



## Executive Committee Meeting Minutes Tuesday, November 9, 2021 @ 1:30 p.m.

The meeting of the South Central Iowa Local Workforce Development Board Executive Committee was held on November 9, 2021, at 1:30 p.m. via Zoom.

### **CALL TO ORDER**

Chair McGee called the meeting to order at 1:31 p.m.

### **ROLL CALL**

**Committee Members Present:** Mark Cooper, Natalie McGee, Randy Westman, Teri Bockting

**Committee Members Not Present:** None

**Guests:** None

**Board Staff:** Krista Tedrow - Executive Director

### **\*CONSENT AGENDA**

Cooper made a motion to approve the consent agenda; approval of 10.1.2021 draft meeting minutes, seconded by Bockting. Ayes all, motion carried unanimously.

### **LOCAL AREA UPDATE**

Tedrow gave local area updates on Associate Director, Roundtables, Rural Leadership Exchange, local & state monitoring, standard operating procedures, Leadership Iowa, and Briar Cliff Leadership.

### **JANUARY BOARD MEETING**

Committee discussed having the January 27, 2022 in person and have a virtual option as well. Plan to do a tour of IowaWORKS and a dinner afterwards. Could use transition funds to cover cost of meals for board members. Chief Elected Officials will be invited.

### **\*BUDGET AMENDMENT**

Westman made a motion to approve the finance committee's amendment to the Program Year 2021 Administrative Budget, seconded by Cooper. Ayes all, motion carried unanimously.

### **\*POLICY APPROVAL**

Bockting made a motion to approve the South Central Iowa WIOA Program Complaint Policy, seconded by Westman. Ayes all, motion carried unanimously.

### **OTHER BUSINESS**

There was none.

### **PUBLIC COMMENT**

There was none.

### **\*ADJOURNMENT**

Cooper made a motion to adjourn, seconded by Bockting. Meeting adjourned at 1:58 p.m.