

Northeast Iowa Workforce Development Board Meeting

Friday, October 30, 2020

7:30 am - 8:30 am

MINUTES

1.) Welcome/Introductions

Attendance

LWDB: Amber Youngblut, Andrew Morse, Christine Tiedeman, Eric Branson, Garrett Thompson, Gisella M. Aitken-Shadle, Hunter Callanan, Jayme Kluesner, Jeanne Helling, Jennalee Pedretti, Jennifer Breister, John Derryberry, Joleen Jansen, Kyle Clabby-Kane, Matthew Mason, Rhea Pierce, Steve Abbott, Thomas W. Townsend, Timothy Frickson.

CEOs: Dave Baker, Mark Smeby, Greg Barnett, Heidi Nederhoff, John Beard.

Guests: Ron Axtell, Chris Hannan.

Board Staff: Heather Garcia

Absent: Lindsey Falk.

Meeting **called to order** by Dave Baker, Northeast Iowa Chief Lead Elected Official (CLEO).

2.) Nominations and Elections

- Nominated: Amber Youngblut and Jennifer Briester
- Elect NEIWDB Chair

CLEO Dave Baker called a **roll-call vote** for the NEIWDB Chair:

Ayes for Youngblut as Chair: Mason, Breister, Kluesner, Pedretti, Tiedeman, Thompson, Jansen, Derryberry, Abbott, Frickson, Pierce, Townsend, Aitken-Shadle, Clabby-Kane, Helling.

Ayes for Breister as Chair: Youngblut, Callanan.

Youngblut will serve as **NEIWDB Chair** until the 2021 annual meeting.

- Elect NEIWDB Vice Chair

CLEO Dave Baker called a **vote** for the NEIWDB Vice Chair:

Ayes for Breister as Vice Chair: All.

Breister will serve as **NEIWDB Vice Chair** until the 2021 annual meeting.

3.) Action to Consider: Approve Procurement Policies and Procedures

Motion by Branson, **second** by Breister to approve the procurement policies and procedures as presented.

Ayes: All. **Motion Carried.**

Guests Ron Axtell and Chris Hannan left the meeting.

4.) Action to Consider: Postpone One-Stop Operator Procurement

Motion by Branson, **second** by Breister to postpone procurement of the One-Stop Operator. **Ayes:** All.

Motion Carried.

5.) Selection of the Proposal Reviewers (Minimum of 3 People per Request for Proposals/RFP)

- Adult and Dislocated Worker Service Provider

Motion by Abbott, **second** by Jansen to confirm the volunteers to review the Adult and Dislocated Worker proposals. **Ayes:** All. **Motion Carried.**

- Youth and Young Adult Service Provider

Motion by Abbott, **second** by Morse to select confirm the volunteers to review the Youth and Young Adult proposals. **Ayes:** All. **Motion Carried.**

- 6.) Action to Consider: Approval of RFP Language for Adult/Dislocated Workers and Youth/Young Adults and Release Date(s)

Motion by Thompson, **second** by Morse to approve the RFP language and release dates as presented. **Ayes:** All. **Motion Carried.**

- 7.) Action to Consider Extension of Regional MOUs (Memorandum of Understanding) through June 30, 2021

Motion by Pierce, **second** by Callanan to extend the existing regional MOUs through June 30, 2021. **Ayes:** All. **Motion Carried.**

Motion by Morse, **second** by Jansen to adjourn. **Ayes:** All. **Meeting adjourned 8:32 a.m.**

Meeting minutes completed by Heather Garcia, Executive Director.