



**Executive Committee Meeting**  
Friday, December 4, 2020 – 7:30 a.m. to 8:30 a.m.

**MINUTES**

<b>Agenda Item</b>	<b>Person Responsible</b>	<b>Status</b>
Call to Order <ul style="list-style-type: none"> <li>Welcome, Check-In</li> </ul> Consent Agenda <ul style="list-style-type: none"> <li>Approve 12/4/2020 Agenda</li> <li>Approve 11/02/2020 Minutes</li> </ul>	T Waldmann-Williams (Chair)	I/D/A
<p><b>Attendance (Zoom):</b> Pat Brown, Cheryl Johnson, Paula Martinez, Larry McBurney, Leslie McCarthy, Stacy Sime, Jodi Spargur-Tate, T Waldmann-Williams</p> <p><b>Board Support:</b> Heather Garcia, Johnna Forbes</p> <p><b>Motion</b> by Paula, <b>second</b> by Stacy to approve the 12/4/2020 Agenda and 11/2/2020 Minutes. <b>Ayes:</b> All. <b>Motion carried.</b></p>		
CFI – Funding Request <ul style="list-style-type: none"> <li>Request #1 – Hire and training new staff</li> <li>Request #2 – Salary costs with benefits for Employment Network Coordinator</li> </ul>	T, Heather	I/D/A I/D/A
<p><b>Motion</b> by Paula, <b>second</b> by Leslie to accept recommendation by the Finance Committee to use \$11,264 in Ticket to Work funds to cover CFI costs to hire and train new staff and 4 laptops. <b>Ayes:</b> All. <b>Motion carried.</b></p> <p><b>Motion</b> by Paula, <b>second</b> by Stacy to accept recommendation by the Finance Committee to use \$83,519 in Ticket to Work funds to cover CFI costs to hire Employment Network Coordinator and cover salary and benefits for 12 months. <b>Ayes:</b> All. <b>Motion carried.</b></p>		
Fiscal Agent Agreement	Larry/Heather	I/D/A
<p><b>Motion</b> by Paula, <b>second</b> by Stacy to accept Agreement with the Polk County Auditor as Fiscal Agent for CIWDB. <b>Ayes:</b> All. <b>Motion carried.</b></p>		
New Business	All	I/D
Old Business	All	I/D
Wrap Up and Adjourn	T Waldmann-Williams	

Next Meeting – January 19, 2021

Mission – To build a quality workforce for today and tomorrow.