



Southwest Iowa Local Workforce Development Board Youth Committee Minutes

December 1, 2021 at 11:30 am- Zoom

Members Present: Kim Bishop, Chair; Mindy Stalker; Barb Sampson

Excused Absences: Ann Schlapia, Erica Frey

Title I Staff: Danna Buls

Board staff present: Michelle Wilson

- 1) Meeting was called to order at 11:32 by Chair Kim Bishop.
- 2) Minutes: April minutes; Mindy moved to approve the April minutes; Barb seconded; motion passed unanimously.
- 3) Agenda: No updates needed to the agenda; Barb moved to approve; Mindy seconded; motion passed.
- 4) Program Update: Barb Sampson reported that the youth have been busy with work experiences (WEPs). She shared a success story of one youth that had a previous criminal background, but is doing exceptionally well in the WEP, with staff noting that they seem like a different person.

Staff are sending flyers out to alternative schools for outreach, as well as MATURA's neighborhood centers. There is funding available for out-of-school youth, so outreach is targeting those individuals that may have graduated in December or left school.

The youth team will be participating in the Mt. Ayr Schools career fair this month, introducing youth program services and information, and will also be involved in the Bedford High School event in the spring. Barb noted a current focus on registered apprenticeship programs for youth.

- 5) Committee Guidance and Direction: Michelle and Kim provided an overview of the youth committee's responsibilities:
 - Helps to identify gaps in services and develop a strategy to use competitive selections or community partnerships to address the unmet needs of youth;
 - Ensures compliance with WIOA requirements to including 75% of resources allocated to out-of-school youth and a minimum of 20% of resources allocated to work experience;
 - Oversees eligible youth providers, as well as other youth program oversight responsibilities;
 - Serves as the RFP committee for the Youth program and oversees the procurement process;
 - Develops the portion of the local and regional plan, and the Board strategic plan pertaining to youth;



- Recommends policy direction to the SWIWDB for the design, development, and implementation of programs that benefit all youth;
- Assists with planning, operational, and other issues relating to the provision of services to youth;
- Proposes the design of a comprehensive community workforce development system to ensure a full range of services and opportunities for all youth, including disconnected youth;
- Suggests ways to leverage resources and coordinate services among schools, public programs, and community-based organizations (CBOs) serving youth
- Provides ongoing leadership and support for continuous quality improvement for local youth programs;
- Additional assignments as determined by the SWIWDB Chair.

A visual of these were shared during the meeting; Michelle will email a full document out to the group following today's meeting.

- 6) Partner Updates:** Mindy Stalker updated the group on UCDA's LeadUC, which includes 15 youth total (8 from East Union and 7 from Creston) and 15 adults. This year's program experienced some changes, such as moving to a monthly schedule, and all sessions having youth and adult members combined, which provides an opportunity for networking and intergenerational learning. Lunch has also been added to the sessions.
- 7) Committee Updates/Next Steps:** Shari Blair is no longer with SWCC, and the position is not going to be filled. Discussed recruitment of new members. Nominations included Megan Carroll (juvenile probation staff), Tracey Lauer, Jeff Bevins, Jesse McClellan, Sarah Thompson and Tess Rinehart. Two members to follow up on will be Tess Rinehart and Megan Carroll.

The group discussed the idea of supporting youth in middle school so that resources are familiar by the time they reach high school and beyond.

An overview of the 14 WIOA youth elements was shared with the group. Previously, the committee had begun a youth-friendly resource webpage, with Mindy Stalker offering to host it on the UCDA site. Linking to TRIO, SWCC, SBCC, and Rural Iowa Youth Entrepreneurship programs.

8) Next Meeting: The group will meet quarterly; next meeting will be February 23 at 11:30 am via Zoom.

9) Adjournment: Mindy moved to adjourn; Barb seconded; Motion passed unanimously. Meeting adjourned at 12:25 pm