



Southwest Iowa Local Workforce Development Board Finance Committee Minutes

December 16, 2021 at 12 pm- Zoom

Members Present: Carol Smith, Chair; Don Keast, Dan Christensen, Lana McMann

Excused Absence: Katrina Fleharty

Board staff present: Michelle Wilson

- 1) Meeting was called to order at 12:04 by Chair Carol Smith.
Katrina was unable to attend the meeting, but emailed her vote to approve the previously submitted November service provider invoice.
- 2) Minutes: Dan moved to approve the November minutes; Carol seconded. Motion passed unanimously.
- 3) Agenda Approval: Dan moved to approve the agenda; Carol seconded. Motion passed unanimously.
- 4) Financial Report: Dan moved to approve the November MATURA invoice; Lana seconded. Motion passed unanimously. Multiple contract revisions have been executed with MATURA, with increased funding due to carry-over. Dan moved to request an updated budget from MATURA; Lana seconded; motion passed unanimously. Michelle will contact the service provider to request an updated program budget. The group would also like to have a Ticket to Work report from the TM1 system. Michelle will request this from Jamie Schwaker at IWD.
- 5) Additional Business: None
- 6) Establish Next Meeting: Next meeting will be January 27 at 12 pm via Zoom.
- 7) Public Comment: No public comments.
- 8) Adjournment: Lana moved to adjourn; Don seconded; Motion passed unanimously. Meeting adjourned at 12:22 pm