

# Northeast Iowa Workforce Area CEO Meeting Minutes

Thursday, November 12, 2020

## Attendance:

**Present:** Daniel Byrnes – Allamakee County, Ken Kammeyer – Bremer County, Clayton Ohrt – Buchanan County, Tim Latham – Cerro Gordo County, Dave Tilkes – Chickasaw County, Steve Doepke – Clayton County, Jeff Madlom – Delaware County, Dave Baker – Dubuque County, Marty Stanbrough – Fayette County, Corey Eberling – Franklin County, Heidi Nederhoff – Grundy County, Sis Grieman – Hancock County, Mark Smeby – Worth County

**Guests:** Mike Witt, Linda Rouse

**Board Staff:** Johnna Forbes, Kellie Miller, Joe Miller

**Absent:** Linda Laylin – Black Hawk County, Greg Barnett – Butler County, Steve Doepke – Clayton County, Linda Tjaden – Floyd County, Barb Francis – Mitchell County, Mike Stensrud – Winnebago County, John Beard – Winneshiek County

**Note:** Seat vacancy – Howard County

## Agenda/Action Items

- November 12<sup>th</sup>, 2020 Meeting Agenda: **Motion** by Ken Kammeyer, **second** by Mark Smeby to approve the 11/12/2020 agenda. **Ayes:** All. **Motion carried.**
- November 5<sup>th</sup> Meeting Minutes: **Motion** by Tim Latham, **second** by Jeff Madlom to approve the 11/5/2020 minutes. **Ayes:** All. **Motion carried.**
- Nominations for CLEO: Continued discussion and will add to next meeting agenda.
- Bylaws: Document reviewed/discussed. **Motion** by Clayton Ohrt, **second** by Jeff Madlom to align language with 17.2.1 and 17.1.1. **Ayes:** All. **Motion carried.**
  - 17.1.1. The CEO Board must oversee and approve the LWDB chairperson from among the LWDB representative(s) of business who the LWDB nominates / selects at its annual January meeting.
  - 17.2.1. 17.2.1. The CEO Board must oversee and approve the LWDB vice chairperson from among the LWDB representative(s) of business who the LWDB nominates / selects at its annual January meeting.
- Bylaws: Document reviewed/discussed. **Motion** by Clayton Ohrt, **second** by Dave Tilkes to accept the addition of ePolicy to 21.1. **Ayes:** All. **Motion carried.**
  - 21.1. The LWDB may vote to recommend that the CEO Board investigate one of its members for violating the LWDB conflict of interest policy and Iowa ePolicy Chapter 1, Section 4.6.2.
- Meeting adjourned at 9:18 a.m. **Motion** by Ken Kammeyer, **second** by Dave Tilkes to adjourn. **Ayes:** All. **Motion carried.**

Next meeting scheduled for Thursday, November 19, 2020 at 8:00 a.m.

Board minutes complete by Johnna Forbes, Board Support