

ECIWDB and East Central Iowa CEOs

QUARTERLY BOARD MEETING

Thursday, February 24, 2022

10:00 a.m. – 12:00 p.m.

In-Person or via Zoom

MINUTES

Agenda Item	Person Responsible	Status
Welcome and Call to Order <ul style="list-style-type: none"> Introduction of Members and Guests 	Bob Yoder Stefanie Rupert	I
1. Consent Agenda <u>East Central CEOs</u> <ul style="list-style-type: none"> February 24, 2022 Agenda <u>ECIWDB</u> <ul style="list-style-type: none"> February 24, 2022 Agenda December 2, 2021 Minutes 	Bob Yoder Stefanie Rupert	CEO: I/D/A ECIWDB: I/D/A
<p>Stefanie Rupert called the meeting to order at 8:02 a.m.</p> <p>East Central Iowa CEOs Attendance: Jon Bell. No Quorum.</p> <p>East Central Iowa CEOs Absent: Gary Bierschenk, Pat Heiden, Joe Oswald, Ben Rogers, Alan Schumacher, Bob Yoder.</p> <p>ECIWDB Attendance: Jasmine Almoayyed, Chris Carr, Ashley Ferguson, Christine Gust, Joseph Linn, Patrick Lyons, Holly Mateer, Scott Mather, Julie Perez, Terry Rhinehart, Stefanie Rupert, Mike Sadler II, Ana Stomp.</p> <p>ECIWDB Absent: Erica BELLach, Rhonda Griffin, Mike McCullough, Rick Moyle, Deborah Stradt Craig, Aaron-Marie Thoms.</p> <p>Guests: Carla Andorf, Dan Grady, Jessica Merino, Jeremy Ritchie.</p> <p>Board Support: Heather Garcia, Johnna Forbes, Taylor Williams.</p> <p>Motion by Pat Lyons, second by Julie Perez to approve the February 24, 2022 Agenda and the December 2, 2021 Minutes. Ayes: All. Motion carried.</p>		
2. New Member Update	Heather Garcia	I/D
3. One-Stop Operator (ECICPC) <ul style="list-style-type: none"> OSO Report and Partner Updates 	ECICPC/ Core Partners	I/D
4. Nominations, Elections and Committee Appointments <u>ECIWDB</u> <ul style="list-style-type: none"> ECIWDB Chair (must be a representative of Business) ECIWDB Vice Chair Disability Access Committee Chair Finance Committee Chair Planning and Operations Committee Chair Youth Committee Chair Call for Committee Members – Notify Heather or Johnna Draft Committee Summaries 	Stefanie Rupert	I/D/A

Motion by Julie Perez, **second** by Terry Rhinehart to approve the following nominations:

Chair – Stefanie Rupert

Vice Chair – Pat Lyons

DAC Chair – Holly Mateer

Planning & Operations Chair – Joe Linn

Ayes: All. Motion carried.

The Executive Committee will serve the Finance Committee until a Chair has been selected.

5. Local Plan Update

Bob Yoder
Stefanie Rupert

ECIWDB:
I/D/A

No Action

6. ECIWDB Policies

ECIWDB

- **ECIWDB Local Policies and Procedures**
 - ❖ Travel Policy (Service Provider)
 - ❖ Economic Self-Sufficiency Policy
 - ❖ Monitoring & Oversight Policy
 - ❖ Follow-Up Policy
 - ❖ Educational Assistance (EST)- To be provided

Heather Garcia/
Carla Andorf

ECIWDB:
I/D/A

Motion by Pat Lyons, **second** by Chris Carr to approve the additional ECIWDB Local Policies and Procedures as presented. **Ayes: All. Motion carried.**

7. Statewide Board Training

ECIWDB:

- Consider allocating funds to June 9, 2022 Statewide Board Training (each local area has been asked to contribute \$750)

Heather Garcia

ECIWDB:
I/D/A

Motion by Joe Linn, **second** by Ashley Ferguson to allocate \$750 toward the June 9, 2022 Statewide Board Training. **Ayes: All. Motion carried.**

8. ECIWDB Financial Reports

- ECIWDB Board Expense Report
- Kirkwood Financial Report – Title I

Heather Garcia

I/D

9. Monitoring Update

Heather Garcia
Carla Andorf

I/D

10. Disability Access Committee

Holly Mateer/
Monica Brockway

I/D

11. Next Steps

- EO Officer
- National Association of Workforce Boards Summit – April 11 – 14, 2022 – Call for Attendees
- May 26, 2022 Meeting Location (Jones County)

Heather Garcia

I/D

12. Announcements

All

I/D

13. Adjournment

Stefanie Rupert

ECIWDB:
I/D/A

Motion by Julie Perez, **second** by Christine Gust to adjourn the meeting. **Ayes: All. Motion carried. Meeting adjourned at 11:35 a.m.**