

# East Central Iowa Workforce Development Board

## East Central Iowa CEO Board

JOINT QUARTERLY BOARD MEETING

Thursday, August 26, 2021

10:00 a.m. – 12:00 p.m.

### In-Person or Zoom:

**In-Person:** Johnson County Health and Human Services Building – Room 203 B/C  
855 S. Dubuque Street, Iowa City, IA 52240

**OR Via Zoom**

## MINUTES

Agenda Item	Person Responsible	Status
<b>Welcome and Call to Order</b> <ul style="list-style-type: none"><li>Introduction of Members and Guests</li></ul>	Bob Yoder Patty Manuel	I I
<b>1. Consent Agenda</b> <u>East Central Iowa CEO Board</u> <ul style="list-style-type: none"><li>August 26, 2021 Agenda</li><li>June 25, 2021 Minutes</li></ul> <u>ECIWDB</u> <ul style="list-style-type: none"><li>August 26, 2021 Agenda</li><li>May 27, 2021 Minutes</li></ul>	Bob Yoder  Patty Manuel	<b>CEO:</b> I/D/A  <b>ECIWDB:</b> I/D/A
<b>Meeting called to order at 10:05 a.m.</b>  <u>East Central Iowa CEO Board: No Quorum</u> <b>Attendance:</b> Bob Yoder, Jon Bell. <b>Absent:</b> Gary Bierschenk, Pat Heiden, Joe Oswald, Ben Rogers, Alan Schumacher.  <u>ECIWDB:</u> <b>Attendance:</b> Kimberly Becicka, Chris Carr, Ashley Ferguson, Patrick Lyons, Patty Manuel, Holly Mateer, Julie Perez, Terry Rhinehart, Deborah Stradt Craig, Aaron-Marie Thoms. <b>Absent:</b> Jenna Gardner, Rhonda Griffin, Joseph Linn, Scott Mather, Mike McCullough, Rick Moyle, Stefanie Rupert, Mike Sadler II.  <b>Guests:</b> Jasmine Almoayyed, Ana Stomp, Carla Andorf, Jes Marino, Miranda Swafford, Phyllis Wood.  <b>Board Support:</b> Heather Garcia, Johnna Forbes, Taylor Williams.  <u>ECIWDB:</u> <b>Motion</b> by Julie Perez, <b>second</b> by Holly Mateer to approve the August 26, 2021 Minutes and the May 27, 2021 Minutes. <b>Ayes:</b> All. <b>Motion carried.</b>		
<b>2. Board Member Updates</b> <ul style="list-style-type: none"><li>Retirements</li><li>New Members</li></ul>	Heather Garcia	I/D

<ul style="list-style-type: none"> <li>• Representative Transitions</li> </ul>		
<p><b>3. One-Stop Operator (ECICPC) and MOU Updates</b></p> <p><u>ECIWDB:</u></p> <ul style="list-style-type: none"> <li>• MOU – Consideration of MOU for Approval</li> </ul> <p><u>East Central Iowa CEO Board:</u></p> <ul style="list-style-type: none"> <li>• MOU – Consideration of MOU for Approval</li> </ul>	<p>Carla Andorf</p> <p>Patty Manuel</p> <p>Bob Yoder</p>	<p>I/D</p> <p><b>ECIWDB:</b> I/D/A</p> <p><b>CEO:</b> I/D/A</p>
<p><u>ECIWDB:</u> <b>Motion</b> by Debbie Stradt Craig, <b>second</b> by Chris Carr to approve the MOU for East Central Iowa. <b>Ayes:</b> All. <b>Motion carried.</b></p>		
<p><b>4. Core Partner Updates</b></p> <ul style="list-style-type: none"> <li>• Title I Youth, Adult and Dislocated Worker</li> <li>• Title II Adult Education and Family Literacy</li> <li>• Title III Wagner-Peyser</li> <li>• Title IV Vocational Rehabilitation</li> </ul>	<p>Carla Andorf</p> <p>Terry Rhinehart</p> <p>Carlos Vega</p> <p>Holly Mateer</p>	<p>I/D</p> <p>I/D</p> <p>I/D</p> <p>I/D</p>
<p><b>5. Executive Committee</b></p> <p><u>ECIWDB:</u></p> <ul style="list-style-type: none"> <li>• Derecho Grant</li> <li>• Consider Executive Committee Recommendation for Board Support</li> </ul> <p><u>East Central Iowa CEO Board:</u></p> <ul style="list-style-type: none"> <li>• Derecho Grant CEO Review and Possible Action</li> </ul>	<p>Patty Manuel</p> <p>Bob Yoder</p>	<p><b>ECIWDB:</b> I/D/A I/D/A</p> <p><b>CEO:</b> I/D/A</p>
<p><u>ECIWDB:</u> <b>Motion</b> by Pat Lyons, <b>second</b> by Julie Perez to discontinue pursuit of the Derecho National Dislocated Worker Grant. <b>Ayes:</b> All. <b>Motion carried.</b></p> <p><u>ECIWDB:</u> (<i>Heather Garcia, Johnna Forbes, Taylor Williams left the meeting.</i>) <b>Motion</b> by Julie Perez, <b>second</b> by Chris Carr to accept the Executive Committee recommendation to extend an Executive Director Contract and an Administrative Support Contract to Garcia Professional Solutions with duties and costs as presented for the ECIWDB board support services. <b>Ayes:</b> All. <b>Motion carried.</b></p> <p>Heather Garcia, Johnna Forbes and Taylor Williams returned to the meeting.</p>		
<p><b>6. Disability Access Committee</b></p>	<p>Holly Mateer</p> <p>Monica Brockway</p>	<p>I/D</p>
<p><b>7. East Central Iowa Local Plan</b></p> <p><u>ECIWDB:</u></p> <ul style="list-style-type: none"> <li>• Consider Action to Approve Plan for Public Comment and Submission</li> <li>• Work Experience (WEP)/Limited Internship (INT) Plan Modification</li> </ul> <p><u>East Central Iowa CEO Board:</u></p> <ul style="list-style-type: none"> <li>• Consider Action to Approve Plan for Public Comment and Submission</li> <li>• CEO Review and Possible Action-Local Plan Modification for WEP and INT</li> </ul>	<p>Patty Manuel/ Heather Garcia</p> <p>Bob Yoder</p>	<p><b>ECIWDB:</b> I/D/A I/D/A</p> <p><b>CEO:</b> I/D/A</p> <p>I/D/A</p>
<p><u>ECIWDB:</u> <b>Motion</b> by Aaron-Marie Thoms, <b>second</b> by Julie Perez to approve the East Central Iowa Local Plan for public comment and submission to the State. <b>Ayes:</b> All. <b>Motion carried.</b></p> <p><u>ECIWDB:</u></p>		

<b>Motion</b> by Julie Perez, <b>second</b> by Chris Carr to approve Local Plan modification as submitted for WEP and INT services for Title I. <b>Ayes: All. Motion carried.</b>		
<b>8. Selection of the Fiscal Agent for FY 21 Ticket to Work Funds</b>	Heather Garcia	<b>ECIWDB:</b> I/D/A
<b>Motion</b> by Julie Perez, <b>second</b> by Pat Lyons to select Kirkwood Community College as the fiscal agent for the FY2021 Ticket to Work funds. <b>Ayes: All. Motion carried.</b>		
<b>9. Next Steps</b>	Heather Garcia	I/D
<ul style="list-style-type: none"> <li>• Local Policies to be presented at the December 2<sup>nd</sup> Meeting</li> <li>• December Meeting Location</li> <li>• 2022 Board Meeting Schedule <ul style="list-style-type: none"> <li>❖ Tentative 4<sup>th</sup> Thursday of the Month – Quarterly: <ul style="list-style-type: none"> <li>February 24</li> <li>May 26</li> <li>August 25</li> <li>December 1</li> </ul> </li> </ul> </li> </ul>		
<b>10. Announcements</b>	All	I/D
<b>11. Adjournment</b>	Bob Yoder	<b>CEO:</b> I/D/A
	Patty Manuel	<b>ECIWDB:</b> I/D/A
<b>ECIWDB:</b> <b>Motion</b> by Julie Perez, <b>second</b> by Kim Becicka to adjourn the meeting. <b>Ayes: All. Motion carried.</b>  <b>Meeting adjourned at 11:32 a.m.</b>		

Next Meeting:

December 2, 2021

10:00 a.m. – 12:00 p.m.