Ted.kourousis@nwipdc.org

THE ONE-STOP SYSTEM

Under the Workforce Innovation and Opportunity Act (WIOA) of 2014

Regional Workforce Development Boards provide local oversight, accountability, and decision-making for the one-stop system. These appointed boards are charged with determining local needs and developing pathways throughout the system to connect business with skilled employees.



Association of Iowa Workforce Partners
2016

IowaWORKS One-Stop Integrated Services

In the integrated center in Region 3-4 the customer flow will be as listed below:

Greet/Identify Purpose of Visit
Determine One-Stop Customer Status and/or
Conduct Service Triage
Recommend Services
Registration
Self-attestation
Co-enrollment evaluation
Introduce to Career Services and/or
Provide Appropriate Partner Referrals and/or
Determine WIOA eligibility for intensive/training services

Integrated Customer Flow – Based on an initial basic assessment, customers will progress through services in a unified, standard flow organized by “function” rather than “program.” Customers start with registration (stream-lined program enrollment and initial triage); advance to career services (to build occupational and job seeking skills), and then either referral to placement services (with connections to hiring employers) or referral to more individualized career service and, if warranted, training services.

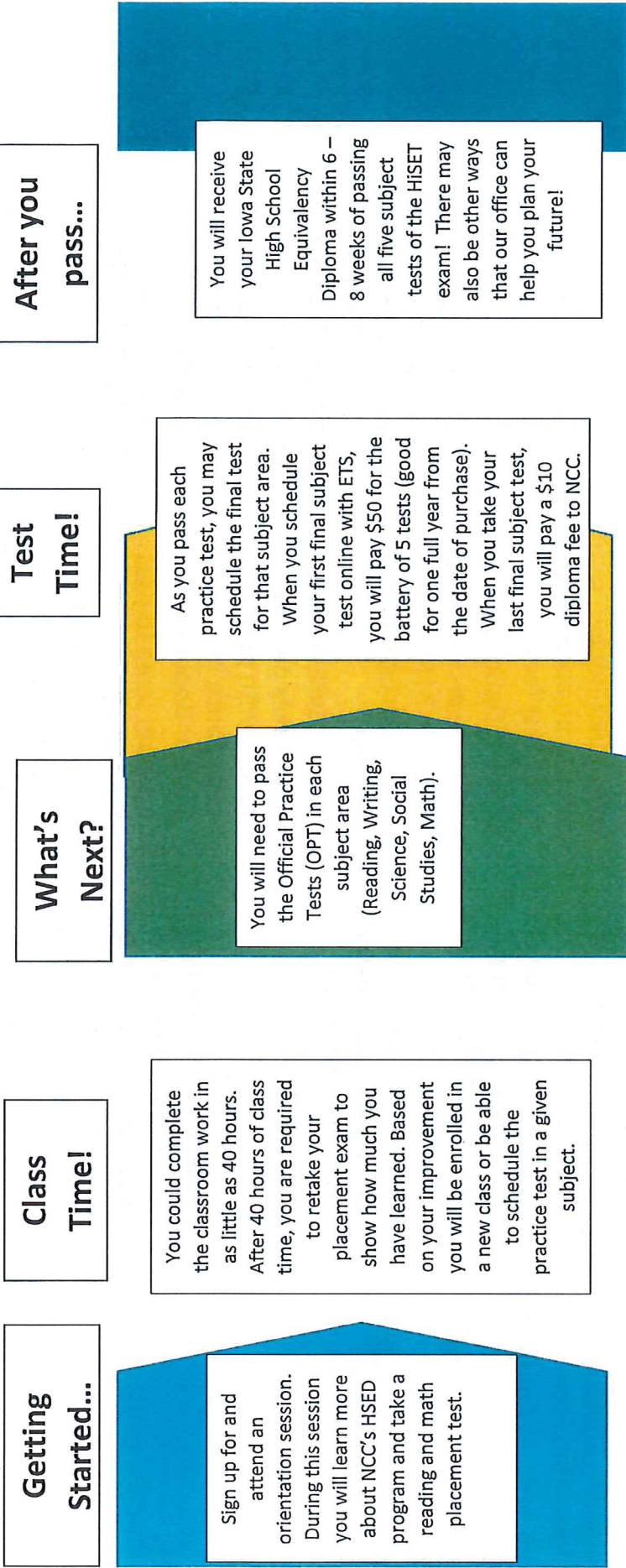
All Integrated Center customers will move through a standardized process that co-enrolls them into multiple programs based on eligibility. This unified customer pool will be shared and served by multiple partners within the one-stop system. When eligibility permits, every member must be co-enrolled into all qualifying programs for individualized career services.

Within this flow, customers will be provided career services to gain necessary skills needed by employers within the region. Services will continue to be customized to meet individual customer needs.

Individualized Career process steps and procedures are designed to meet one of the core missions of the one-stop system: that all individuals have the opportunity to “know their skills, grow their skills and get the best job possible with their skills.” To that end, an assessment of skills is a universal service delivered to all customers. The outcome of career service delivery is a relevant pool of talent – with skills in demand and job-search know-how.

If additional services are identified as needed, the career services team will make the appropriate referrals to participate in WIOA funded individualized career services and/or training services.

Northwest Iowa Community College's High School Equivalency Diploma Program Overview



Enrollment

- Attend Student Orientation
- Complete Student Information Form
- Sign Services Contract & FERPA Consent Form
- CASAS Reading & Math Pre-Assessments
- Enroll in HSED Adult Education Class

Preparation

- Attend HSED Fresh Start class receiving a minimum 154 hours of FREE instruction covering the five subject areas: Math, Reading, Social Studies, Science, & Writing.
- Attend HSED Boot Camp- six-day 44 hours session with instruction in Writing and Math
- Complete and pass CASAS Post-test Assessments meeting score requirements.
- Pass Official Practice Test in each subject with minimum required score for subject area.
- Complete NCRC & COMPASS or ASSET Tests
- Complete Testing Paperwork

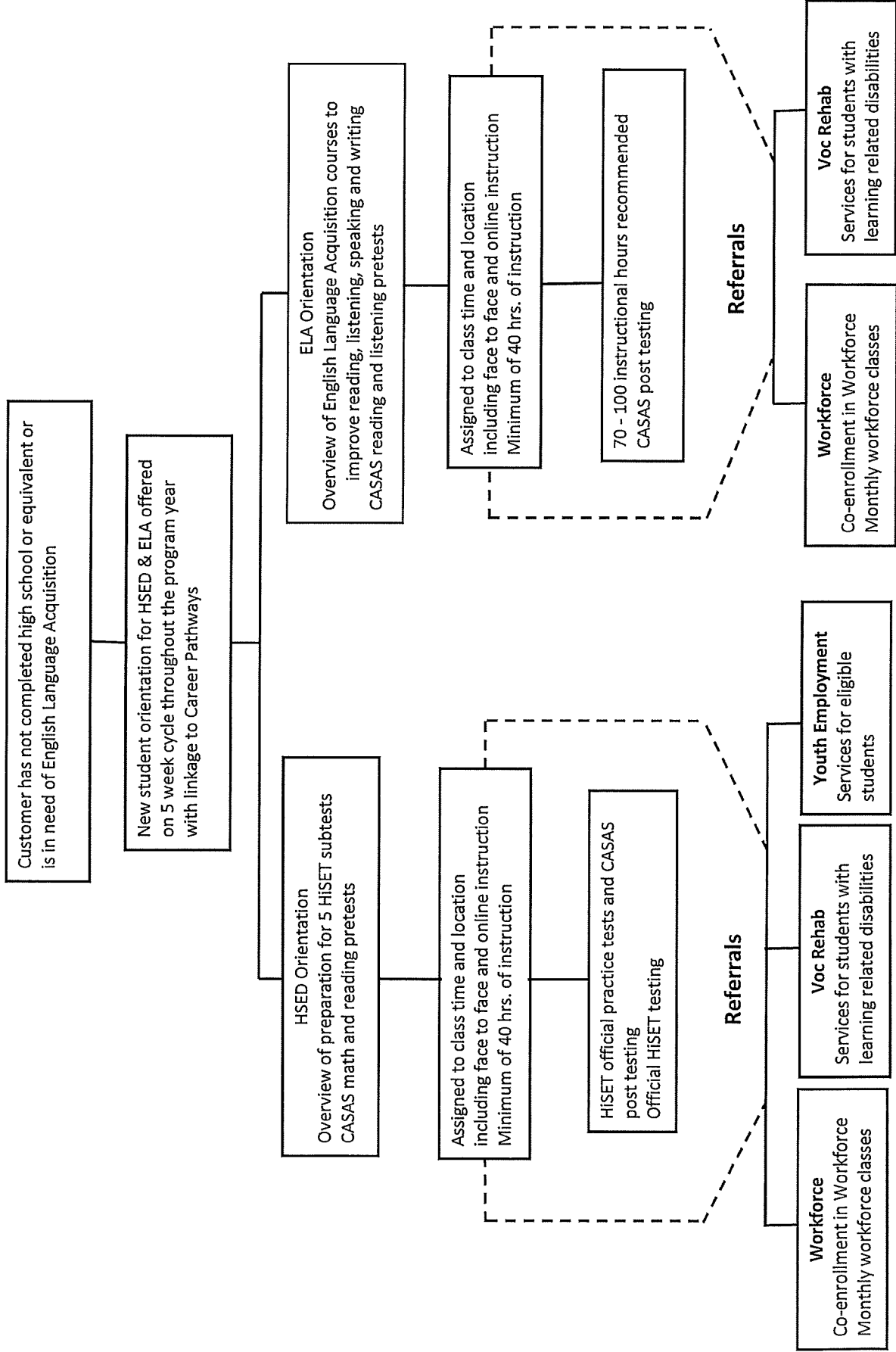
Testing

- Register for Official HiSET tests at www.HiSET.org by creating an account & paying test fees.
- Payment Options:
 - \$50 - covers Battery of 5 tests + 2 FREE retests per subject good for 12 months.
 - \$15 per test or retest
- Iowa Lakes pays for testing with perfect attendance in Fresh Start or Boot Camp.
- Minimum score to pass each test: 8
- Minimum Composite Score for all 5 tests: 45
- Minimum Score on Essay portion of Writing Test: 2
- Failed tests may be retaken after three months after additional instruction. Two allowed per subject area.

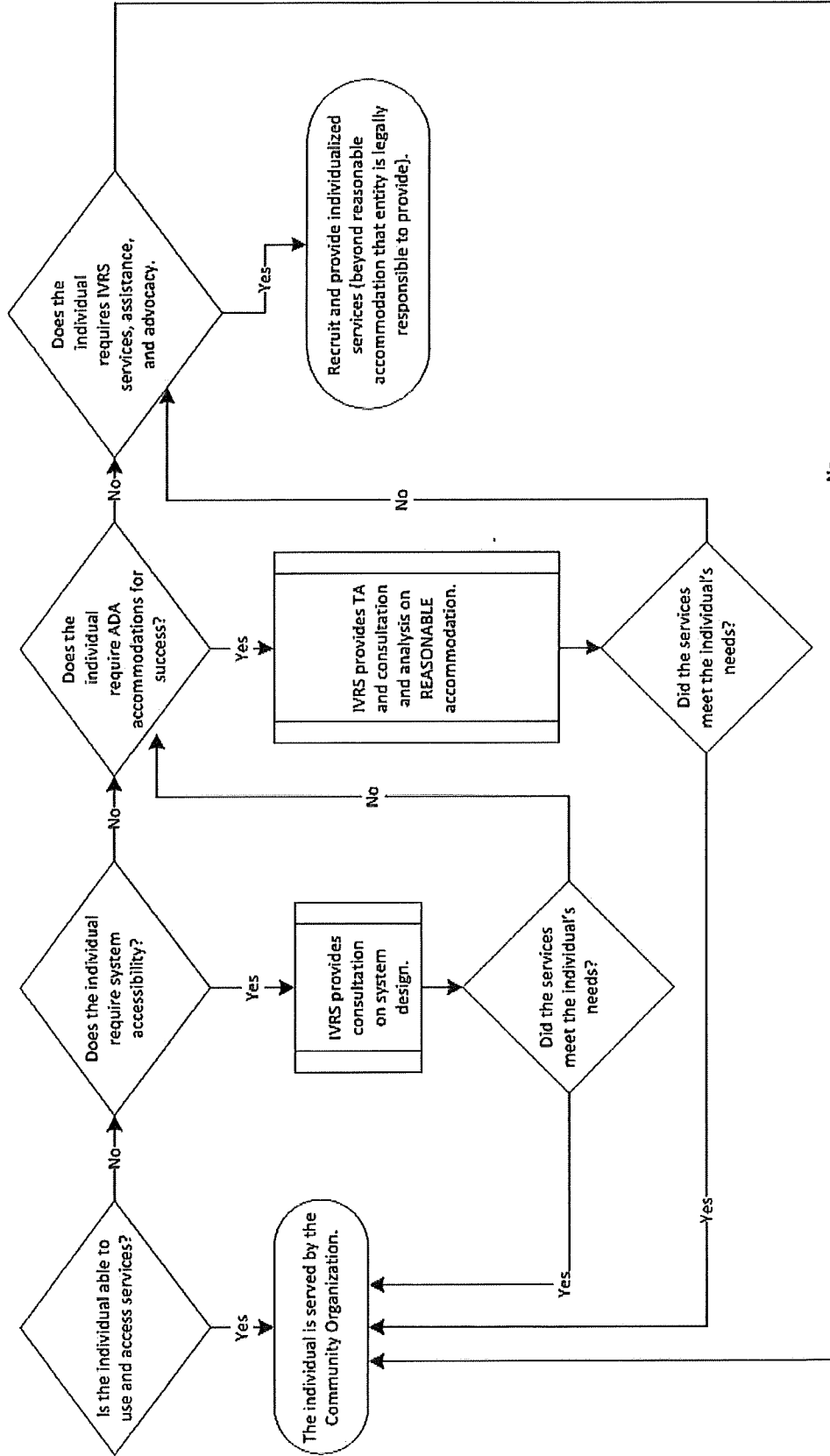
HSED Completed

- Congratulations!
- Graduation ceremony is held in May on Emmetsburg Campus.
- Family and friends are invited.
- HSED graduates receive a \$500 scholarship to Iowa Lakes Community College. (\$250 Fall Semester/\$250 Spring Semester)
- Students need to complete the online scholarship application prior to April 1 & October 1 deadlines to receive the HSED scholarship.

Iowa Central Community College Adult Education & Literacy Service Chart



IVRS Integration Plan



Region 3-4 MOU Document - Career Services

All Region 3-4 MOU Partners (System)

	Housing Authority HUD	ILCC Community College	ICCC Community College	NCC Community College
Eligibility for services	X	X	X	X
Outreach, intake, orientation	X	X	X	X
Initial assessment	X	X	X	X
Labor exchange services		X		X
Referrals to programs	X	X	X	X
Labor market information		X	X	X
Performance, cost information	X	X	X	X
Supportive services information	X	X	X	X
UI information and assistance				
Financial aid information		X	X	X
Follow-up services	X	X	X	X
Comprehensive assessment		X	X	X
Individual employment plan		X	X	X
Career planning, counseling		X	X	X
Short-term prevocational services		X	X	X
Internships, work experiences		X	X	X
Out-of-area job search		X		X
Foreign language acquisition		X	X	X
Workforce preparation		X	X	X



**Iowa Lakes Community College Adult Education & Literacy (AEL) Program
IowaWORKS: Northwest Iowa
Enrollment Verification Form**

Part 1: The Client (Student) and IowaWORKS Staff are to complete this section before contacting Iowa Lakes.

Last Name: _____ First Name: _____

Phone Number: _____ Email Address: _____

IowaWORKS Staff Contact Information:

Last Name: _____ First Name: _____

Phone Number: _____ Email Address: _____

Address: _____ City, State, Zip Code: _____

Part 2: The Iowa Lakes' AEL Program has 16-week sessions (Fresh Start), 44-hour week-long sessions (Boot Camp), and online options available for instruction. All require an orientation prior to the start of each session.

Student Plans to Attend _____ (Session, Location, & Date)

I hereby authorize the Iowa Lakes Community College Adult Education & Literacy Program to release my High School Equivalency Diploma (HSED) records to IowaWORKS: Northwest Iowa.

Printed Name

Signature

Date

Part 3: When the student attends Orientation, they should give this form to the Iowa Lakes' AEL staff member they are working with to complete. AEL will return this form to the IowaWORKS contact listed above.

Student attended Orientation (Location & Date): _____

Student is enrolled in: _____ (Class Session, Location, & Date)

Iowa Lakes' AEL Staff Member

Name: _____ Email Address: _____

Position, Location, Phone #: _____

Signature

Date

For AEL information, contact any Iowa Lakes Community College Campus location:

Algona

Emmetsburg

Estherville

Spencer

Spirit Lake

Lynn Jenson

Janeice Garrard

Heather Harmon

Katherine Pearce

Debbie Clark

515 295-8521

712 852-5262

712 362-7935

712 852-5359

712 336-6564



**Iowa Lakes Community College Adult Education & Literacy Program
IowaWORKS: Northwest Iowa
Referral Document**

Full Legal Name: _____

Last 4 Digits of Social Security Number: _____

Address: _____ City, State, Zip Code: _____

Phone Number: _____ Alternate Phone Number: _____

E-mail Address: _____

Availability (for phone calls): _____

Reason for Referral: _____

Are you a veteran? _____ Yes _____ No

I hereby authorize the above institution to release my contact information to the following institution or company:

Printed Name

Date

Signature

Date

Adult Literacy Services Needed:

- High School Equivalency Diploma (HSED) classes
- English Language Learner (ELL) classes

Iowa Works Services Needed:

- Instruction in how to get and keep a job
- Job Search Assistance
- Career Research, Assessment and Counseling
- Short Term Training to Upgrade Skills
- Work Experience/Internship
- Attending College or Training Program
- Support Services such as transportation, uniforms, licensing fees



**Northwest Iowa Community College's Adult Literacy Program
Iowa Works: Northwest Iowa
Enrollment Verification Form**

Part 1: Student should fill this section out with the help of a IowaWORKS employee before contacting NCC.

Last Name: _____ First Name: _____

Phone Number: _____ E-Mail Address: _____

IowaWORKS Contact (Full Name and Address for form to be returned to):

First Name: _____ Last Name: _____

Address: _____

City, State, Zipcode: _____

Part 2: NCC has 8-week class terms and offers a required orientation 1-3 weeks before the next term starts.

Student should call (712) 324-5061 extension 137 and ask to sign up for the next scheduled orientation.

Scheduled Orientation Student will attend: _____

I hereby authorize the Northwest Iowa Community College: Adult Literacy Program to release my High School Equivalency Diploma (formerly GED) records to Iowa Works: Northwest Iowa.

Student Printed Name Date

Student Signature Date

Part 3: When the student attends the orientation, they should give this form to NCC staff to fill out. NCC will return this form to the above IowaWORKS contact

Student attended orientation on: _____

Term the student is enrolled in: _____

Classes and schedule the student is signed up for:

NCC Staff

First Name: _____ Last Name: _____

Position: _____

Signature: _____ Date: _____



**Northwest Iowa Community College's Adult Literacy Program
Iowa Works: Northwest Iowa
Referral Document**

Full Legal Name: _____

Last 4 Digits of Social Security Number: _____

Address: _____ City, State, Zip Code: _____

Phone Number: _____ Alternate Phone Number: _____

E-mail Address: _____

Availability (for phone calls): _____

Reason for Referral: _____

Are you a veteran? _____ Yes _____ No

I hereby authorize the above institution to release my contact information to the following institution or company:

Printed Name

Date

Signature

Date

Adult Literacy Services Needed:

- High School Equivalency Diploma (HSED) classes
- English Language Learner (ELL) classes

Iowa Works Services Needed:

- Instruction in how to get and keep a job
- Job Search Assistance
- Career Research, Assessment and Counseling
- Short Term Training to Upgrade Skills
- Work Experience/Internship
- Attending College or Training Program
- Support Services such as transportation, uniforms, licensing fees



Iowa Central Community College's Adult Literacy Program
 Iowa Works: Northwest Iowa
 Enrollment Verification Form

Part 1: Student should fill this section out with the help of an IowaWORKS employee before contacting ICCC

Last Name: _____ First Name: _____

Phone Number: _____ E-Mail Address: _____

IowaWORKS Contact (Full Name and Address for form to be returned to):

First Name: _____ Last Name: _____

Address: _____

City, State, Zipcode: _____

Part 2: ICCC has 5-week class terms and offers a required orientation 1 week before the next term starts.
 Student should call **(712) 749-5178** and ask to sign up for the next scheduled orientation.

Scheduled Orientation Student will attend: _____

I hereby authorize the Iowa Central Community College: Adult Literacy Program to release my High School Equivalency Diploma (formerly GED) records to Iowa Works: Northwest Iowa.

 Student Printed Name Date

 Student Signature Date

Part 3: When the student attends the orientation, they should give this form to ICCC staff to fill out. ICCC will return this form to the above IowaWORKS contact

Student attended orientation on: _____

Term the student is enrolled in: _____

Classes and schedule the student is signed up for:

ICCC Staff

First Name: _____ Last Name: _____

Position: _____

Signature: _____ Date: _____



**Iowa Central Community College Adult Education & Literacy Program
IowaWORKS: Northwest Iowa
Referral Document**

Full Legal Name: _____

Last 4 Digits of Social Security Number: _____

Address: _____ City, State, Zip Code: _____

Phone Number: _____ Alternate Phone Number: _____

E-mail Address: _____

Availability (for phone calls): _____

Reason for Referral: _____

Are you a veteran? _____ Yes _____ No

I hereby authorize the above institution to release my contact information to the following institution or company:

Printed Name

Date

Signature

Date

Adult Literacy Services Needed:

- High School Equivalency Diploma (HSED) classes
- English Language Learner (ELL) classes

Iowa Works Services Needed:

- Instruction in how to get and keep a job
- Job Search Assistance
- Career Research, Assessment and Counseling
- Short Term Training to Upgrade Skills
- Work Experience/Internship
- Attending College or Training Program
- Support Services such as transportation, uniforms, licensing fees



Iowa Vocational Rehabilitation Referral Document

Full Legal Name: _____

Last 4 digits of SSN: _____

Address: _____ City, State, Zip: _____

Phone: _____ Alternate Phone: _____

Email Address: _____

Availability for phone calls: _____

Reason for Referral: _____

Are you a veteran: _____ Yes _____ No

I hereby authorize the above institution to release my contact information to the following institution or company:

Printed Name

Date

Signature

Date

Adult Literacy Services Needed:

- High School Equivalency Diploma (HSED) classes
- English Language Learner (ELL) classes

Iowa Works Services Needed:

- Instruction in how to get and keep a job
- Job Search Assistance
- Career Research, Assessment and Counseling
- Short Term Training to Upgrade Skills
- Work Experience/Internship
- Attending College or Training Program
- Support Services such as transportation, uniforms, licensing fees

IVRS Services Needed:

- Career exploration counseling
- Training (short term or college)
- Disability management and/or counseling to understand how disability impacts work
- Instruction in how to get and keep a job
- Assistance with accommodations or assistive technology



Iowa Vocational Rehabilitation Verification Form

(Verification of Partner Referral to IVRS or IVRS Referral to Partner)

Date: _____

Full Legal Name: _____

Result of Referral: (Attended orientation/intake, application, eligibility, enrollment, etc.) _____

Potential Next Steps (if applicable): _____

Name of Staff who can be contacted for further information:

_____ Agency

_____ Address

_____ City, State, Zip

_____ Phone



Iowa Department for the Blind
Verification Form
(Verification of Partner Referral to IDB or IDB Referral to Partner)

Date: _____

Full Legal Name: _____

Result of Referral: (Attended orientation/intake, application, eligibility, enrollment, etc.) _____

Potential Next Steps (if applicable): _____

Name of Staff who can be contacted for further information:

_____ Agency

_____ Address

_____ City, State, Zip

_____ Phone



Iowa Department for the Blind Referral Document (Referrals to IDB and IDB Referral to Partners)

Date: _____

Full Legal Name: _____

Last 4 digits of SSN: _____

Address: _____ City, State, Zip: _____

Phone: _____ Alternate Phone: _____

Email Address: _____

Availability for phone calls: _____

Reason for Referral: _____

Are you a veteran: _____ Yes _____ No

I hereby authorize the above institution to release my contact information to the following institution or company:

Printed Name

Date

Signature

Date

Adult Literacy Services Needed:

- High School Equivalency Diploma (HSED) classes
- English Language Learner (ELL) classes

Iowa Works Services Needed:

- Instruction in how to get and keep a job
- Job Search Assistance
- Career Research, Assessment and Counseling
- Short Term Training to Upgrade Skills
- Work Experience/Internship
- Attending College or Training Program
- Support Services such as transportation, uniforms, and licensing fees

IDB Services Needed:

- Career exploration counseling
- Training (short term or college)
- Disability management and/or counseling to understand how disability impacts work
- Instruction in how to get and keep a job
- Assistance with accommodations or assistive technology

Region 3-4 MOU Attachment Partner Descriptions

Northwest Iowa Planning and Development Commission

NWIPDC Workforce and Training Department administers the Workforce Innovation and Opportunity Act Adult, Dislocated Worker and Youth Services; and Serves as the Fiscal Agent for the Region 3-4 WIOA funds.

Northwest Iowa Planning and Development Commission will provide the following:

1. Co-Administration of the Comprehensive One-Stop Center located in Spencer, Iowa.
2. Administration and provision of services for Workforce Innovation and Opportunity Act: Adult and Dislocated Worker services, and Youth services, as well as School to Work throughout Region.
3. Arrange for facilities for the WIOA Delivery System in the counties served on an itinerant basis.
4. Workforce Innovation and Opportunity Act Basic, Individual and Training Services, case management and follow-up.
5. Vocational counseling and information.
6. Coordinate with educational facilities for adult high school courses, HSED preparation, adult basic literacy services, and English as a Second Language.
7. Coordinate with other service providers and partners.
8. Serves as Fiscal Agent for WIOA funds.
9. Serves as a liaison between local governments and state departments and divisions.
10. Provides assistance to the Regional Workforce Development and Chief Elected Official Boards.
11. Performs other functions as determined by the WIOA regulations and the State of Iowa.
12. Provides reports to the Regional Workforce Development Board, as requested.

Iowa Workforce Development

Iowa Workforce Development links job placement and skill development into a system of lifelong learning and opportunity through resources and services created for employers, employees, and the unemployed. In Region 3-4, IWD is a state agency responsible for delivery of Wagner-Peyser programs, Veterans' employment Programs, Trade Adjustment Act & Trade Readjustment Act assistance, Unemployment Insurance programs, PROMISE JOBS, and delivery of Labor Market Information, job placement and job referral services.

Iowa Workforce Development will provide the following:

1. Co-Administration of the Comprehensive One-Stop Center located in Spencer, Iowa.
2. Day-to-day management of IWD facilities and staff in Spencer
3. Job referral and job placement services.
4. Temporary Job placement office each September at the Clay County Fair, Spencer.
5. Coordination of annual Job and Career Fairs at sites within Region 3-4.
6. Proficiency testing in OPAC, typing and 10-key.
7. Eligibility determination for Work Opportunity Tax Credits.
8. Gathering, providing and maintaining Labor Market Information.
9. Unemployment Insurance services.
10. Trade Adjustment Act/Trade Readjustment Act services.
11. Free space (as available) for employers for job interviews, and resource center space for employers to display and distribute job information.
12. Reemployment Services and profiling.

13. Veteran's services, including counseling and case management.
14. Specialized workshops for workforce preparation, including job seeking and job retention.
15. Staff to coordinate/facilitate meetings of the Local Employer's Councils of Iowa
16. PROMISE JOBS services- FIA development, assessment, and case management in Spencer.
17. Website including up-to-date information on local job opportunities, tips for job seekers and employers, local offices, programs and services.
18. Provide reports to the Region 3-4 Workforce Development Board, as required/requested.

Iowa Lakes Community College

Provides Adult Education & Literacy and Career & Technical Education (Carl Perkins)

The Adult Education & Literacy Program (AEL) strengthens our communities by providing educational services to adults who have not received a high school diploma from their local high school, need improvement in basic skills, or for whom English is not their first language. AEL has partnerships that link students with multiple services to enhance opportunities and increase success. Providing educational opportunities to adult learners positively impacts every facet of economic development, community, and family life. Eligible adult students must be at least 16 years of age and must not be affiliated with any high school.

Iowa Lakes Community College will provide the following via Adult Education & Literacy:

1. Orientation to determine eligibility, academic skill level, and provide program information.
2. Direct instruction educational classes for adults who need help with basic skills improvement, to meet high school equivalency diploma requirements, and to improve English reading, speaking, writing, and listening skills for non-English adults.
3. High School Equivalency Diploma (HSED) preparation, Adult Basic Education literacy services, and English as a Second Language (ESL) services.
4. Extended instruction for greater student success and improvement.
5. Opportunities to enhance communication, 21st Century skills, digital, financial, and critical thinking literacies.
6. Educational counseling and information including Career Pathway guidance and goal-setting.
7. Increased options for direct instruction; multiple levels, online, face-to-face, and Spanish.
8. Access to stackable credentialing; National Career Readiness Certification, Mandatory Reporting Certification, OSHA Certification, Career Pathway Programming.
9. Partnership services; IowaWORKS, TRIO, Voc Rehab, Human Services & Disabilities, etc.
10. The opportunity for students to voice their opinions via Student Surveys and Observations for input into the trajectory of the AEL Program.
11. Reports to the Regional Workforce Development Board, as requested.

Iowa Lakes Community College will provide the following via Career & Technical Education (Carl Perkins):

The purpose of this Act is to develop more fully the academic and career and technical skills of secondary education students and postsecondary education students who elect to enroll in Career & Technical Education Programs (CTE) by building on the efforts of States and localities to develop challenging academic and technical standards and to assist students in meeting such standards, including preparation for high skill, high wage, or high demand occupations in current or emerging professions. It also is to promote the development of services and activities that integrate rigorous and challenging academic and career and technical instruction to link secondary education and postsecondary education for participating CTE students.

1. Evaluate the performance of career and technical programs offered by the district(s)/college.
2. Continuously improve performance of the programs offered by the district(s)/college.
3. Promote preparation for non-traditional fields.
4. Career guidance and academic counseling will be provided to CTE students, including linkages to future education and training opportunities.
5. Improve the recruitment and retention of CTE teachers, faculty, and career guidance and academic counselors, including individuals in groups underrepresented in the teaching profession.
6. Improve the transition to teaching from business and industry.
7. Students in alternative education schools/programs are provided with CTE programs, guidance and counseling and support services.
8. Determine priorities of the consortium, the development of the application, and a way to communicate and review activities.
9. Link CTE at the secondary level and CTE at the postsecondary level.
10. Strengthen the academic and career and technical skills of students participating in CTE programs, by strengthening the academic and CTE components of such programs through the integration of academics with career and technical programs through a coherent sequence of courses, such as CTE Programs of Study.
11. Provide students with strong experience in and understanding of all aspects of an Industry which may include work-based learning experiences.
12. Develop and implement evaluations of the CTE programs carried out with funds under this title, including an assessment of how the needs of special populations are being met.
13. Initiate, improve, expand, and modernize quality career and technical education programs, including relevant technology.
14. Provide activities to prepare special populations of high school students, including single parents and displaced homemakers who are enrolled in CTE programs, for high-skill, high-wage, or high-demand occupations that will lead to self-sufficiency
15. Post-secondary CTE and training/Carl Perkins services
16. Report to the Regional Workforce Development Board, as requested.

Community & Business Relations: The College delivers short-term, skill-up training for un- and underemployed individuals. Other non-credit, value-added training seminars are offered throughout the College service area. Nationally certified career coaches provide resume, job search and interview skills classes free of charge to the public.

The Community & Business Relations department provides outreach and training services through the 260E and 260F programs as well. The 260E program provides training for new and expanding businesses and the 260F program provides training for incumbent workers.

The College is a robust education partner in working with all levels of individuals and size of businesses. Credit students seeking internships with area business and industry are seeking two-year degrees. An educated workforce is necessary to fill jobs and assist with maintaining the economic engine for our region.

Iowa Lakes provides certificate (Skills Upgrading) training in advanced manufacturing, agriculture, apprenticeship (electrical, HVAC and plumbing), energy, health, and welding careers and will partner with various grants to assist clients to become employed in high demand occupations through payments for WIOA services, sharing resources and providing input through our various business groups.

Northwest Iowa Community College

Northwest Iowa Community College provides Adult Education and Literacy and Career and Technical Education.

NCC will provide the following:

1. Educational counseling and information.
2. Course registration.
3. Adult high school courses, HS Equivalency preparation, adult basic literacy services and English as a Second Language (ESL).
4. Post-secondary vocational education and training.
5. Financial aid determination, including PELL, GAP Tuition Assistance, and PACE supportive services, and provide feedback to partners as needed.
6. Reports to the Regional Workforce Development Board, as requested, utilizing public information only.

Community & Business Relations: The College delivers short-term, skill-up training for un- and underemployed individuals. Other non-credit, value-added training seminars are offered throughout the College service area. Nationally certified career coaches provide resume, job search and interview skills classes free of charge to the public.

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NCC provides certificate (Skills Upgrading) training in advanced manufacturing, apprenticeship (Manufacturing), energy, health, and welding careers and will partner with various grants to assist clients to become employed in high demand occupations through payments for WIOA services, sharing resources and providing input through our various business groups.

Iowa Lakes Community College will provide the following via Career & Technical Education (Carl Perkins):

Career and Technical: The purpose of this Act is to develop more fully the academic and career and technical skills of secondary education students and postsecondary education students who elect to enroll in Career & Technical Education Programs (CTE) by building on the efforts of States and localities to develop challenging academic and technical standards and to assist students in meeting such standards, including preparation for high skill, high wage, or high demand occupations in current or emerging professions. It also is to promote the development of services and activities that integrate rigorous and challenging academic and career and technical instruction to link secondary education and postsecondary education for participating CTE students.

1. Evaluate the performance of career and technical programs offered by the district(s)/college.
2. Continuously improve performance of the programs offered by the district(s)/college.
3. Promote preparation for non-traditional fields.
4. Career guidance and academic counseling will be provided to CTE students, including linkages to future education and training opportunities.

5. Improve the recruitment and retention of CTE teachers, faculty, and career guidance and academic counselors, including individuals in groups underrepresented in the teaching profession.
6. Improve the transition to teaching from business and industry.
7. Students in alternative education schools/programs are provided with CTE programs, guidance and counseling and support services.
8. Determine priorities of the consortium, the development of the application, and a way to communicate and review activities.
9. Link CTE at the secondary level and CTE at the postsecondary level.
10. Strengthen the academic and career and technical skills of students participating in CTE programs, by strengthening the academic and CTE components of such programs through the integration of academics with career and technical programs through a coherent sequence of courses, such as CTE Programs of Study.
11. Provide students with strong experience in and understanding of all aspects of an Industry which may include work-based learning experiences.
12. Develop and implement evaluations of the CTE programs carried out with funds under this title, including an assessment of how the needs of special populations are being met.
13. Initiate, improve, expand, and modernize quality career and technical education programs, including relevant technology.
14. Provide activities to prepare special populations of high school students, including single parents and displaced homemakers who are enrolled in CTE programs, for high-skill, high-wage, or high-demand occupations that will lead to self-sufficiency
15. Post-secondary CTE and training/Carl Perkins services
16. Report to the Regional Workforce Development Board, as requested.

Iowa Central Community College

Training & Economic Development: Iowa Central Community College is engaged in growing and promoting the standard of living and economic health of the region. Working with individuals, communities, existing and emerging businesses with the region, Iowa Central provides resources and programming that is essential to remain competitive and thrive. By partnering with companies to train incumbent workers as well as training students ensures a skilled workforce today and tomorrow.

The College is a strong player in working with established business partnerships in providing training. Iowa Central Community College has a strong tie with businesses and is focused on bringing workforce training to our region and strategizing over community workplace needs. The College and the Iowa Department of Economic Development are key contributors to serving businesses' training needs through 260E & 260F programs. (Funding opportunities for eligible new, expanding and existing businesses)

Customized technical training is provided in many skills areas and is developed around company's needs. Iowa Central Community College's Custom Technical Training can arrange to deliver training when and where it is needed. Iowa Central can provide this training on-site, at Iowa Central facilities, or at another suitable location. The training is taught by our training specialists or by experienced industry professionals.

Iowa Central provides Carl Perkins Career and Technical programming with our high schools throughout the district by assisting with Career Facilitation and Career Pathways, training of instructors, and consulting on high school curriculum and facilities/equipment needs for vocational tech programs.

GAP Tuition Assistance and PACE monies are used to support vocational training in the areas of Production Welding and Industrial Mechanics including funding tuition for students. This has been done in cooperation with the TAACCCT grant.

Credit classes are offered face to face and through our Triton Network (IP based TV system)

English Language Acquisition (ELA) class:

ELA is offered to adults 16 years or older through the three main Iowa Central campuses. Students enter class through a managed enrollment process to improve English skills in the areas of listening, speaking, writing, and reading. Online study is offered in addition to face-to-face classes. Citizenship classes are also available. ELA learners may take these classes to transition to High School Equivalency classes, career pathway training, employment, and college credit classes.

Adult Basic Education (ABE) class:

ABE study is offered to students adults 16 years or older who read below a ninth grade reading level as established through assessments given at new student orientation. Reading academy and online instruction is available to students. One-on-one tutoring is arranged as necessary. Students may take these classes to transition to High School Equivalency classes, career pathway training, employment, and college credit classes.

High School Equivalency Diploma (HSED) class:

Classes are available on Iowa Central campuses to adults 16 years and older to earn a High School Equivalency Diploma from the Iowa Department of Education. Students enter through a managed enrollment process and participate in direct face-to-face instruction as well as online study. Student complete preparation for the 5 subtests of the High School Equivalency Test (HiSET): Reading, Writing, Math, Science, and Social Studies. HSED students transition to employment, career pathway training, and/or college credit classes.

Iowa Vocational Rehabilitation

Iowa Vocational Rehabilitation Services (IVRS) is the provider of vocational rehabilitation services, including independent living services, to Iowans with disabilities who are eligible for services. Eligible individuals receive individualized, comprehensive and intensive services. Services may include career counseling and guidance, training, education, and support services to assist eligible individuals in obtaining and maintaining gainful, competitive, and integrated employment. Individuals who require more intensive services above and beyond what is offered through partner agency services are referred to IVRS. IVRS provides consultation and technical assistance to partner programs and the system to ensure that services are accessible to all participants with disabilities. IVRS staff work with businesses to provide consultation and assistance on disability related to recruiting, hiring, retaining, and understanding needs of job candidates and employees with disabilities.

IVRS will partner with WIOA core partners and other required regional partners to provide a seamless delivery of services to individuals.

IVRS works in collaboration with area schools to provide Pre-Employment Transition Services to all students with disabilities(including those eligible and those considered potentially eligible). These services are provided to students while in high school and include: Job Exploration, Work Based Learning, Counseling on Opportunities, Job Readiness, and Self Advocacy. Students who need more intensive services in order to achieve competitive employment are recruited to apply for and be determined eligible for services.

IVRS core services:

- Eligibility determination is completed by an IVRS counselor. To be eligible for IVRS services, and individual must have a qualifying disability that substantially limits the ability to work and must

need vocational Rehabilitation services to be able to prepare for, enter, retain, or advance in employment.

- Diagnostic, Evaluation and/or Assessment services
- Career Counseling and Guidance
- Rehabilitation and Assistive Technology
- Training Assistance
- Job Readiness Training
- Job Seeking Skills Training
- Employer Development
- On the Job Training
- Supported Employment and Customized Employment
- Job Placement and Retention services

An Individual Plan for Employment (IPE) is developed with each eligible individual. The IPE identifies an individual's career goal and services needed to reach that goal and is agreed upon by the individual and the counselor. IVRS staff assists with career exploration to explore interests and provide career counseling to assist individuals in exploring career pathways. Counseling is also provided to assist individuals in understanding their disability and how this impacts employment and to develop solutions to minimize barriers.

Upper Des Moines Opportunity

Upper Des Moines Opportunity, Inc. (UDMO) is one of 18 Community Action Agencies in the State of Iowa and has been serving our communities since 1965.

Community Action Agencies (CAA) are non-profit public and private organizations created to fight poverty at the local level. Today, community action agencies are quite often the primary source of support for more than 32.3 million people living in poverty in the United States. UDMO strives to deliver a wide range of high-quality services to individuals, families, and children. Many of these individuals and families are our "working poor", earning low wages or living without health insurance and other benefits.

UDMO provides a helping hand during times of crisis, aiding families as they get back on their feet. Compassionate staff members work diligently to provide continued support while encouraging families to achieve self-sufficiency

Mid-Sioux Opportunity, Inc.

Mid-Sioux Opportunity, Inc. is a private non-profit Community Action Agency serving Lyon, Sioux, Plymouth, Cherokee and Ida counties in Northwest Iowa. An additional 18 counties are served through the agency's Child Care Resource & Referral department. The agency serves communities through a variety of programs and services targeted toward the needs of lower income families. Services include: Head Start, Early Head Start, Shared Visions, State of Iowa Early Head Start, Child Care Resource & Referral, Child/Adult Care Food Program, W.I.C., Maternal/Child Health, I-Smile, Hawk-I Outreach, Family Development & Self-Sufficiency (FADSS), Outreach, LIHEAP, Weatherization and other services. The agency's mission is to assure that families have the support needed in order to achieve self-sufficiency.

Iowa Department for the Blind

Partner Agency:	Iowa Department for the Blind			
Program Name:	Vocational Rehabilitation Services			
Primary Office Location:	Des Moines	Phone:	515-661-8528	Fax: 515-281-1263
Location: Where services are provided in all Region 3-4 counties: Buena Vista, Clay, Dickinson, Emmet, Kossuth, Palo Alto, Lyon, O'Brien, Osceola and Sioux. Include locations, hours, staff, and how available (in person, by phone, by appointment, etc.)	<p>Location and Hours of Service: Main Office: 524 Fourth Street Des Moines, IA 50309-2364 Hours of Operation: 8 am to 4:30 pm - Monday through Friday, excluding established holidays.</p> <p>Regional Services and Resources: IDB Services are provided by staff that travel throughout the region and provide services by appointment in various community locations. Staff travel and provide services in high schools within the region. Staff also work with businesses and employers in their territory. Information and appointments can be scheduled by calling the Northwest Vocational Rehabilitation Counselor at 515-661-8528. Staff can also meet by appointment in the Iowa Works building on Iowa Central Community College campus, Two Triton Circle, Fort Dodge, IA 50501. All services indicated below are offered.</p>			
Description of program in relation to the One Stop system:	<p>The Iowa Department for the Blind (IDB) is the state agency providing vocational rehabilitation and independent living services to Iowans who are blind or severely visually impaired. The Department also houses the Iowa Library for the Blind and Physically Handicapped which provides library services and materials in alternative media to Iowans who, because of physical limitations, cannot easily read standard print. Eligible individuals receive comprehensive and intensive services. Services may include career counseling and guidance, training, education, and support services to assist eligible individuals in obtaining and maintaining gainful, competitive, and integrated employment. Individuals who require more intensive services above and beyond what is offered through partner agency services are referred to IDB. IDB provides consultation and technical assistance to partner programs and the system to ensure that services are accessible to all participants with disabilities. IDB staff work with businesses to provide consultation and assistance on disability related to recruiting, hiring, retaining, and understanding needs of job candidates and employees who are blind or visually impaired. IDB will partner with WIOA core partners and other required regional partners to provide a seamless delivery of services to individuals.</p> <p>IDB works in collaboration with area schools to provide Pre-Employment Transition Services to all students with disabilities(including those eligible and those considered potentially eligible). These services are provided to students while in high school and include: Job Exploration, Work Based Learning, Counseling on Opportunities, Job Readiness, and Self Advocacy. Students who need more intensive services in order to achieve competitive employment are recruited to apply for and be determined eligible for services.</p> <p>IDB core services: To be eligible for services from IDB, an individual must have a qualifying visual impairment that substantially limits his/her ability to work and he/she must need vocational rehabilitation services to be able to prepare for, enter, or retain a job. IDB will deliver client services as described below:</p> <ul style="list-style-type: none"> • Eligibility determination • Diagnostic and/or evaluation services • Pre-vocational and vocational training • Training Assistance • Job Readiness Training • Job Seeking Skills training • Employer development • Rehabilitation Technology/Assistive Technology • On-the-job supports/OJT 			

- Customized Employment
- Guidance & counseling
- Career exploration, job placement & job retention counseling
- Skills training in alternative techniques of blindness
- Adaptive devices for training and employment
- Library and informational services
- Independent living services

An Individual Plan for Employment (IPE), which identifies an individual's career goal and all services necessary to overcome the barriers to that person getting and keeping a job, is developed and agreed upon by each individual and the counselor. Only IDB counselors can determine eligibility and agree to provide services.

Funding for services and equipment is provided on an individual basis to meet clients' needs as indicated by their Individualized Plans for Employment.

CAREER SERVICES	Yes	No	Brief Description (could include description of service, how offered, where offered, etc)
Eligibility of Services:	X		An individual is eligible if they have a documented visual impairment or blindness that through eligibility determination identifies barriers to employment and requires VR services. Services offered are provided to those determined eligible for IDB services. All services are generally provided on an individualized basis and provided when not available through partner services or when an individual needs assistance beyond what the partner is able to provide. Consultation on disability related needs to enhance access and accessibility for all job candidates with disabilities is provided to the system.
Outreach, Intake, Orientation and Referral:	X		Outreach- Vision Loss Resource Fairs, brochures. Referrals to IDB made by contacting the main office. Intake and orientation done on an individual basis.
Initial Assessment:		X	
Labor Exchange Services:	X		Job seeking and keeping skills, LMI, job search plans offered to eligible individuals. Services are individualized. IDB connects directly with employers for placement.
Employment Statistics-Labor Market Information:	X		IDB uses LMI to provide vocational counseling and informed choice.
Eligible Provider Performance and Program Cost Information:	X		
Local Performance Information:	X		All work is evaluated according to benchmarks in achieving employment.
Supportive Services Information:	X		Job coaching and follow up on the job with the business
Unemployment Compensation:		X	
Financial Aid Information:	X		IDB assists job candidates to identify how they can pay for a post-secondary education and what their cost will be (debt load) upon graduation and can assist with funding.
Follow-Up Services:	X		IDB follows up with a job candidate 90 days after employment. IDB follows up with businesses after placement and after we have made contacts.
Comprehensive and Specialized Assessments:	X		Diagnostic testing and referral if needed for eligibility determination or employment planning. Comprehensive assessment of an individual's disability, how this impacts employment, and identify goals to overcome barriers.
Individual Employment Plan Development:	X		Individual Employment Plan (IPE) developed
Career Planning, Counseling:	X		In depth career planning and counseling provided to eligible

			individuals to assist in identifying career goals, understanding disability, and career pathway planning
Workforce Preparation Activities:	X		Job readiness training
Short-term Prevocational Services:			IDB does not do pre-vocational training.
Internships and Work Experience:	X		
Financial Literacy:	X		As it pertains to college and employment and future disability needs
English Language Acquisition:		X	
Out of Area Job Search:	X		IDB connects with other offices and the National Employment Team if a person moves to another state.

TRAINING SERVICES	Yes	No	Brief Description
Occupational Skills Training:	X		IDB does not directly provide, but does support
On-the-Job Training (OJT):	X		IDB directly provides
Workplace and Cooperative Education:		X	
Training Programs Operated by the Private Sector:	X		IDB does not directly provide, but does support
Skills Upgrading and Retraining:	X		IDB directly provides training through the Orientation Center (OC) for disability related skills training on non-visual techniques. IDB also directly supports outside of the OC through Rehabilitation Teachers who travel the region by appointment.
Entrepreneurial Training:	X		Iowa Self Employment program is a comprehensive program for eligible individuals who are seeking self-employment
Job-Readiness Training:	X		IDB directly provides
Adult Education and Literacy (AEL) Programs:	X		IDB does not provide, but does support
Customized Training:	X		IDB is able to work with an employer to identify potential training opportunities
Incumbent Worker Training:		X	
Transitional Jobs:	X		Only when it is part of an IEP and required for skill upgrading or development of a reference, etc.

EMPLOYER SERVICES	Yes	No	Brief Description
Employer Needs Assessment:	X		
Job Posting:	X		IDB participates in the EDNRN that accepts and disseminates job openings to staff and shares listings with the NET. IDB also connects with business through that team to provide information and resources.
Applicant Pre-screening:	X		IDB reviews requirements and refers based on the individual meeting those requirements.
Recruitment Assistance:	X		IDB is able to assist in recruiting qualified job seekers with disabilities, assisting with career fairs.
Training Assistance:	X		
Labor Market Information:	X		
Employer Information and Referral:	X		Information on WOTC, ADA and reasonable accommodations, accessibility, ergonomics, disability awareness
Rapid Response and Layoff Aversion:	X		IDB works with eligible individuals in helping them to keep positions or find new ones through job development, training, other services and will participate in the state's rapid response team.

WHAT SUPPORTIVE SERVICES ARE AVAILABLE?

Available based on need, disability and services outlined in the Individual Employment Plan. This is provided on an individual basis.

Iowa Department of Human Services

Iowa Department of Human Services will provide the following:

1. Eligibility and benefit determination for TANF Funded programs including FIP and Promise Jobs assistance.
2. Make referrals to One Stop Partners for appropriate services and assistance.
3. Coordinate and receive referrals from other service providers and partners.
4. Provide representatives to present program overviews and outreach.
5. Reports to the Regional Workforce Investment Board, as requested

Northwest Iowa Regional Housing Authority

NWIRHA provides rental assistance to low income families. The goal of the Northwest Iowa Regional Housing Authority (NWIRHA) is to provide decent, safe and affordable housing for eligible households: to provide opportunities and promote self-sufficiency; create economic independence; and provide homeownership opportunities for program participants.

Proteus, Inc.

Proteus is a non-profit corporation that offers the National Farmworker Jobs Program (NFJP), a WIA, Title I, Section 167, Migrant and Seasonal Farm Worker Employment and Training Program. The NFJP assists eligible migrant and seasonal farmworkers, and/or their dependents, to acquire full-time, non-seasonal jobs (outside of agriculture, or up-grade within agriculture) that offer financial stability, benefits, and opportunities for growth. The program enhances their opportunities for employability through basic education, vocational training, and other program services. Proteus also helps to stabilize their seasonal agricultural employment (if they choose to stay in agriculture) through the delivery of supportive services.

Proteus will provide the following:

1. Determination of NFJP eligibility to farmworkers and/or their dependents who wish to receive assistance under Title 167.
2. Provide staff to meet at the One-Stop or close proximity to prospective participant/so
3. Provide staff for outreach and NFJP services' presentation to- One-Stop-- Centers/Partners.
4. Make referrals to One-Stop Partners after client information gathering.
5. Spanish interpretation by telephone for farmworkers wishing to inquire into the NFJP or other One-Stop Partners' programs.
6. Provide staff for objective skill level and aptitude assessment for qualifying NFJP participant.
7. Provide staff to attend and participate in WIOA Partners meetings.
8. Reports to the Regional Workforce Development Board, as requested.

CD+ Perkins Consortium

Career and Technical: The purpose of this Act is to develop more fully the academic and career and technical skills of secondary education students and postsecondary education students who elect to enroll

in Career & Technical Education Programs (CTE) by building on the efforts of States and localities to develop challenging academic and technical standards and to assist students in meeting such standards, including preparation for high skill, high wage, or high demand occupations in current or emerging professions. It also is to promote the development of services and activities that integrate rigorous and challenging academic and career and technical instruction to link secondary education and postsecondary education for participating CTE students.

Evaluate the performance of career and technical programs offered by the district(s)/college.

1. Continuously improve performance of the programs offered by the district(s)/college.
2. Promote preparation for non-traditional fields.
3. Career guidance and academic counseling will be provided to CTE students, including linkages to future education and training opportunities.
4. Improve the recruitment and retention of CTE teachers, faculty, and career guidance and academic counselors, including individuals in groups underrepresented in the teaching profession.
5. Improve the transition to teaching from business and industry.
6. Students in alternative education schools/programs are provided with CTE programs, guidance and counseling and support services.
7. Determine priorities of the consortium, the development of the application, and a way to communicate and review activities.
8. Link CTE at the secondary level and CTE at the postsecondary level.
9. Strengthen the academic and career and technical skills of students participating in CTE programs, by strengthening the academic and CTE components of such programs through the integration of academics with career and technical programs through a coherent sequence of courses, such as CTE Programs of Study.
10. Provide students with strong experience in and understanding of all aspects of an Industry which may include work-based learning experiences.
11. Develop and implement evaluations of the CTE programs carried out with funds under this title, including an assessment of how the needs of special populations are being met.
12. Initiate, improve, expand, and modernize quality career and technical education programs, including relevant technology.
13. Provide activities to prepare special populations of high school students, including single parents and displaced homemakers who are enrolled in CTE programs, for high-skill, high-wage, or high-demand occupations that will lead to self-sufficiency
14. Post-secondary CTE and training/Carl Perkins services
15. Report to the Regional Workforce Development Board, as requested.

AARP Foundation Senior Employment

AARP Foundation administers the Senior Community Service Employment Program (SCSEP). SCSEP assists low income job seekers, age 55+, to re-enter the workforce. Our services include part-time paid training assignments based on skills and career assessment, job search assistance, tuition for short term training, supportive services and on-the-job-training.

The primary location for job training is the Host Agency, a non-profit or public agency that serves as a work training site. Participants train 18 hours per week and earn minimum wage. AARP Foundation assists participants in transitioning into unsubsidized employment by offering trial employments as an incentive for local businesses to hire our mature workers. There is no fee for AARP Foundation services.

Community Action Agency of Siouxland (SCSEP)

CAA of Siouxland's SCSEP mission is to strengthen families, communities, and our nation by providing disadvantaged and older individuals with opportunities to learn, work and serve others. Primary funding comes from the State of Iowa as a result of a grant from the US Department of Labor Title V of the Older Americans Act. To be eligible for services, an individual must be 55 or older and be income eligible.

Services provided by CAA of Siouxland SCSEP include:

1. Eligibility determination for SCSEP services through outreach and intake.
2. Skills and interest assessment.
3. Career exploration assistance/counseling.
4. Job search assistance, including assistance with resume writing.
5. Training through work assignment at non-profit or government agency with SCSEP paying program participants minimum wage for an average of 20 hours a week.
6. On-the-Job training and employment in private sector with SCSEP reimbursing businesses for up to 50% of wages paid program participant during initial training.
7. Paid occupational skills/classroom training for eligible participants.
8. Assistance with obtaining full and part-time jobs
9. Follow-up for all the above services.

Goodwill Industries

Goodwill Industries Mission: Goodwill of the Great Plains serves as an advocate for economic. Goodwill creates a world of dignity and compassion by putting people to work. Goodwill invests in our community by: turning donated goods into work opportunities, forming and expanding job creation centers, through innovative programming and services, and development of leaders. Goodwill values Compassion, Achievement, Potential, Integrity and Dignity. Goodwill Strategic Focus is Financial Stewardship, Focused Mission, Leadership Development and Social Entrepreneurship.

Job Corp

Job Corps is a no-cost education and career technical training program administered by the U.S. Department of Labor that helps young people ages 16 through 24 improve the quality of their lives through career technical and academic training. The Job Corps program is authorized by Title I-C of the Workforce Innovation and Opportunity Act of 2014.

At the Job Corps Center, we support the Job Corps program's mission of teaching eligible young people the skills they need to become employable and independent and placing them in meaningful jobs or further education.

Region 3-4 One-Stop Center

- Iowa *WORKS* of Northwest Iowa, 217 West 5th Street, Spencer, Iowa 51301
phone (712) 262-7225 Ext. 134; or (712) 262-1971 Ext. 135
fax (712) 262-7665 or 712-262-1963
Monday/Tuesday/Thursday/Friday 8:30 a.m. to 4:30 p.m. and Wednesday 9:00 a.m. to 4:30 p.m.

Buena Vista County

- Adult, Dislocated Worker, and Youth (itinerant):
Goodwill Connections Center, 229 W. Milwaukee Ave. Storm Lake, IA (by appointment only);
(712) 749-5146
Storm Lake Public Library-609 Cayuga St, Storm Lake (by appointment only)
- Adult Education & Literacy, Carl Perkins, Community College:
Iowa Central Community College, 824 Flindt Dr., Storm Lake, IA 50588 (712)749-5178
M-F 8-5:00
- Wagner-Peyser:
217 West 5th Street, Spencer, Iowa (712) 262-1971 Ext. 135 (hours above)
- Vocational Rehabilitation:
325 W. Milwaukee Ave. Suite 2, Storm Lake, IA 50588 712-732-7238
M - Th 7 to 5:30
- Goodwill of the Great Plains Connections Center
229 W. Milwaukee Ave. Storm Lake, IA 50588
9:00 am-5:00pm Monday-Friday (712) 732-0912
- Iowa Department for the Blind
Main Office: 524 Fourth Street Des Moines, IA 50309-2364 515-661-8528
Hours of Operation: 8 am to 4:30 pm - Monday through Friday, excluding established holidays
(by appointment)
- Proteus Inc.
107 North 7th St, Fort Dodge, IA 50501 Main office number 515-573-8225 or 800-798-8225
Office hours are 8-4:30, but meet clients locally by appointment
- Job Corps, 2508 4th St. Sioux City, IA 51101
phone (712) 233-9030 Ext. 46023; or (712) 233-9034
Monday/Tuesday/Thursday/Friday 8:30 a.m. to 4:30 p.m. and Wednesday 9:00 a.m. to 4:30 p.m.
- Iowa Department of Human Services, Buena Vista County DHS:
311 E 5th St, Storm Lake, IA 50588 (712)749-5636;
M-F 8-12 & 1-4:30
- Community Action Agency of Siouxland (SCSEP)
2700 Leach Avenue, Sioux City, IA 51106 (712)274-1610
M- F by appointment

- Upper Des Moines Opportunity
620 Michigan Street, Storm Lake, IA 50588 712-732-1757
M-F 8:00 to 4:00
- Northwest Iowa Regional Housing Authority
2016 Highway Boulevard, Ste. N, Spencer, IA 51301 712-262-7460
M-F 8:00 to 4:30

Clay County

- Adult, Dislocated Worker, and Youth:
217 West 5th Street, Spencer, Iowa 51301 (712)262-7225 Ext. 134 (hours above)
- Adult Education & Literacy, Carl Perkins, Community College:
Iowa Lakes Community College, 1900 Grand Avenue, Spencer, Iowa 712-262-7141
Fall: M-TH 8-4:30 F 7:30-4:00 Summer: M-Th 7:30-5 F 7:30-Noon
- Wagner-Peyser:
217 West 5th Street, Spencer, Iowa 51301 (712)262-1971 Ext. 135 (hours above)
- Vocational Rehabilitation:
217 West 5th Street, Spencer, IA 51301 712-262-9585
M-F 8-4:30
- AARP Foundation:
By appointment only M-T 9 am – 3 pm. Location to be determined. 515-287-1555
- Iowa Department for the Blind
Main Office: 524 Fourth Street Des Moines, IA 50309-2364 515-661-8528
Hours of Operation: 8 am to 4:30 pm - Monday through Friday, excluding established holidays
(by appointment)
- Proteus Inc.
107 North 7th St, Fort Dodge, IA 50501 Main office number 515-573-8225 or 800-798-8225
Office hours are 8-4:30, but meet clients locally by appointment
- Job Corps, 2508 4th St. Sioux City, IA 51101
phone (712) 233-9030 Ext. 46023; or (712) 233-9034
Monday/Tuesday/Thursday/Friday 8:30 a.m. to 4:30 p.m. and Wednesday 9:00 a.m. to 4:30 p.m.
- Iowa Department of Human Services, Clay County DHS:
1900 N Grand Ave, Ste E-8, Spencer IA 51301 (712)262-3586
M- F 8-12 & 1-4:30
- Upper Des Moines Opportunity
407 E 3rd Street, Spencer, IA 51301 712-262-7409
M-F 8:00 to 4:00

- Northwest Iowa Regional Housing Authority
2016 Highway Boulevard, Ste. N, Spencer, IA 51301 712-262-7460
M-F 8:00 to 4:30

Dickinson County

- Adult, Dislocated Worker, and Youth:
Iowa Lakes Community College, 800 21st Street, Spirit Lake, IA (by appointment only);
(855-262-7225 Ext. 134)
Fall: M-TH 8-4:30 F 7:30-4:00 Summer: M-Th 7:30-5 F 7:30-Noon
- Adult Education & Literacy, Carl Perkins, Community College:
Iowa Lakes Community College, 800 21st Street, Spirit Lake, Iowa 51360 712-336-6564
Fall: M-TH 8-4:30 F 7:30-4:00 Summer: M-Th 7:30-5 F 7:30-Noon
- Wagner-Peyser:
217 West 5th Street, Spencer, Iowa (712) 262-1971 Ext. 135 (hours above)
- Vocational Rehabilitation:
217 West 5th Street, Spencer, Iowa 51301 712-262-9585 (by appointment in Dickinson County)
- AARP Foundation:
By appointment only M-T 9 am – 3 pm. Location to be determined. 515-287-1555
- Iowa Department for the Blind
Main Office: 524 Fourth Street Des Moines, IA 50309-2364 515-661-8528
Hours of Operation: 8 am to 4:30 pm - Monday through Friday, excluding established holidays
(by appointment)
- Proteus Inc.
107 North 7th St, Fort Dodge, IA 50501 Main office number 515-573-8225 or 800-798-8225
Office hours are 8-4:30, but meet clients locally by appointment
- Job Corps, 2508 4th St. Sioux City, IA 51101
phone (712) 233-9030 Ext. 46023; or (712) 233-9034
Monday/Tuesday/Thursday/Friday 8:30 a.m. to 4:30 p.m. and Wednesday 9:00 a.m. to 4:30 p.m.
- Iowa Department of Human Services, Dickinson County DHS;
1802 Hill Ave, Ste 2401, Spirit Lake IA 51360 (712)336-2555
M – F 8-12 & 1-4:30
- Upper Des Moines Opportunity
1575 18th Street, Spirit Lake, IA 50536 712-336-1112
M-F 8:00 to 4:00
- Northwest Iowa Regional Housing Authority
2016 Highway Boulevard, Ste. N, Spencer, IA 51301 712-262-7460
M-F 8:00 to 4:30

Emmet County

- Adult, Dislocated Worker, and Youth:
Iowa Lakes Community College, 300 South 18th, Estherville, IA (by appointment only)
(855-262-7225 Ext. 134)
- Adult Education & Literacy, Carl Perkins, Community College:
Iowa Lakes Community College – 300 South 18th, Estherville, IA 51334 712-362-8362
Fall: M-TH 8-4:30 F 7:30-4:00 Summer: M-Th 7:30-5 F 7:30-Noon
- Wagner-Peyser:
217 West 5th Street, Spencer, Iowa (712) 262-1971 Ext. 135 (hours above)
- Vocational Rehabilitation:
300 South 18th Street, Estherville, IA 51334 712-362-7921
M-F 8-4:30
- AARP Foundation:
By appointment only M-T 9 am – 3 pm. Location to be determined. 515-287-1555
- Iowa Department for the Blind
Main Office: 524 Fourth Street Des Moines, IA 50309-2364 515-661-8528
Hours of Operation: 8 am to 4:30 pm - Monday through Friday, excluding established holidays
(by appointment)
- Proteus Inc.
107 North 7th St, Fort Dodge, IA 50501 Main office number 515-573-8225 or 800-798-8225
Office hours are 8-4:30, but meet clients locally by appointment
- Job Corps, 2508 4th St. Sioux City, IA 51101
phone (712) 233-9030 Ext. 46023; or (712) 233-9034
Monday/Tuesday/Thursday/Friday 8:30 a.m. to 4:30 p.m. and Wednesday 9:00 a.m. to 4:30 p.m.
- Iowa Department of Human Services, Emmet County DHS Office;
220 S 1st St, Estherville IA 51334 (712)362-7237
M –F 8-12 & 1-4:30
- Upper Des Moines Opportunity
508 S 1st Street, Estherville, IA 51334 712-362-2391
M-F 8:00 to 4:00
- Northwest Iowa Regional Housing Authority
2016 Highway Boulevard, Ste. N, Spencer, IA 51301 712-262-7460
M-F 8:00 to 4:30

Kossuth County Offices

- Adult, Dislocated Worker, and Youth:
Iowa Lakes Community College, 2111 Highway 169 N, Algona, IA (by appointment only)
(855-262-7225 Ext. 134)
- Adult Education & Literacy, Carl Perkins, Community College:
Iowa Lakes Community College, 2111 Highway 169 North, Algona, IA 50511, 515-295-8521
Fall: M-TH 8-4:30 F 7:30-4:00 Summer: M-Th 7:30-5 F 7:30-Noon
- Wagner-Peyser:
217 West 5th Street, Spencer, Iowa (712) 262-1971 Ext. 135 (hours above)
- Vocational Rehabilitation:
117 East Call Street #6, Algona, Iowa 50511 515-295-7613
M-F 8-4:30
- Iowa Department for the Blind
Main Office: 524 Fourth Street Des Moines, IA 50309-2364 515-661-8528
Hours of Operation: 8 am to 4:30 pm - Monday through Friday, excluding established holidays
(by appointment)
- Proteus Inc.
107 North 7th St, Fort Dodge, IA 50501 Main office number 515-573-8225 or 800-798-8225
Office hours are 8-4:30, but meet clients locally by appointment
- Job Corps, 2508 4th St. Sioux City, IA 51101
phone (712) 233-9030 Ext. 46023; or (712) 233-9034
Monday/Tuesday/Thursday/Friday 8:30 a.m. to 4:30 p.m. and Wednesday 9:00 a.m. to 4:30 p.m.
- Iowa Department of Human Services, Kossuth County DHS;
109 W State St, Algona IA 50511 (712)362-7237
M-F by appointment only
- Northwest Iowa Regional Housing Authority
2016 Highway Boulevard, Ste. N, Spencer, IA 51301 712-262-7460
M-F 8:00 to 4:30

Lyon County

- Adult, Dislocated Worker, and Youth:
Rock Valley Public Library-1531 Main St, Rock Valley (by appointment only) 855-262-7225
Ext. 134
Hull Public Library-1408 Main St, Hull (by appointment only)
- Adult Education & Literacy, Carl Perkins, Community College:
Northwest Iowa Community College, 603 W. Park St., Sheldon, IA (712) 324- 5061 ext. 137
M-T-Th-F 8 -4:30 W - 8 -8 Summer: Closed Fridays

- Wagner-Peyser:
217 West 5th Street, Spencer, Iowa (712) 262-1971 Ext. 135 (hours above)
- Vocational Rehabilitation:
1022 3rd Avenue, Suite 2, Sheldon, Iowa 51201 712-324-4864 (by appointment in Lyon County)
- Iowa Department for the Blind
Main Office: 524 Fourth Street Des Moines, IA 50309-2364 515-661-8528
Hours of Operation: 8 am to 4:30 pm - Monday through Friday, excluding established holidays
(by appointment)
- Proteus Inc.
107 North 7th St, Fort Dodge, IA 50501 Main office number 515-573-8225 or 800-798-8225
Office hours are 8-4:30, but meet clients locally by appointment
- Job Corps, 2508 4th St. Sioux City, IA 51101
phone (712) 233-9030 Ext. 46023; or (712) 233-9034
Monday/Tuesday/Thursday/Friday 8:30 a.m. to 4:30 p.m. and Wednesday 9:00 a.m. to 4:30 p.m.
- Iowa Department of Human Services; Lyon County DHS:
315 First St., Ste. 210, Rock Rapids IA 51246 (712)737-2943
M – F by appointment only
- Community Action Agency of Siouxland (SCSEP)
2700 Leach Avenue, Sioux City, IA 51106 (712)274-1610
M- F by appointment
- Mid-Sioux Opportunity Inc., Outreach Office: Intake site for program applications
302 S. Lincoln St., Rock Rapids, IA 712-472-3746
Wednesdays 9-4
- Northwest Iowa Regional Housing Authority
2016 Highway Boulevard, Ste. N, Spencer, IA 51301 712-262-7460
M-F 8:00 to 4:30

O'Brien County Offices

- Adult, Dislocated Worker, and Youth:
Northwest Iowa Community College – 603 West Park Street, Sheldon, IA (by appointment only),
(712) 262-7225 Ext. 134
Sheldon Public Library-925 4th Ave (by appointment only)
Sheldon High School-1700 E 4th St. (by appointment only)
- Adult Education & Literacy, Carl Perkins, Community College:
Northwest Iowa Community College, 603 W. Park St., Sheldon, IA (712) 324- 5061 ext. 137
M-T-Th-F 8 -4:30 W - 8 -8 Summer: Closed Fridays

- Wagner-Peyser:
217 West 5th Street, Spencer, Iowa (712) 262-1971 Ext. 135 (hours above)
- Vocational Rehabilitation:
1022 3rd Avenue, Suite 2, Sheldon, Iowa 51201 712-324-4864
- Iowa Department for the Blind
Main Office: 524 Fourth Street Des Moines, IA 50309-2364 515-661-8528
Hours of Operation: 8 am to 4:30 pm - Monday through Friday, excluding established holidays
(by appointment)
- Proteus Inc.
107 North 7th St, Fort Dodge, IA 50501 Main office number 515-573-8225 or 800-798-8225
Office hours are 8-4:30, but meet clients locally by appointment
- Job Corps, 2508 4th St. Sioux City, IA 51101
phone (712) 233-9030 Ext. 46023; or (712) 233-9034
Monday/Tuesday/Thursday/Friday 8:30 a.m. to 4:30 p.m. and Wednesday 9:00 a.m. to 4:30 p.m.
- Iowa Department of Human Services, O'Brien County Office:
160 Second St SE, Primghar IA 51245 (712)957-5135
M –F 8-12 & 1-4:30 (Social Worker staff only based in this office)
- Upper Des Moines Opportunity
140 2nd Street SE, Primghar, IA 51245 712-957-1023
M-F 8:00 to 4:00
- Northwest Iowa Regional Housing Authority
2016 Highway Boulevard, Ste. N, Spencer, IA 51301 712-262-7460
M-F 8:00 to 4:30

Osceola County

- Adult, Dislocated Worker, and Youth:
Sibley Public Library-406 9th St, Sibley (by appointment only) 855-262-7225 Ext. 134
- Adult Education & Literacy, Carl Perkins, Community College:
Northwest Iowa Community College, Park St., Sheldon, IA (712) 324- 5061 ext. 137
M-T-Th-F 8 -4:30 W - 8 -8 Summer: Closed Fridays
- Wagner-Peyser:
217 West 5th Street, Spencer, Iowa (712) 262-1971 Ext. 135 (hours above)
- Vocational Rehabilitation:
1022 3rd Avenue, Suite 2, Sheldon, Iowa 51201 712-324-4864 (by appointment in Osceola County)
- AARP Foundation:
By appointment only M-T 9 am – 3 pm. Location to be determined. 515-287-1555

- Iowa Department for the Blind
Main Office: 524 Fourth Street Des Moines, IA 50309-2364 515-661-8528
Hours of Operation: 8 am to 4:30 pm - Monday through Friday, excluding established holidays
(by appointment)
- Proteus Inc.
107 North 7th St, Fort Dodge, IA 50501 Main office number 515-573-8225 or 800-798-8225
Office hours are 8-4:30, but meet clients locally by appointment
- Job Corps, 2508 4th St. Sioux City, IA 51101
phone (712) 233-9030 Ext. 46023; or (712) 233-9034
Monday/Tuesday/Thursday/Friday 8:30 a.m. to 4:30 p.m. and Wednesday 9:00 a.m. to 4:30 p.m.
- Iowa Department of Human Services, Osceola County Office;
300 7th St., Sibley IA 51249 (712)957-5135
M - F by appointment only
- Upper Des Moines Opportunity
1672 Northwest Blvd., Sibley, IA 51249 712-754-2573
M-F 8:00 to 4:00
- Northwest Iowa Regional Housing Authority
2016 Highway Boulevard, Ste. N, Spencer, IA 51301 712-262-7460
M-F 8:00 to 4:30

Palo Alto County

- Adult, Dislocated Worker, and Youth:
Iowa Lakes Community College, 3200 College Drive (by appointment only) 855-262-7225 Ext. 134
- Adult Education & Literacy, Carl Perkins, Community College:
Iowa Lakes Community College, 3200 College Drive, Emmetsburg, IA 800-242-5262
Fall: M-TH 8-4:30 F 7:30-4:00 Summer: M-Th 7:30-5 F 7:30-Noon
- Wagner-Peysner:
217 West 5th Street, Spencer, Iowa (712) 262-1971 Ext. 135 (hours above)
- Vocational Rehabilitation:
3200 College Drive, Emmetsburg, Iowa 50536 712-852-5351
M-F 8-4:30
- Iowa Department for the Blind
Main Office: 524 Fourth Street Des Moines, IA 50309-2364 515-661-8528
Hours of Operation: 8 am to 4:30 pm - Monday through Friday, excluding established holidays
(by appointment)
- Proteus Inc.
107 North 7th St, Fort Dodge, IA 50501 Main office number 515-573-8225 or 800-798-8225
Office hours are 8-4:30, but meet clients locally by appointment

- Job Corps, 2508 4th St. Sioux City, IA 51101
phone (712) 233-9030 Ext. 46023; or (712) 233-9034
Monday/Tuesday/Thursday/Friday 8:30 a.m. to 4:30 p.m. and Wednesday 9:00 a.m. to 4:30 p.m.
- Iowa Department of Human Services, Palo Alto County Office;
2105 Main St, Emmetsburg IA 50536 (712)262-3586
M – F by appointment only
- Community Action Agency of Siouxland (SCSEP)
2700 Leach Avenue, Sioux City, IA 51106 (712)274-1610
Hours of Operation 8 to 4:30 (by appointment)
- Upper Des Moines Opportunity
2905 25th Street, Emmetsburg, IA 50536 712-852-3482
M-F 8:00 to 4:00
- Northwest Iowa Regional Housing Authority
2016 Highway Boulevard, Ste. N, Spencer, IA 51301 712-262-7460
M-F 8:00 to 4:30

Sioux County

- Adult, Dislocated Worker, and Youth:
Orange City Public Library-112 Albany Ave SE, Orange City (by appointment only) 855-262-7225 Ext. 134
MOC High School-615 8th St SE, Orange City (by appointment only)

Alton Public Library-605 10th St, Alton (by appointment only)
Sioux Center Public Library-102 S Main Ave, Sioux Center (by appointment only)
- Adult Education & Literacy, Carl Perkins, Community College:
Northwest Iowa Community College, 603 W. Park St., Sheldon, IA (712) 324- 5061 ext. 137
M-T-Th-F 8 -4:30 W - 8 -8 Summer: Closed Fridays
- Wagner-Peyser:
217 West 5th Street, Spencer, Iowa (712) 262-1971 Ext. 135 (hours above)
- Vocational Rehabilitation:
1022 3rd Avenue, Suite 2, Sheldon, Iowa 51201 712-324-4864 (By appointment in Sioux County)
- Iowa Department for the Blind
Main Office: 524 Fourth Street Des Moines, IA 50309-2364 515-661-8528
Hours of Operation: 8 am to 4:30 pm - Monday through Friday, excluding established holidays
(by appointment)
- Proteus Inc.
107 North 7th St, Fort Dodge, IA 50501 Main office number 515-573-8225 or 800-798-8225
Office hours are 8-4:30, but meet clients locally by appointment

- Job Corps, 2508 4th St. Sioux City, IA 51101
phone (712) 233-9030 Ext. 46023; or (712) 233-9034
Monday/Tuesday/Thursday/Friday 8:30 a.m. to 4:30 p.m. and Wednesday 9:00 a.m. to 4:30 p.m.
- Iowa Department of Human Services, Sioux County Office;
215 Central Ave SE, Orange City, IA 50141 (712)737-2943
M – F 8-12 & 1 -4:30
- Community Action Agency of Siouxland (SCSEP)
2700 Leach Avenue, Sioux City, IA 51106 (712)274-1610
M- F by appointment
- Mid-Sioux Opportunity, Inc. – Outreach Office – Intake Site for Program Applications
618 14th St. NE, Sioux Center, Iowa 712-732-3611
Monday, Tuesday, Thursday and Friday 8 to 4:30
- Northwest Iowa Regional Housing Authority
2016 Highway Boulevard, Ste. N, Spencer, IA 51301 712-262-7460
M-F 8:00 to 4:30