

**STATE OF IOWA WORKFORCE DEVELOPMENT BOARD
DISABILITY ACCESS COMMITTEE**

MINUTES

| Date: September 13, 2021 | | | | |
|---------------------------------|--------------------------------------|---|----------------|--------------------|
| Location: Zoom | | | | |
| VOTING MEMBERS | | | | |
| | MEMBER | ORGANIZATION | PRESENT | NOT PRESENT |
| 1 | David Mitchell (Chair) | Iowa Vocational Rehabilitation Services | X | |
| 2 | Keri Osterhaus | Iowa Department for the Blind | X | |
| 3 | Kyra Hawley | Iowa Department on Aging | X | |
| 5 | Emmanuel Smith | Disability Rights Iowa | | X |
| 6 | Alex Harris | Iowa Department of Education | | X |
| 7 | Emily Wharton (Vice Chair) | Iowa Department for the Blind | | X |
| 8 | Brian Dennis | Iowa Workforce Development | X | |
| 9 | Sean Cunningham | Community Representative | | X |
| | Ryan West | Iowa Workforce Development | | X |
| | Michael Witt | Iowa Workforce Development | | X |
| | Ronee Slagle | Iowa Workforce Development | | X |
| | Linda Rouse | Iowa Workforce Development | X | |
| | David Steen | Iowa Workforce Development | | X |
| | Richard Clark | Iowa Vocational Rehabilitation Services | X | |
| | Arturo Sanchez | Iowa Workforce Development | X | |

| MEETING MINUTES | | | |
|---|-----------------------|-----------------------|-----------------------------|
| Call to Order by David Mitchell, Chair. | | | |
| Roll Call. | | | |
| Reviewed minutes and action steps from last meeting, including transition of David Mitchell at IVRS retirement to ensure smooth transition with action steps to follow. | | | |
| ACTION ITEM | | | |
| MOTION | 1st | 2nd | Unanimously Approved |
| Did not have majority, no votes | | | |
| ACTION ITEM | | | |

| MOTION | 1 st | 2 nd | Unanimously Approved |
|--|-----------------|-----------------|-------------------------|
| | | | |
| <p>General Discussions:</p> <ul style="list-style-type: none"> ➤ State workforce meeting discussion did not reveal any contradictory guidance to our efforts and priorities related to SEED and working towards changing State AA guidelines to include tracking of individuals with disabilities as well as expanding State veterans with disabilities hiring program to eligible IVRS and IDB job candidates. | | | |
| <p>Summary:</p> <ol style="list-style-type: none"> 1. Identify DAC state committee members to state workforce board, encourage attendance so introductions can be made at next meeting. Brian or Keri could take three minutes to provide their perspective update on what is occurring in accessibility efforts. 2. New Chair will continue discussion with SEED priorities including coordination of discussion with Equity coordinator at DE, Mindi Nguyen. 3. Will schedule next meeting after next state workforce board meeting. | | | |
| <p>Action Steps:</p> <ol style="list-style-type: none"> 1. Brian and Keri will continue to coordinate resource development and delivery to the local DAC's particular focus on low vision and no vision resources. Efforts should include accessibility of documents and to ensure resources are available in alternative format as well as within physical reach for those with mobility barriers. 2. Linda discussed the importance of action and momentum for local DAC coordination of activities including on-going discussion of the integration continuum. Much of the local focus has been on the structure of the local boards, getting plans submitted and identifying certification and standard measures. Richard Clark will message to VR chairs the importance of continuing active discussions related to DAC's. 3. Next state board meeting will encourage DAC state committee members to be present for introductions and brief comments from either Keri or Brian on accessibility progress and initiatives. 4. Next meeting will be scheduled after IVRS hiring of administrator and in follow up to next state workforce board meeting. (State Workforce Board meeting tentatively scheduled for November 19, 2021) | | | |

| ACTION ITEM | | |
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| MOTION | | |
| Meeting was from 8:30-9:05am. | | |

Respectfully Submitted,

David Mitchell

David Mitchell, Chair