



Finance Committee Meeting Minutes Tuesday, November 16, 2021 @ 11:45 a.m.

The meeting of the South Central Iowa Local Workforce Development Board Finance Committee was held on November 16, 2021, at 11:45 a.m. via Zoom.

CALL TO ORDER

Chair Westman called the meeting to order at 11:48 a.m.

ROLL CALL

Committee Members Present: Randy Westman, Taren Ferguson, Mirna Sanchez

Committee Members Not Present: None

Guests: Ashley Utt – Executive Director, Pathfinders RC&D, Jen Erdmann – Title I Operations Manager, Steve Salasek – Marshall County CEO

Board Staff: Krista Tedrow – Executive Director, Reggie St. Romain – Associate Director

***CONSENT AGENDA**

Ferguson made a motion to approve the consent agenda; approval of 10.19.2021 meeting minutes seconded by Sanchez. Ayes all, motion carried unanimously.

LOCAL MONITORING REVIEW

The board conducted fiscal and programmatic local monitoring of the fiscal agent and service provider for the first time. Committee reviewed reports.

TICKET TO WORK FUNDS

There are Ticket to Work funds available. Executive Directors are planning a statewide board training in June and can use Ticket to Work funds on that. Committee discussed the process to approve the spending of these funds.

TRANSITION FUNDS

There are Transition funds available. Committee discussed using these for onboarding the Associate Director and the January in-person full board meeting & dinner.

***MONTHLY FINANCIAL REPORT**

Sanchez made a motion to approve the monthly financial report as it was presented, seconded by Ferguson. Ayes all, motion carried unanimously.

OTHER BUSINESS

Committee discussed having an overview of participant expenses shown in the committee meetings moving forward.

PUBLIC COMMENT

There was none.

***ADJOURNMENT**

Ferguson made a motion to adjourn, seconded by Sanchez. Meeting adjourned at 12:07 p.m.