

**South Central Iowa Workforce Area  
Local Workforce Development Board  
Full Board Meeting Minutes  
April 29, 2021 @ 4:00 p.m.**

The meeting of the South Central Iowa Local Workforce Development Board was held on April 29, 2021 at 4:00 p.m. via Zoom.

**CALLED TO ORDER**

Vice Chair McGee called the meeting to order at 4:00 p.m.

**ROLL CALL**

**Board Members Present:** Micheal Cockrum, Mark Cooper, Angela De La Riva, Taren Ferguson, Kelli Hugo, Jim Keck, Monica Marshall, Natalie McGee, Mike Swarthout, Randy Westman, Lori Wildman, Thawng Za Lin

**Board Members Not Present:** Teri Bockting, Marty Hardon, Patricia Mendoza, Joel Millikin, Craig Mommer, Mark Shaw, Jennifer Wilson

**LWDB Staff Present:** Krista Tedrow, Executive Director

**INTRODUCTION OF GUESTS**

Don Seams - Vice Chief Lead Elected Official, Jennifer Erdmann - Title I Operations Manager, Ashleigh Richmond - Director Adult Basic Education and Job Corps Scholars, Ashley Utt - Executive Director Pathfinders RC&D

**CONSENT AGENDA**

Keck made a motion to approve the consent agenda, seconded by Cooper. Ayes all, motion carried unanimously.

**NEW MEMBER WELCOME**

Thawng Za Lin joined the business sector of the board. He is the Community Liaison for JBS Marshalltown.

**IOWAWORKS VISITS**

McGee spoke about her experience and highlighted key takeaways.

**SCIWA STATE SPOTLIGHT**

McGee spoke about the SCIWA LWDB being highlighted at the 2.19.2021 quarterly state workforce board meeting.

**ALIGNMENT PROGRESS UPDATE**

McGee spoke about the progress the board has made in the transition process.

### **STATEWIDE BOARD TRAINING**

Committee discussed the statewide board training in June and having both in-person and virtual options.

### **MONITORING REPORT**

Committee discussed the monitoring report. The response has been submitted to the state and they have not replied yet.

### **LOCAL PLAN**

The board is on schedule to meet the deadlines for the local plan.

### **MEMORANDUM OF UNDERSTANDING**

The committee discussed the memorandum of understanding and collaborating with core partners to meet the deadlines.

### **PARTNER UPDATES**

The board has 4 core title partners that provide services in the one stop center. Each partner gave an update.

### **BUDGET**

Cooper made a motion to approve the finance committee's recommended budget to present to the CEOs for approval, seconded by Keck. Roll call vote: ayes - 12, nays - 0, motion carried unanimously.

### **SERVICE PROVIDER EXTENSION**

Cooper made a motion to approve a three year contract extension with the service provider, Indian Hills Community College with a contract termination clause included pending any significant change or lack of performance, seconded by Westman. Roll call vote: ayes - 12, nays - 0, motion carried unanimously.

### **FISCAL AGENT EXTENSION**

Cooper made a motion to approve a one year contract extension with the fiscal agent, Pathfinders RC&D, seconded by Keck. Roll call vote: ayes - 12, nays - 0, motion carried unanimously.

### **OTHER BUSINESS**

None

### **PUBLIC COMMENT**

None

### **ADJOURNED**

Cooper made a motion to adjourn the meeting, seconded by Keck. Meeting adjourned at 4:47 p.m.