

Northeast Iowa Workforce Development Board

Meeting

Thursday, March 18, 2021

9:00 am – 9:30 am

Minutes

Agenda Item	Person(s) Responsible	Status
<p>Welcome and Call to Order</p> <ul style="list-style-type: none">Introduction of Local Board Members, and Guests <p>NEIWDB in attendance: Gisella Aitken-Shadle, Eric Branson, Jennifer Breister, Kyle Clabby-Kane, John Deeryberry, Joleen Jansen, Jayme Kluesner, Matthew Mason, Andrew Morse, Jennalee Pedretti, Rhea Pierce, Amber Youngblut.</p> <p>NEIWDB absent: Steve Abbott, Jamie Benson, Hunter Callanan, Lindsay Falk, Timothy Frickson, Jeanne Helling, Garrett Thompson, Christine Tiedeman, Tom Townsend</p> <p>Board Support: Heather Garcia, Taylor Williams</p> <p>Guests: Brian Warner, Chris Hannan (HCC), Laura Hildebaugh (HCC), Steve Tissue (Goodwill)</p>	Amber Youngblut	I
<p>1. Northeast Iowa WDB Consent Agenda</p> <ul style="list-style-type: none">March 18, 2021 Agenda (Document 1.1) <p><u>NEIWDB:</u> Motion by Joleen Jansen, second by Rhea Pierce to approve the March 18, 2021 Agenda. Ayes: All. Motion carried.</p>	Amber Youngblut	NEIWDB: I/D/A
<p>2. One Stop Operator (OSO) RFP Language and Release Date</p> <ul style="list-style-type: none">Review RFP language with possible action (Document 2.1)Review proposed RFP timeline (located on page 4)Select additional proposal reviewers (need 2 volunteers in addition to Eric Branson, Jennifer Breister, Andrew Morse) <p>Motion by Eric Branson, second by Jennifer Breister to approve the One Stop Operator RFP language. Ayes: All. Motion carried.</p> <p>Motion by Eric Branson, second by Rhea Pierce to approve the One Stop Operator RFP timeline. Ayes: All. Motion carried.</p>	Heather/RFP Reviewers	NEIWDB: I/D/A I/D/A I/D/A

<p>John Deeryberry and Gisella Aitken-Shadle volunteered to be the additional two OSO RFP proposal reviewers. They will join Eric Branson, Jennifer Breister, and Andrew Morse</p>		
<p>3. Adjournment</p> <p><u>NEIWDB</u>: Motion by Joleen Jansen, second by Matthew Mason to adjourn meeting. Ayes: All. Motion carried.</p> <p>Meeting adjourned: 9:29</p>	<p>Amber Youngblut</p>	<p>NEIWDB</p>

Minutes by Taylor Williams- Board Support