



SWDB BOARD MINUTES

Date: 2-27-20

Location: Plumbers & Steamfitters

Voting Members					
Voting members serve four-year terms.					
No.	Name	Organization	Affiliation	Present	Not Present
1.	Kim Reynolds	State of Iowa	Governor		X
2.	Jake Chapman	Senate Appointed by President	State Senator		X
3.	Dave Deyoe	House of Representatives Appointed by Speaker of the House	State Representative		X
4.	Beth Townsend	Iowa Workforce Development	Director	X	
5.	Ryan Wise	Iowa Department of Education	Director or Designee	X	
6.	Emily Wharton	Iowa Department for the Blind	Director or Designee	X	
7.	David Mitchell	Iowa Vocational Rehabilitation Services	Administrator IVRS or Designee	X	

Voting Members					
Appointed by Governor, confirmed by the Iowa Senate, serving staggered four-year terms.					
	Name	Organization	Affiliation	Present	Not Present
8.	Lynn Schreder Chair	KHI Solutions, LLC	Business	X	
9.	Jay Iverson	Home Builders Association of Iowa	Business	X	
10.	Anne Parmley	Pearson	Business		X
11.	Amy Larsen	United Equipment Accessories	Business	X	
12.	Sondra Meyers	Katun Corporation	Business	X	
13.	Becky Jacobsen	Smithfield Foods	Business	X	
14.	Jeff DeVries	WestWing Logistics	Business	X	
15.	Cara Sanders	Siemens Gamesa	Business		X
16.	Kelly Barrick	The Private Bank	Business	X	
17.	John (Jack) Hasken	Jackson Manufacturing, Inc.	Business	X	
18.	LuAnn Scholbrock	Coloff Digital	Business	X	
19.	VACANT		Business		
20.	VACANT		Business		
21.	VACANT		Business		
22.	VACANT		Business		
23.	VACANT		Business		
24.	VACANT		Business		
25.	Carrie Duncan	International Association of Machinists Local 1010	Labor		X
26.	Rich Kurtenbach	Labor Organization: Construction Industry	Labor		

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	Name	Organization	Affiliation	Present	Not Present
27.	Ken Sagar	Iowa Federation of Labor, AFL-CIO	Labor	X	
28.	Andy Roberts	Plumbers and Steamfitters Local #33	Labor	X	
29.	VACANT		Joint Labor – Management Apprenticeship Program		
30.	Jayson Henry	The Well	Community Based	X	
31.	Carmen Heck	Goodwill of the Heartland	Community Based	X	
32.	Quentin Hart	City of Waterloo	City Elected	X	
33.	Nancy McDowell	O'Brien County Board of Supervisors	County Elected	X	

Ex Officio, Nonvoting Members

Ex officio, nonvoting members are appointed or designated by entities in accordance with Iowa Code § 84A.1A(1)(b).

No.	Name	Organization	City	Present	Not Present
	William Dotzler	State of Iowa Senate, Minority Leader Appointee	Waterloo		X
	Kirsten Running-Marquardt	State of Iowa House of Representatives, Minority Leader Appointee	Cedar Rapids		X
	Drew Conrad	University of Northern Iowa, Board of Regents Designee	Cedar Falls	X	
	John Smith	Drake University, Association of Independent Colleges Appointee	Des Moines		X
	Rob Denson	Des Moines Area Community College	Ankeny	X	
	Rita Grimm (Director Designee)	Iowa Economic Development Authority (IDEA)	Des Moines	X	
	Kyra Hawley (Director Designee)	Iowa Department on Aging (IDA)	Des Moines		X
	Beth Skinner (Director Designee)	Iowa Department of Corrections (DOC)	Des Moines		X
	Kelly Garcia by Tracey Roberts (Director Designee)	Iowa Department of Human Services (DHS)	Des Moines	X	
	Greer Sisson	United States Department of Labor, Office of Apprenticeship	Des Moines		X
	Mary Cannon-James	Largest Statewide Labor Organization for State Employees American Federation of State, County, and Municipal Employees Council 66	Davenport		X
	VACANT	Labor Organization: Construction Industry			
	VACANT	Labor Organization: Manufacturing Industry			

Other Attendees.			
Attendee	Organization	Present	Not Present
Shelly Evans, Board Administrator	IWD	X	
Ryan West, Deputy Director	IWD	X	
Michael Witt, Division Administrator	IWD	X	
Michelle McNertney, Division Administration	IWD	X	
Jon Peppetti, Attorney	IWD	X	
Michael Spurgin	IWD	X	
Chad Matchie	IWD	X	
Wendy Greenman	IWD	X	
David Steen	IWD	X	

MEETING MINUTES			
Call to Order, Lynn Schreder, Chair .			
Roll Call and establish Quorum, Shelly Evans, Board Administrator.			
ACTION ITEM			
ACTION	1st	2nd	Unanimously Approved
Approval of Agenda.	Andy Roberts	Ken Sagar	X
ACTION ITEM			
ACTION	1st	2nd	Unanimously Approved
Approval of Minutes from 12/10/19 meeting.	Jeff DeVries	Andy Roberts	X
2020 Kick Off by Lynn Shreder, Chair .			
<ul style="list-style-type: none"> • Expectations • Meeting Format • Priorities • Conflict of Interest Policy 			
Director's Report by Beth Townsend, Director of IWD.			
Topics covered included:			
<ul style="list-style-type: none"> • Employment Dashboard. Created for Governor for real time numbers. Will be adding wage information to the page. Good resource to share with others. 62,708 current job openings. Increase in last two weeks. • System Transformation Update. Response from USDOL in December to start over again. Getting feedback from CEOs. Received feedback from local board members and CEOs over the last few months. Concentrate on helping local areas become WIOA compliant in the way they want to be compliant. Regions working on plans to consolidate and become a bigger region. Expecting proposals from two regions to combine. Will put together short call for vote by SWDB and will get information ahead of time. Want to moving along and get it done as quickly as possible before beginning of new fiscal year in July. Met with CEOs at conference one month ago and talked about realignment efforts. Incredibly engaged. Desire by some but not by all. Working on helping all become compliant and understand responsibilities, and get fiscal agents. No distributions from IWD unless it is to an approved fiscal agent hired by local board to serve in the capacity. Big focus of county supervisors and local boards. Counties all have to agree to be created. Will update at all quarterly meetings. Will continue to offer more 			

training to CEOs and local boards, continue to put out information with current work being done. No timelines. More concentrated effort on being stood up and working with training providers and fiscal agents. Consolidation will be easier with this done. IWD is required to monitor local boards to be compliant. All checklists, etc. have been provided to local CEOs and local board members. USDOL is sole decision maker on retraction of money. Each local board stands on its own. If Region 1 is compliant and 2 is not, region 2 would receive consequences not Region 1. Workforce services team, Jon and field offices are reaching out to help become compliant. Training has paid off.

- Employer Innovation Fund awards.
- Video of Governor's 2020 Workforce Priorities.

Discussion on WIOA Title I Oversight and Monitoring Policies by Division Administrator, Michelle McNertney, IWD and Wendy Greenman, IWD.

- Responsibility of oversight of Title I. Draft for first time of comprehensive oversight policies and setting framework for monitoring. Document posted for public comment. No comments received. Policies were reviewed by USDOL. Will help establish foundation moving forward to start monitoring on July 1st.
- Monitoring will be annual. We have not yet been compliant due to working on realignment. Involves administration and governance policies, workforce development delivery, fiscal management, performance and reporting. Risk assessments will be done, desk reviews, onsite visits and customer satisfaction surveys.
- Will be making sure all are compliant with the law, identify concerns, define and technical assistance to help. Important to get policies out.

7.1 -- ACTION ITEM

ACTION	1st	2nd	Unanimously Approved
Vote on approval of WIOA Title I Oversight and Monitoring Policies.	Jay Iverson	Amy Larsen	X

Finalization of WIOA Unified State Plan to the United States Departments of Labor and Education by Director Emily Wharton, Department for the Blind.

- Big thanks to the entire team for a long journey. State plan started with core partner agencies. Plan is being submitted to USDOL and the US Department of Education. Reviewing plan after submittal and provide feedback and corrections. Requirement to do this planning process. Constrained in format. Many months working on gathering data. Goals approved in September. Strategies done in December. Completed final draft and put out for public comments. Held two town hall meetings. Happy to see interest across American Job Center network. Submission deadline 3/2/20. Enact plan as of 7/1/20. Sets in motion local board plans and approval processes. Many additional policies related to different WIOA expectations. Funding agreements and everything required for WIOA. Then begin process for gathering additional data to start updating plan. Collaborative and data driven. Updates for 2022 and 2024. Really want to bring more partners to the table. Work together and not duplicate efforts. Providing jobs and enhance business conduct throughout the state. If you have thoughts, ideas, etc., please share with us. Create plan that is useful and driving the needs of our state forward.

8.1 -- ACTION ITEM

ACTION	1st	2nd	Unanimously Approved
Vote on approval of WIOA Unified State Plan.	Andy Roberts	LuAnn Scholbrock	X

Presentation by Senator Liz Mathis on recommendations by Children's Mental Health Advisory Board Workforce Working Group.

- Governor took recommendations and took bill that created the system. Bill passed. Subcommittee. Director Townsend gave great leadership and started conversation with great questions. Subcommittee put together a plan and recommendations to take back to the larger group to start to incorporate into legislation. Members included hospitals, providers, workforce, etc. Good cross section.
- Service Providers.
- Barriers.
- Long-term recommendations.
- Short-term recommendations.
- Future Ready Iowa to direct students to healthcare. Hard work and have to keep filling the bucket.
- Licensure. Working with medical boards and nursing boards and keeping the conversation open.
- 70% turnover rate. Why? Difficult work and not enough pay. Hours. How can we increase wages?

Update on Disability Access Standing Committee by David Mitchell, Administrator of Iowa Vocational Rehabilitation Services (IVRS) and Chairperson of the Disability Access Committee.

- Met with WIOA Directors in state wide meeting. Accessibility and partnering. Statewide committee meets next week and creating guidance and templates for regions to report back.

Update on Ex-Offender Reentry, Minority Unemployment & Outreach and Youth Standing Committees by Deputy Director, Ryan West, Iowa Workforce Development.

- A lot of reentry stuff happening. Roundtables very successful. 3 done and hoping to do 3 more. Do partnering with returning citizens to go back into prison system. Minority and more urban areas to do more with structure.

ACTION ITEM

MOTION

Motion to Adjourn. Adjournment at 3:55 p.m.

Respectfully Submitted,



Shelly Evans, Board Administrator



Lynn Schreder, **Chair**