



STATE WORKFORCE DEVELOPMENT BOARD

<https://www.iowawdb.gov/>

Mission:

The Iowa State Workforce Development Board oversees the development and implementation of the state workforce development plan. The SWDB ensures that state workforce regions have the resources to support employment programs across the state.

PUBLIC MEETING NOTICE

Date:

Tuesday, November 16, 2021

Time:

11:00 a.m. – 1:00 p.m.

Place:

Greater Des Moines Botanical Garden
909 Robert D. Ray Drive
DuPont Room
Des Moines, IA 50309-2897

Zoom:

Join Zoom Meeting
<https://iowaworks.zoom.us/j/87549806838?pwd=K0o2K3dldDdqUnlBVkFzdDN2ZUp0QT09>

Meeting ID: 875 4980 6838
Passcode: 648454
One tap mobile
+13126266799,,87549806838#

Dial by your location
+1 312 626 6799
Meeting ID: 875 4980 6838

Find your local number: <https://iowaworks.zoom.us/u/k1CO1Mu8>

TENTATIVE AGENDA:

1. Call to Order.
2. Roll call to establish quorum by Shelly Evans, Board Administrator.
3. **Action Item:** Approval of Meeting Agenda.
4. **Action Item:** Approval of Minutes from the August 12, 2021, State Workforce Development Board meeting.
5. Welcome by Lynn Schreder, Chair.
 - Welcome and Introduction of new SWDB members
 - SWDB Website <https://www.iowawdb.gov/>
 - Reminder of Strategic Planning Session and Holiday Social Hour
 - Request for Committee Members/Volunteers

6. Comments by Lt. Governor Gregg.
7. Director's Report by Director, Beth Townsend, Iowa Workforce Development.
8. Presentation of Draft One-Stop Certification Standards by Iowa WIOA Core Partner Working Group (Keri Osterhaus, IDFB; Alex Harris, IDOE; Brandy McOmber, IVRS; and Michelle McNertney, IWD)
9. Discussion on staff to the State Board by Lynn Schreder, Chair
 - 9.1 **Action Item:** Motion to approve job description of Executive Director of SWDB.
 - 9.2 **Action Item:** Motion to approve job description of Executive Assistant of SWDB
10. Discussion on adding the Ex-Offender Reentry Standing Committee to the Bylaws by Jay Iverson, Vice Chair.
 - 10.1 **Action Item:** Motion to add Ex-Offender Re-Entry Standing Committee to the Bylaws.
11. Update on WIOA, Unified State Plan modification timeline and process, local review process/update by Division Administrator, Michelle McNertney, Iowa Workforce Development. [2020 Iowa Unified State Plan](#)
12. Disability Access Committee Update by Brian Dennis and Keri Osterhaus, committee members.

ACCOMMODATIONS:

Accommodations are available upon request for individuals with disabilities. If you need an accommodation, please contact:

Shelly Evans, Board Administrator, shelly.evans@iwd.iowa.gov, (515) 725-5680

UPCOMING CALENDAR EVENTS:

- State Workforce Development Board Quarterly Meetings:
 - January 14, 2022
 - March 18, 2022 (ZOOM – Vote Only)
 - May 13, 2022
 - August 5, 2022
 - November 2, 2022