



Planning and Operations Committee Meeting
Friday, March 26, 2021 – 8:00 a.m. to 9:00 a.m. (Zoom)

MINUTES

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> • Welcome and Check-In • Consent Agenda <ul style="list-style-type: none"> ○ 3/26/2021 Agenda ○ 2/26/2021 Minutes 	Larry McBurney	I/D/A
<p>Larry McBurney called the meeting called to order at 8:42 a.m.</p> <p>Attendance: Sara Bath, Mark Cooper, Larry McBurney, T Waldmann-Williams. Guests: Heather Brooks, Brianna Steirer. Board Support: Heather Garcia, Johnna Forbes</p> <p>Motion by Sara Bath, second by Mark Cooper to approve the 3/26/2021 Agenda and the 2/26/2021 Minutes. Ayes: All. Motion carried.</p>		
One-Stop Operator <ul style="list-style-type: none"> • Customer Satisfaction Survey Development 	Brianna Steirer	I/D/A
<p>No Action. Satisfaction survey discussed.</p>		
Title I Adult and Dislocated Worker Program Update	Heather B/CFI	I/D
IowaWORKS and Unemployment Update	Larry/T/Sara	I/D
Title I Monitoring Response	Heather/All	I/D
Ticket to Work Contract <ul style="list-style-type: none"> • Seeking Contract Attorney Recommendations 	All	I/D
Disability Access Committee Update	Heather Garcia	I/D
Wrap Up and Adjourn	Larry McBurney	I/D/A
<p>Motion by Mark Cooper, second by T Waldmann-Williams to adjourn. Ayes: All. Motion carried. Meeting adjourned at 9:04 a.m.</p>		

Minutes by Johnna Forbes – Board Support