



**Executive Committee Meeting (Zoom)
Tuesday, March 16, 2021 – 7:30 a.m. to 8:30 a.m.**

MINUTES

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> Welcome and Check-In Consent Agenda <ul style="list-style-type: none"> Approve 3/16/2021 Agenda Approve 1/19/2021 Minutes 	T Waldmann-Williams (Chair)	I/D/A
Meeting called to order at 7:39 a.m. by T Waldmann-Williams. Attendance: Pat Brown, Paula Martinez, Larry McBurney, Leslie McCarthy, Stacy Sime, T Waldmann-Williams. Board Support: Heather Garcia, Johnna Forbes. Motion by Stacy Sime, second by Larry McBurney to approve the 3/16/2021 Agenda and the 1/19/2021 Minutes. Ayes: All. Motion carried.		
Unemployment Questions/Concerns	Michael Witt	I/D
Ticket to Work Contract with Polk County <ul style="list-style-type: none"> Recommendation from Finance Committee 	Stacy/Heather	I/D/A
Motion by Paula Martinez, second by Larry McBurney to hire an attorney to draft a fiscal agent contract to protect the CIWDB’s Ticket to Work funds. This work will be paid using the funds set aside for legal fees. Ayes: All. Motion carried.		
Monitoring Report	T, Heather	I/D
Executive Director Updates <ul style="list-style-type: none"> Pilot Programs <ul style="list-style-type: none"> ❖ Incumbent Worker Training ❖ Iowa Mentoring Partnership, and the Connect, Focus, Grow Program Derecho Update Local Plan 	Heather Garcia	I/D/A I/D/A I/D/A I/D
<u>Incumbent Worker Training:</u> No action.		
<u>Iowa Mentoring Partnership, and the Connect, Focus, Grow Program:</u> No action.		



<u>Derecho Update:</u>		
No action.		
Committee Reports	All	I/D
<ul style="list-style-type: none"> • Disability Access • Youth • Finance • Planning and Operations 		
Wrap Up and Adjourn	T Waldmann-Williams	I/D/A
Motion by Paula Martinez, second by Larry McBurney to adjourn. Ayes: All. Motion carried.		
Meeting adjourned at 8:39 a.m.		

[Minutes by Johnna Forbes – Board Support](#)

[Next Meeting – April 20, 2021](#)