



Chief Elected Official Meeting Minutes
Thursday August 5, 2021 @ 2:30 p.m.

The meeting of the South Central Iowa Local Workforce Development Board Chief Elected Official Meeting was held on August 5, 2021, at 2:30 p.m. in person at 15330 Truman St. Ottumwa, Iowa 52501 and via Zoom.

CALL TO ORDER

Chief Lead Elected Official Seams called the meeting to order at 2:30 p.m.

ROLL CALL

Members Present: Susie Drish, Bill Faircloth, Matt Greiner, Dale House, Wayne Huit, Jason Roudabush, Steve Salasek, Donald Seams, Dennis Smith, Fred Snakenberg, Chuck Webb.

Members Not Present: Micheal Beary, Lance Granzow, Jeff Kulmatycki

LWDB Staff Present: Krista Tedrow - Executive Director

Guests: None

***CONSENT AGENDA**

House made a motion to approve the consent agenda; approval of 5.5.2021 meeting minutes seconded by Drish. Ayes all, motion carried unanimously.

PARTICIPANT SUCCESS STORY

Highlight of a Title I program participant

APPRENTICESHIP PILOT

CEOs were given update on the apprenticeship pilot.

ALIGNMENT PROGRESS UPDATE

CEOs were given update on the alignment progress.

STATEWIDE BOARD SUMMIT RECAP

CEOs Webb and Salasek spoke about the Statewide Board Summit they attended in June.

RURAL RESILIENCE & RECOVERY OFFICE

CEOs were given update on the Rural Resilience & Recovery Office.

***LOCAL PLAN**

Roudabush made a motion to approve the Local Plan to be posted for public comment, seconded by Salasek. Ayes all, motion carried unanimously.

FINANCIAL OVERVIEW

CEOs discussed the financial overview of the board.

FISCAL AGENT INFORMATION

CEOs discussed information regarding fiscal agents.

***FISCAL AGENT OPTIONS**

Roudabush made a motion to keep Pathfinders as the Fiscal Agent on a 9-month contract September 17, 2021 through June 30, 2022 and charge \$50 per hour for documented hours, seconded by Faircloth. Roll call vote: yea-10 nay-0. Motion carried.

AUDIT INFORMATION

CEOs discussed audits and the processes.

***AUDIT OPTION**

Smith made a motion for the Chief Lead Elected Official to request bids, procure and select an entity to perform a single audit of board funds, seconded by House. Ayes all, motion carried unanimously.

***ADMINISTRATIVE BUDGET**

Huit made a motion to approve the July 1, 2021 – June 30, 2022 administrative budget proposed by the board, seconded by Webb. Ayes all, motion carried unanimously.

OTHER BUSINESS

Seams made a motion to make the language state “CEO meetings to be a minimum of one meeting every year” in all documents regarding CEO meetings, seconded by Webb. Ayes all, motion carried unanimously.

PUBLIC COMMENT

There was none.

ADJOURNMENT

Webb made a motion to adjourn, seconded by Huit. Meeting adjourned at 3:33 p.m.