

**STATE OF IOWA WORKFORCE DEVELOPMENT BOARD  
DISABILITY ACCESS COMMITTEE**

**MINUTES**

<b>Date: January 20, 2021</b>				
<b>Location: Zoom</b>				
<b>VOTING MEMBERS</b>				
	<b>MEMBER</b>	<b>ORGANIZATION</b>	<b>PRESENT</b>	<b>NOT PRESENT</b>
1	David Mitchell <b>(Chair)</b>	Iowa Vocational Rehabilitation Services	<b>X</b>	
2	Keri Osterhaus	Iowa Department for the Blind	<b>X</b>	
3	Kyra Hawley	Iowa Department on Aging	<b>X</b>	
4	Ben Woodworth	Iowa Association of Community Providers		<b>X</b>
5	Emmanuel Smith	Disability Rights Iowa		<b>X</b>
6	Alex Harris	Iowa Department of Education	<b>X</b>	
7	Emily Wharton <b>(Vice Chair)</b>	Iowa Department for the Blind	<b>X</b>	
8	Brian Dennis	Iowa Workforce Development	<b>X</b>	
9	Sean Cunningham	Community Representative		<b>X</b>
	Ryan West	Iowa Workforce Development		<b>X</b>
	Michael Witt	Iowa Workforce Development	<b>X</b>	
	Ronee Slagle	Iowa Workforce Development		<b>X</b>
	Linda Rouse	Iowa Workforce Development	<b>X</b>	
	David Steen	Iowa Workforce Development		<b>X</b>
	Steve Faulkner	Iowa Vocational Rehabilitation Services	<b>X</b>	

<b>MEETING MINUTES</b>			
Call to Order by David Mitchell, Chair.			
Roll Call.			
Established purpose of our discussion was to provide an update on the DAC, roles and responsibilities with the revisions in the regional board structure			
<b>ACTION ITEM</b>			
<b>MOTION</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>Unanimously Approved</b>
No action items or motions occurred.			
<b>ACTION ITEM</b>			

MOTION	1 <sup>st</sup>	2 <sup>nd</sup>	Unanimously Approved
<p><b>General Discussions:</b></p> <ul style="list-style-type: none"> <li>➤ Importance of role of local DAC linked with the Iowa Job Center and representation through one DAC chair at the regional level. This is important in areas that have more than one center and more than one DAC.</li> <li>➤ Confusion exists at regional level for multiple centers regarding role of core partners and the work of the DAC when there is overlap. Stressed importance of clear communication representing work at the local level linked to Integration Continuum Model and sharing/receiving guidance at the regional level.</li> <li>➤ Strategies discussed for sharing minutes and action items, needs from the local DAC to a regional board website to improve communication flow. Work with One Stop Operator to coordinate and communicate common issues and to remain focused on service delivery priorities. Shared importance of WIOA Local Planning Guidance and template for use of DAC to show coordination and impact of state plan goals. Ensure DAC representative is communicating integration strategies with board. Discussed designated DAC coordinator/convener at regional level that would be responsible for linking to local DAC's in their region and be reporting mechanism to state DAC.</li> </ul>			
<p><b>Summary:</b></p> <ol style="list-style-type: none"> <li>1. Use of DAC website on IWD link contains accessibility reports, Integration Continuum reports from WINTAC and minutes.</li> <li>2. Discussed IVRS/Drake University potential interest in RSA grant for innovation funding on career pathway project that could include core partners and DAC.</li> <li>3. Will be having meeting at end of January with IWD management on roll out of regional boards, DAC's and state code regulations.</li> </ol>			
<p><b>Action Steps:</b></p> <ol style="list-style-type: none"> <li>1. DAC work continues with IVRS and IDB communicating with staff on importance of DAC, highlighting communication and flow of information centered on local involvement and implementation of continuum model.</li> <li>2. Dave will share draft notes of RSA grant idea.</li> </ol>			

ACTION ITEM		
MOTION		
Meeting was from 8:30-9:05am.		

Respectfully Submitted,

*David Mitchell*

David Mitchell, Chair