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**South Central Iowa Workforce Area  
Local Workforce Development Board  
Executive Committee Meeting Minutes  
July 13, 2021 @ 1:30 p.m.**

The meeting of the South Central Iowa Local Workforce Development Board Executive Committee was held on July 13, 2021, at 1:30 p.m. via Zoom <https://zoom.us/j/6418143563>

**CALL TO ORDER**

Chair McGee called the meeting to order at 1:30 p.m.

**ROLL CALL**

**Committee Members Present:** Teri Bockting, Jim Keck, Natalie McGee, Mark Cooper, Don Seams – Wayne County CEO

**Committee Members Not Present:** None

**Guests:** None

**CONSENT AGENDA**

Cooper made a motion to approve the consent agenda; approval of 6.18.2021 meeting minutes seconded by Keck. Ayes all, motion carried unanimously.

**MEMORANDUM OF UNDERSTANDING AND LOCAL PLAN UPDATE**

The Memorandum of Understanding was signed by all parties and finalized. The Local Plan draft was sent out and will be reviewed by the Full Board on July 29.

**NEW MEMBERS/CHANGES TO MEMBERSHIP CATEGORY**

New board members and membership categories were discussed.

**GOALS**

Committee discussed the goals for the board.

**APPRENTICESHIP PILOT UPDATE**

Held the second meeting this week.

**ASSOCIATE DIRECTOR UPDATE**

Job posted on July 1, 2021 and will close July 22, 2021.

**ADMINISTRATIVE BUDGET**

Committee discussed administrative budget that the finance committee will review and revise to make a recommendation for full board vote on July 29, 2021.

**RURAL RECOVERY & RESILIENCE OFFICE**

Committee discussed local area proposal requests from state regarding American Rescue Plan Act funding. Discussed and approved concept for rural recovery & resilience office proposal.

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### **FULL BOARD AGENDA**

Committee reviewed and made recommendations for the July 29 Full Board agenda.

### **OTHER BUSINESS**

There was none.

### **PUBLIC COMMENT**

There was none.

### **ADJOURNMENT**

Cooper made a motion to adjourn, seconded by Keck, Meeting adjourned at 2:15 p.m.