

East Central Iowa Workforce Development Board

QUARTERLY BOARD MEETING

Thursday, December 2, 2021

10:00 a.m. – 12:00 p.m.

In-Person or via Zoom:

In-Person: Johnson County Health and Human Services Building – Room 203 B/C
855 S. Dubuque Street, Iowa City, IA 52240

Face coverings are required in Johnson County government buildings – please bring a mask or other face covering.

OR

Join Zoom: <https://us06web.zoom.us/j/96511140624?pwd=MytBRlpHeXlpNVVnNGVCbUJKMDJ1QT09>

Or Dial: 312.626. 6799 Meeting ID: 965 1114 0624 Passcode: 439446

AGENDA

Agenda Item	Person Responsible	Status
Welcome and Call to Order <ul style="list-style-type: none">Introduction of Members and Guests	Julie Perez	I
1. Consent Agenda <ul style="list-style-type: none">December 2, 2021 AgendaAugust 26, 2021 Minutes	Julie Perez	I/D/A
2. Board Member Updates <ul style="list-style-type: none">Membership Updates (Jasmine Almoayyed, Christine Gust, Ana Stomp)	Heather Garcia	I/D
3. One-Stop Operator (ECICPC) <ul style="list-style-type: none">OSO Report and Partner UpdatesTitle II Monitoring ReportIowaWORKS Traveling Advisor	ECICPC/ Core Partners	I/D
4. ECIWDB Policies <ul style="list-style-type: none">Local Policies and Procedures<ul style="list-style-type: none">❖ Board review of the local Policies and Procedures with possible action.EO Officer<ul style="list-style-type: none">❖ Board review EO Officer job description with possible action.	Heather Garcia/ Julie Perez	I/D/A I/D/A
5. ECIWDB Financial Reports <ul style="list-style-type: none">ECIWDB FY22 Proposed Amended Budget<ul style="list-style-type: none">❖ Title I Funds Transfer Request – Dislocated Worker to Adult❖ Final 9-month funds updated.❖ Consider allocating \$1888.05 of Admin funding for Board meeting expenses. (Currently budgeted for Insurance)❖ Consider allocating \$6000.00 of Board Training funds for the April 2022 – National Association of Workforce Boards Forum for two attendees.❖ Consider allocating \$5,000.00 of Ticket to Work funds for the Core Partners to use as funding of last resort for emergency participant expenses.ECIWDB Board Expense Report	Heather Garcia	I/D/A I/D
6. Monitoring and Corrective Action Planning <ul style="list-style-type: none">PY20 Monitoring Report		I/D

<ul style="list-style-type: none"> • Corrective Action Plan (CAP) 	Heather Garcia Carla Andorf	I/D
7. 2022 Meeting Schedule	Julie Perez	I/D/A
8. Disability Access Committee	Holly Mateer/ Monica Brockway	I/D
9. Iowa's Efforts to Combat Workforce Shortages <ul style="list-style-type: none"> • Press Release – Combat Workforce Shortages • Letter from IWD Director Townsend • Press Release – Employer Innovation Grants 	Heather Garcia	I/D
10. Next Steps <ul style="list-style-type: none"> • Local Plan Update • Elections/Executive Officers • Committee Appointments • February Meeting Location 	Heather Garcia	I/D
11. Announcements	All	I/D
12. Adjournment	Julie Perez	I/D/A

Next Meeting:

February 24, 2022

10:00 a.m. – 12:00 p.m.