

**STATE OF IOWA WORKFORCE DEVELOPMENT BOARD
DISABILITY ACCESS COMMITTEE**

MINUTES

Date: June 14, 2021				
Location: Zoom				
VOTING MEMBERS				
	MEMBER	ORGANIZATION	PRESENT	NOT PRESENT
1	David Mitchell (Chair)	Iowa Vocational Rehabilitation Services	X	
2	Keri Osterhaus	Iowa Department for the Blind	X	
3	Kyra Hawley	Iowa Department on Aging	X	
5	Emmanuel Smith	Disability Rights Iowa		X
6	Alex Harris	Iowa Department of Education	X	
7	Emily Wharton (Vice Chair)	Iowa Department for the Blind		X
8	Brian Dennis	Iowa Workforce Development	X	
9	Sean Cunningham	Community Representative		X
	Ryan West	Iowa Workforce Development		X
	Michael Witt	Iowa Workforce Development	X	
	Ronee Slagle	Iowa Workforce Development		X
	Linda Rouse	Iowa Workforce Development		X
	David Steen	Iowa Workforce Development		X
	Steve Faulkner	Iowa Vocational Rehabilitation Services	X	
	Arturo Sanchez	Iowa Workforce Development	X	

MEETING MINUTES			
Call to Order by David Mitchell, Chair.			
Roll Call.			
Established purpose of our discussion was to update progress of local DAC, role of statewide DAC and work of Local Workforce Development Boards related to MOU's and work plan and where points of connection were with DAC goals. Also discussed work of SEED project from Office of Disability and Employment Policy.			
ACTION ITEM			
MOTION	1st	2nd	Unanimously Approved
Approved minutes of January 20, 2021	Brian Dennis	Alex Harris	X
ACTION ITEM			

MOTION	1 st	2 nd	Unanimously Approved
Approved Agenda	Alex Harris	Brian Dennis	X
<p>General Discussions:</p> <ul style="list-style-type: none"> ➤ Reviewed Disability Access plan from local Workforce Development Board area as an example. Identified strategies to communicate and support local DAC's with targeted priorities related to physical, program, virtual and integration continuum access. ➤ Identified that each LWDB could respond differently to their local DAC and they had control. Priorities were the same related to improving access and moving services forward, but the approach could look different. ➤ Role of state DAC is to provide guidance and tools related to accessibility and service delivery not in a prescriptive nature, but as tools and resources. ➤ SEED ideas were discussed (State Exchange on Employment and Disability-Advancing Policy for a More Inclusive Workforce. Agreed on a couple of talking points to present to state board related to state hiring for people with disabilities and state affirmative action policies. ➤ IVRS did submit Innovation Grant Fund to RSA, but will not know results until September. 			
<p>Summary:</p> <ol style="list-style-type: none"> 1. Research will continue on how to utilize current developed tools for guidance at local area 2. ODEP SEED inclusive paper will be shared with state board and ideas presented. 3. Will scheduled next meeting after quarterly state board meeting and determine progress. 			
<p>Action Steps:</p> <ol style="list-style-type: none"> 1. Brian Dennis will review materials and determine tool development strategies in the area of accessibility issues related to service for individuals who are deaf. Reviewing VRI access, tips for communication, on demand videos, and will identify if assistance is needed in pulling resources together. We think there could already be developed resources so just determining best way to ensure access and awareness. 2. Brian Dennis will continue to initiate discussions with the Benefits Planning Cadre elevating awareness of benefits planning issues and resources to our service areas. This is coordinated through various partners and is all about getting the message out to users and service centers. 3. Keri Osterhaus will research low vision resources establishing a baseline for AT resources that could be beneficial. Identify what would best practices be? Importance in communicating strategies regarding how to make documents/training materials accessible. Will review the IDB para educator training and determine if that can be shared or modified to meet this need. 4. Local DAC's are interested in this work and do not want to do it wrong, so guidance from our efforts will help provide effectiveness. 5. Dave will present to State Workforce Board an update on DAC activities and SEED recommendations. 6. Next meeting: 8:30-9:00 Monday, September 13, 2021 			

ACTION ITEM		
MOTION		
Meeting was from 8:30-9:30am.		

Respectfully Submitted,

David Mitchell

David Mitchell, Chair