

**South Central Iowa Workforce Area  
Local Workforce Development Board  
October 6, 2020  
Meeting Minutes**

The meeting of the South Central Iowa Local Workforce Development Board was held on October 6, 2020 at 2:00 p.m. via Zoom.

**CALLED TO ORDER**

Chair White called the meeting to order at 2:02 p.m.

**MEMBERS PRESENT**

**CEOs Present:** Dom Seams, Vice Chief Lead Elected Official

**Board Members Present:** Teri Bockting, Natalie McGee, Joel Millikin, Mark Shaw, Mike Swarthout, Randy Westman, Amber White, Marty Hardon, Mark Cooper, Jim Keck, Monica Marshall, Patricia Mendoza, Jennifer Wilson, Micheal Cockrum, Kelli Hugo, Taren Ferguson

**Absent:** Sergio Lopez, Lori Wildman, Angela De La Riva, Craig Mommer

**LWDB Staff Present:** Krista Tedrow, Executive Director

**Approval of Agenda**

Cooper made a motion to approve the agenda, seconded by Marshall, motion carried unanimously.

**Approval of 9/21/2020 Meeting Minutes**

Keck made a motion to approve 9/21/2020 meeting minutes, seconded by Wilson, motion carried unanimously.

**BOARD STRUCTURE AND COMMITTEES**

Tedrow reviewed responses to the google form sent to members.

Appointments to chair and/or specific committee were made based on responses received first and by respondent's preferred committee. White clarified that all members are expected to participate on a committee and encouraged members to invite volunteers in the community with expertise as it relates to the committee to serve.

**BYLAWS**

Tedrow explained bylaws were completed and would be posted to the website after revisions Cockrum recommended were made.

### **Extend MOUs**

Keck made a motion to approve extending current Service Provider MOUs to June 30, 2021 seconded by McGee, motion carried unanimously. Wilson and Mendoza abstained from voting due to affiliation with the service provider. Tedrow will email core partners to communicate the board's decision.

### **BOARD TRAINING DATES**

Tedrow explained the state identified training dates and is providing a required training for boards through Maher & Maher. Poll will be sent to select a date that works best for members.

### **Request for Proposal**

Tedrow explained the option of having one blanket RFP for The Direct Service provider for Adult and Dislocated Worker and for Youth Services or having separate RFPs for each. Tedrow explained the selection must be done via a competitive bidding process and the RFP must be posted for 20 days. Cooper made the motion for a roll call vote to have separate RFPs for Adult and Dislocated Worker and Youth Services and to post RFPs to site October 12th, seconded by Keck. Medoza and Wilson abstained due to affiliation with the current service providers. Motion carried unanimously. Tedrow and Keck will convene with the RFP committee to discuss expectations.

### **Important Dates**

White reminded the board of training October 22, 2020 from 10a-2p. Board members requested materials for training. Tedrow has requested materials and will send to members upon receipt.

### **Other Business**

Westman recommended the board complete biography for the website and suggested doing more thorough introductions. Tedrow will send out google form for members to fill out a biography for the website.

### **ADJOURNED**

Cooper made a motion to adjourn the meeting at 2:43 p.m. Keck seconded, motion was approved unanimously. Meeting adjourned.