



NORTHWEST IOWA DISABILITY ACCESS COMMITTEE

Meeting Minutes

Date: September 21, 2021

Time: 8:30 am

Location: Zoom Meeting (virtual)

Meeting Minutes:

- I. Call to order at 8:30 a.m. by Lori Kolbeck, chair
- II. Introductions/Role call

| Name | Present | Absent |
|---|---------|--------|
| Lori Kolbeck, IVRS, chair | X | |
| Brittney Gutzmann, IVRS Supervisor | X | |
| Shawn Fick, WIOA | X | |
| IWD Manager, Carly Caravan | X | |
| Gloria Graves, IDB | X | |
| Rose Postma- NCC AEL | X | |
| Rhonda Pippy, business rep | | X |
| Melissa Loehr (CCNIA, Community Agency) | X | |
| Toni Tewes, Hope Haven, Community Agency | X | |
| Staci Kleinhesselink, NWIPD/TTW, Community Agency | | X |
| Erin Pingel , NWIPD/TTW, Community Agency | | X |
| Kara Bartholomew, IVRS counselor | | X |
| Heather Warren, TTW IowaWORKS | X | |

- III. Approval of agenda- Brittney Gutzmann moved, Shawn Fick second, none opposed
- IV. Approval of 5.21.21 minutes- Brittney Gutzmann moved, Heather Warren, second, none opposed
- V. Open Issues/Discussion
 - a. NDEAM statewide event- Lori Kolbeck shared upcoming virtual event. Encourage attendance of partners and business.
 - b. Physical/Program Accessibility- Will schedule physical accessibility. IVRS, IDB, IowaWORKS staff to assist and report back to committee. Target for October. Lori Kolbeck shared past program accessibility checklist. Will be sent to committee for review and discussed at next meeting.
 - c. Training- no discussion
 - d. Outreach/Business services- No NDEAM video this year. Lori Kolbeck shared idea on having an event to invite community agencies to center. Committee agreed and target would be spring. Discussed use of success stories to assist with outreach. All will consider possible successes and share with committee.
- VI. No other items.
- VII. Schedule next meeting- Scheduled for 12.21.2021 at 8:30 am
- VIII. Adjournment- Meeting adjourned at 9:00 am. Shawn Fick moved, Melissa Loehr second. None opposed.