

Executive Committee Meeting

Tuesday, September 21, 2021 – 7:30 a.m. to 8:30 a.m.
(Zoom)



MINUTES

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> • Welcome and Check-In Consent Agenda <ul style="list-style-type: none"> • Approve 9/21/2021 Agenda • Approve 7/20/2021 Minutes 	T Waldmann-Williams (Chair)	I/D/A
<p>Attendance: Amy Landas, Paula Martinez, Leslie McCarthy, T Waldmann-Williams. Board Support: Heather Garcia, Johnna Forbes. Meeting called to Order at 7:34 a.m.</p> <p>Motion by Paula Martinez, second by Amy Landas to approve the 9/21/2021 Agenda and 7/20/2021 Minutes. Ayes: All. Motion carried.</p>		
Executive Director <ul style="list-style-type: none"> • Request \$3600 for Future Roundtable Events for FY22/PY21 • Request \$3000 for the Microsoft Summit on 10/11/2021 • Review and consider action regarding the CFI Fiscal Contract for Microsoft grant funding to allow the board to utilize CFI’s non-profit status to obtain the funding • Proposed Updated Board Support Duties • Local Plan 	Heather Garcia Heather Garcia Heather Garcia Heather Garcia Heather Garcia	I/D/A I/D/A I/D/A I/D/A I/D
<p>Motion by Paula Martinez, second by Amy Landas to utilize up to \$3600 of budgeted training funds for FY22/PY21 future roundtable events. Ayes: All. Motion carried.</p> <p>Motion by Amy Landas, second by Paula Martinez to utilize up to \$3000 of budgeted training funds for the IowaWORKS Summit on 10/11/2021 to cover costs unmet by funding received from Microsoft. Ayes: All. Motion carried.</p> <p>Motion by Paula Martinez, second by Amy Landas to approve the CIWDB/CFI fiscal agent agreement for the Microsoft grant awarded to CFI for the costs incurred by the summit. Ayes: All. Motion carried.</p> <p>Motion by Paula Martinez, second by Amy Landas to recommend the full board consider an action to adopt the updated board support duties as presented. Ayes: All. Motion carried.</p>		
Committee Reports <ul style="list-style-type: none"> • Disability Access • Youth • Finance • Planning and Operations 	All	I/D
Wrap Up and Adjourn	T Waldmann-Williams	I/D/A
<p>Motion by Paula Martinez, second by Amy Landas to adjourn meeting. Ayes: All. Motion carried. Meeting adjourned at 8:26 a.m.</p>		

Mission – To build a quality workforce for today and tomorrow.