



## Executive Committee Meeting Minutes Tuesday, December 14, 2021 @ 1:30 p.m.

The meeting of the South Central Iowa Local Workforce Development Board Executive Committee was held on December 14, 2021, at 1:30 p.m. via Zoom.

### **CALL TO ORDER**

Chair McGee called the meeting to order at 1:32 p.m.

### **ROLL CALL**

**Committee Members Present:** Mark Cooper, Natalie McGee, Randy Westman, Teri Bocking

**Committee Members Not Present:** None

**Guests:** Don Seams – Wayne County CEO

**Board Staff:** Krista Tedrow - Executive Director, Reggie St. Romain – Associate Director

### **\*CONSENT AGENDA**

Cooper made a motion to approve the consent agenda; approval of 11.9.2021 draft meeting minutes, seconded by Bocking. Ayes all, motion carried unanimously.

### **LOCAL AREA UPDATES**

Tedrow and St. Romain gave overview of Local & State Monitoring, December 2 Mississippi Valley Workforce Board Training, Youth Symposium in Chicago, and the Employer Innovation Grant

### **COMMITTEE UPDATES**

Each committee chair gave an update for their committee. New members have been added to each committee and will continue to be added.

### **PARTNER PRESENCE IN COUNTIES**

Discussed that partners have sent information regarding presence in workforce area counties and reviewed spreadsheet.

### **AUDIT**

Need to complete an annual audit for July 1, 2020 to June 30, 2021 of Pathfinders. Putting a request for proposal together for Chief Elected Official to review and send.

### **TOWN HALL – IOWA WORKFORCE DEVELOPMENT**

Areas were invited to discuss a town meeting. There will be two sessions on Wednesday, December 15, 2021 at 10am and 530pm.

### **JANUARY BOARD MEETING**

Committee discussed more details about the January 27, 2022 in person meeting, tour and dinner. Transition funds were approved to cover cost of meals. Board members, CEOs and committee members are invited. Also discussed agenda for the meeting.

### **OTHER BUSINESS**

There was none.

### **PUBLIC COMMENT**

There was none.

### **\*ADJOURNMENT**

Cooper made a motion to adjourn, seconded by Westman. Meeting adjourned at 2:02 p.m.