

Planning and Operations Committee Meeting
 Friday, October 22, 2021 – 8:00 a.m. to 9:00 a.m.
 (Zoom)



MINUTES

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> • Welcome and Check-In • Consent Agenda <ul style="list-style-type: none"> ○ 10/22/2021 Agenda ○ 9/24/2021 Minutes 	Larry McBurney	I/D/A
Larry McBurney called the meeting to order at 8:01 a.m. Attendance: Sara Bath, Mark Cooper, Rob Denson, Larry McBurney, Robin Pfalzgraf, T Waldmann-Williams, Pat Wells. Board Support: Heather Garcia, Johnna Forbes Guests: Heather Brooks, Bri Steirer. Motion by Rob Denson, second by Sara Bath to approve the 10/22/2021 Agenda and 9/24/2021 Minutes. Ayes: All. Motion carried.		
One-Stop Operator and Core Partner Updates	OSO/ Partner Staff	I/D
Local Policy and Procedures <ul style="list-style-type: none"> • Supportive Service – Referral Policy • Local Monitoring and Oversight Policies • Grievance and Complaints Procedures Policy • Accounting & Finance Policies and Procedures • EO Officer 	Heather Garcia	I/D/A
Motion by T Waldmann-Williams, second by Robin Pfalzgraf to recommend the full board consider an action to adopt the Policy and Procedures as presented. Ayes: All. Motion carried.		
One-Stop Operator Proposal	Bri Steirer/ Heather Garcia	I/D/A
Motion by Robin Pfalzgraf, second by Pat Wells to present the proposal to the full board along with the additional options as discussed. Ayes: All. Motion carried.		
Wrap Up and Adjourn	Larry McBurney	I/D/A
Motion by Mark Cooper, second by Pat Wells to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 9:02 a.m.		