

Planning and Operations Committee Meeting
 Friday, September 24, 2021 – 8:00 a.m. to 9:00 a.m.
 (Zoom)



MINUTES

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> • Welcome and Check-In • Consent Agenda <ul style="list-style-type: none"> ○ 9/24/2021 Agenda ○ 8/27/2021 Minutes 	Larry McBurney	I/D/A
<p>Larry McBurney called the meeting to order at 8:00 a.m.</p> <p>Attendance: Sara Bath, Mark Cooper, Rob Denson, Larry McBurney, Robin Pfalzgraf, Eric Sundermeyer, T Waldamann-Williams, Patrick Wells.</p> <p>Guests: Heather Brooks.</p> <p>Motion by Mark Cooper, second by Rob Denson to Approve the 9/24/2021 Agenda and the 8/27/2021 Minutes. Ayes: All. Motion carried.</p>		
One-Stop Operator and Core Partner Updates	OSO/Partner Staff	I/D
Review of Local Policy and Procedures	Heather Garcia	I/D
Proposed Updated Board Support Duties	Heather Garcia	I/D/A
<p>Motion by Rob Denson, second by Pat Wells to recommend moving forward with the two contracts with Garcia Professional Solutions for Board Support. Ayes: All. Motion carried.</p>		
Ticket to Work – Fiscal Agent Agreement	Heather Garcia	I/D/A
<p>Motion by Rob Denson, second by T Waldmann-Williams to recommend approval of the Ticket to Work Fiscal Agent Agreement with changes presented. Ayes: All. Motion carried.</p>		
Microsoft Summit and In-Service on October 11, 2021	Heather Garcia	I/D
CFI Fiscal Agent Agreement for Microsoft Grant Funds	Heather Garcia	I/D/A
<p>Motion by Rob Denson, second by Mark Cooper to recommend approval of the Fiscal Agent Agreement with CFI for grant funds through Microsoft. Ayes: All. Motion carried.</p>		
Wrap Up and Adjourn	Larry McBurney	I/D/A

Next Meeting: October 22, 2021 (8:00 – 9:00 a.m.)

Mission – To build a quality workforce for today and tomorrow.